FORTVILLE
ELEMENTARY SCHOOL

2019-2020
FES Handbook Changes

Section	Change/Edit	Page
Book & Technology Information	● Added language to include **technology devices** ● Updated the name of the credit reporting company	4-5

Cafeteria & Food Service	● Clarified that information regarding the lunch assistance program can be found on the MVCSC website and the application can be accessed through Skyward Family Access
	● Reworded School Pay section
	  ○ Previous: Mt. Vernon Community Schools has enrolled in an internet-based service called School Pay. This service is a website where you can pay for your child's lunches and snacks using your debit or credit card. Participation in this service is <u>voluntary</u>; you may enroll at any time. Also, please note that you will be charged a convenience fee of $1.95 per transaction/family. Transactions are available for immediate purchases.
	  ○ Updated: Mt. Vernon Community Schools has enrolled in online service called School Pay. This service allows families to pay for your child's meals using your debit/credit card. Participation in this service is <u>voluntary</u>; you may enroll at any time. Also, please note that you will be charged a convenience fee of $1.95 per transaction/family. Transactions are available for immediate purchases. School Pay is linked to your Skyward Family Access Account. You can monitor your child's balance by clicking the food service tab on your Family Access homepage. There is also an option that allows families to set up payment reminders and automatic payments to ensure your child always has sufficient funds for lunch.
	● Previous language stated: Visitors at lunch are strongly discouraged. New language clarifies that lunch guests are not allowed.
	● Treats at School
	  ○ Previous: Candy and gum are not allowed in the school or bus except by special permission of the student's teacher.
	  ○ Updated: Candy and gum are not allowed in the school or bus except by special permission of the student's teacher **or bus driver.**
	  ○ The Treats at School section was moved to the Food Services section.
		7-8

Cell Phone Policy	● Added a statement that all phones and smartwatches must be off and put away during the school day.	9

Character Education Program	● Removed: We also practice Lifelong Guidelines. These guidelines are as follows: Truthful, Trustworthy, Active Listening, No Put-Downs and Personal Best. ● Added: FES also implements PBIS (Positive Behaviors Interventions and Supports). Our three core values are: **F** - Following Directions **E** - Everyone Counts **S** - Show Respect	9
Daily Schedule	● Added: Car rider students dropped off after 7:20am may be in the building prior to the school day beginning. (Previous language stated students were not permitted in the building before 7:30am)	13
Desks & Coat Closets	● Desks & Coat Closets ○ This title was changed to: Desks, Lockers & Cubbies to reflect current student storage areas.	13
Dismissal	● Language changed to clarify pick up prior to 2:15pm requires a child be picked up in the office. ○ Previous: If you come to school to pick up your child during the school day or **at the** 2:15 pm dismissal time, you need to come into the school building to sign him/her out in the office. ○ Updated: If you come to school to pick up your child during the school day or **PRIOR** to the 2:15 pm dismissal time, you need to come into the school building to sign him/her out in the office.	15
Idling Policy	● Moved to transportation section	15
Field Trip	● Added expectations for chaperones	16
Report Cards	● Added: ○ Printed copies will be sent home after each quarter ○ STEM as a reported class	25
Student Dress & Appearance	● Bold text was added: Hats, scarves *(unless required for religious purposes)*, visors, or other hat-like "headwear" should not to be worn in the building. ● Added text to examples: spaghetti straps and/or backless tanks without adequate coverage	27
Student Conduct	● #17 ○ Previous: Possessing or using on school grounds during school hours an electronic paging device or a handheld portable telephone in a situation not related to a school purpose or educational function. ○ Updated: Accessing and/or using a non-school issued device such as wearable texting/phone device (such as smart watches) or any other cellular device on school property in a situation not related to a school purpose.	28
Intersession 3 Reminder	● Removed: When making Spring Break Plans Please REMEMBER: As published at the beginning of the year, the first week of spring break is designated as make-up days should we have any inclement weather or emergency that would cause school to be cancelled prior to those dates. Martin Luther King Day and Presidents Day will be used first if applicable.	n/a