

# **Board Policy #2340 - FIELD AND OTHER CORPORATION-SPONSORED TRIPS OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST**



**WHO:** MVMS 7th Grade Students

**WHAT:** Class Trip

**WHEN:** May 13, 2022

**WHERE:** Cincinnati, Ohio

**CHAPERONES:**

- Number of participants: approximately 225 students and 24 parents
- Number of staff working event: 11

*\*all chaperones will have a background check on file with MVCSC prior to departure or will be deemed ineligible to attend the trip*

**TOUR DIRECTOR:** Imperial Travel

**TRANSPORTATION:** Motor Coach

**COST:**

- \$140.00/person based on a minimum of 48 people per motorcoach.
- 1 Comp. for every 25 paid.
- (4) 56 passenger coaches.
- \$25.00/person deposit due by December 1, 2021.
- Full payment due by April 8, 2022.

- Cancellation
  - The trip can be canceled up to 15 days prior to the trip without penalty.
  - Cancellation less than 15 days prior would be non-refundable.
- Travel Insurance can be purchased for an additional cost.
  - \$25.00 per person for the Basic Plan
  - \$36.00 for adults for the Classic Plan (children 17 & under are free with paid parent).

**WHY:** Visit the Newport Aquarium, Freedom Center, and Great American Ball Park

**MEDICAL RELEASES/PARENT PERMISSION ON FILE:** Medical information will be obtained and kept on file prior to the trip.

## **SAFETY AND SUPERVISION PROVISIONS:**

### **Masks and Safety:**

- Masks will be required by all for travel on the bus as required by federal guidelines
- Masks will be required for all at all sites that require them
- Mask breaks will be provided
- On the bus, students will sit according to a seating chart
- During tours, students will stay with assigned groups
- Students will eat with assigned groups

### **Volunteers:**

- Building administrators will submit a complete list of volunteers' 48hrs prior to the health clinic.
- Will be required to complete the MVCSC School Visitor Intake Form.
- Will be required to sign in to the Lobby Guard.
- Will be required to wear a mask when around children who are not their own
- Be willing to have their temperature taken upon entering the building (health clinic to administer).
- Stay home if anyone in their home has COVID-19 symptoms, has received a positive diagnosis or has a shared household member in quarantine.
- Should not volunteer for any activity if in the last 14 days you have:
  - Travel to any foreign country or large metropolitan city.
  - Been on a cruise or been in an airport.
  - Been around anyone who has COVID-19.

**Logistics:**

- A bus seating chart will be shared at least 5 days prior to the trip
- If a student gets ill on the trip, the student will be kept away from other students as much as physically possible
- Plan subject to change based upon change in health guidelines

**Trip Itinerary:**

5:45AM	Prompt Departure.
	Breakfast stop at McDonalds.
8:15AM	Approximate arrival to Cincinnati
8:30AM	Tour of Great American Ball Park.
10:15AM	Depart Ball Park.
10:30AM	Approximate arrival at Newport Aquarium.
	\$10.00 Shark Bucks that can be used for lunch at their café.
1:45PM	Depart Newport Aquarium.
2:00PM	Approximate arrival to National Underground Railroad Freedom Center.
4:00PM	Depart Freedom Center.
5:00PM	Approximate arrival to Izzy's at Hillcrest Restaurant for included dinner.
6:30PM	Depart Izzy's.
8:00PM	Approximate arrival to school.