

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, January 24, 2022
7:00pm - 8:00pm

Present: Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Maria Bond, Director of Community Relations; Mrs. Kellie Freeman, Board President; Dr. Jack Parker, Superintendent; Mr. Chris Smedley, Assistant Superintendent; Mr. Scott Shipley, Director of Curriculum; Mr. Greg Elkins, Chief Financial Officer; Chad Gray, School Board Member; Phil Edwards, School Board Member

Absent: Mrs. Laura Durig, SpEd Director; Mr. Tony May, Board Member; Mr. Derek Shelton, Director of Operations; Mrs. Shannon Walls, Board Member; Lisa Heitman, Finance Dept; Susan McElroy; Kaitlyn Zelepugas

1 Executive Session (5:15 p.m.)

Minutes:

An Executive Session was held at 5:15 p.m.

Attachments:

[January 24 2022 Exec Session Agenda.pdf](#)

2 Pledge of Allegiance (7:00 P.M.)

Mrs. Kellie Freeman, Board President

Minutes:

Mrs. Freeman led everyone in the Pledge of Allegiance.

3 Call to Order

Mrs. Kellie Freeman, Board President

Minutes:

The meeting was called to order at 7:00 p.m.

4 Adoption of Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Gray made a motion to adopt the agenda as presented. Mr. Edwards seconded, and the motion carried 3-0.

5 Reports

Dr. Jack Parker, Superintendent

5.1 Good News

Mrs. Maria Bond, Director of Community Relations

Minutes:

Mrs. Bond shared the following Good News:

1. MVHS Girls' Soccer Team won the United Soccer Coaches Team Pinnacle Award, which is the highest team award given.
2. Sierra Pienkowski won the regional title and placed 5th at girls state wrestling competition.
3. FES 4th grade students used their STEM skills and created a gingerbread replica of the Town of Fortville.
4. Mt. Vernon recently hosted a successful Hancock County Health Department vaccine clinic for our community that was filled to capacity at 58 people.
5. Mt. Comfort Bus Drivers collectively helped to provide heating for a family in need.
6. MVHS held a blood drive with 35 students attempting to donate, which resulted in the collection of 25 units of blood. This will save 75 lives.

Attachments:

[1-2022 Board Report.pdf](#)

5.2 Spotlight on Programs

Mt. Vernon High School CTE Program Offerings - Mr. Stan Wilkison, Assistant Principal

Minutes:

Mr. Stan Wilkison, MVHS Assistant Principal, gave a presentation spotlighting two of the several CTE Programs available to students at the high school, the Welding Program and Health Science program. These two programs offer certifications students can earn along with dual credits.

In 2018-2019, the need was recognized to expand CTE and Developed Career Pathways driven by growth opportunity, job outlook for Hancock County, high wage/high demand and CTE funding. In 2019-20 planning began for the Health Science Program and in 2020-21 Health Science Program I was launched and planning began for the Welding Program. Currently, Health Science I and II and the Welding Program are all available to students.

Last year, Health Science I had an enrollment of 15 students and this year that number rose to 18. This class enables students to earn their CNA (Certified Nursing Aide) Certification along with several dual credit opportunities. Students intern at Springhurst Health Campus as part of the program. Other programs throughout the state use Mt. Vernon's model for their newly developed programs. Health Science II offers students the opportunity to obtain their CCMA (Certified Clinical Medical Assistant) Certification along with dual credit opportunities. Students are currently doing externships at Hancock Regional Health.

The Welding Program required more intense planning because of the expense involved with this program. There are currently 24 students in the Welding Program who can obtain various certifications along with dual credits. The program partnered with many area businesses (ex.: Fortville Feeders, Steet Mart, Estes Sheet Metal, Linex, Major Tool) who donated supplies. Grant monies are available for the additional equipment the program would like to have.

Mr. Wilkison stated they are exploring the addition of three programs, EMT, Criminal Justice and Building Trades, and will be surveying students in grade 9-11 to see what their interest would be these programs. Hopefully there will be a collaboration between us and other Hancock County Schools.

Mrs. Freeman asked what was the difference between a CNA and a CCMA. Mr. Wilkison stated CCMA was a level above CNA and the difference would be pay rate with CNA's making \$16-18 per hour and CCMA's making \$18-22 an hour. CNA is a one year certification. Mrs. Freeman also asked if we were keeping data to follow and track student to see what jobs they end up in, etc. Mr. Wikison stated yes, it is state required, and actually impacts students 4-5 years out.

Attachments:

[Spotlight CTE Development.pdf](#)

6 Public Comments Regarding Agenda Items

H 225 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by presiding officer.

Must reside within the Corporation boundaries, and/or are parents/guardians of MVCSC students, and/or employees of MVCSC.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

Comments and concerns related to curriculum, methods of instruction, instructional materials, or Corporation employees shall be submitted in writing to the principal of the school and the Superintendent.

All statements shall be directed to the presiding officer; no person may address or question Board members individually.

Comments may not reference specific Corporation employees, patrons, or students

For those wishing to address the board on an item not on the agenda, a request to place an item on the agenda must be received no later than seven (7) days prior to the meeting.

Minutes:

There were none.

7 Consent Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to approve the following Consent Agenda Items:

1. Minutes of the December 13, 2021 regular meeting; January 10, 2022 Finance Board Meeting; and January 10, 2022 Board Reorganization Meeting;
2. Claims;
3. The following personnel items:

CERTIFIED RECOMMENDATIONS

Michelle Dunahee, MVMS Special Education Teacher

Brittany Braun, MES 3rd Grade Teacher

CERTIFIED RESIGNATION/RETIREMENT

Traci Haworth, MVMS Resource Teacher

CERTIFIED CHANGE OF ASSIGNMENT

Lauren Hedrick, MES 3rd Grade Teacher to High Ability Teacher

Nancy Lincoln, MES Special Ed Instructional Assistant to MES Special Education Teacher

Sydney Huynh, MVHS Instructional Assistant to FES Extended 2nd Grade Teacher (Erin Etter)

CLASSIFIED RECOMMENDATIONS

Cory Charbeneau, MVMS Permanent Substitute

Kathleen Montgomery, Transportation Substitute Bus Driver

Alycia Pinney, MMPS Part-time Lunch IA

Tiffany Hatton, MCE Food Service Prep Cook/Server/Dishwasher

Carey Ross, MES Food Service Prep Cook/Cashier

Shannon Johnson, MES Food Service Prep Cook/Cashier

Mary Adams, MVMS Cook

Varonda Hetrick, MVMS Food Service Manager

Mark McGill, FES Custodian

Pay Scale Adjustments to Honor Previous Work Experience for Hourly Classified Staff

Pay Scale Adjustments for Food Service Staff

CLASSIFIED RESIGNATION/RETIREMENT

Trinity Stommel, Part-Time Instructional Assistant

Carol Hughes, MES Food Service

Debbie Hinds, FES Food Service

Jennifer Roach, MVHS Food Service

Sarah Kunkle, MVMS Food Service

Marilyn Eckel, MVMS Food Service Manager

CLASSIFIED CHANGE OF ASSIGNMENT

Debbie Hinds, FES Food Service to MMPS Permanent Building Substitute

Marienet Tolliver, MMPS Lunch IA to MMPS Instructional Assistant

Cynthia Thompson, HS Food Service to MCE Food Service Manager

ECA RECOMMENDATIONS

Kristin Gray, MVHS Math Academic Super Bowl

Lee Larkins, MVHS Freshman Boys Basketball Co-Coach
Nick Clarkson, MVHS Girls Varsity Head Track Coach
Melvin Tillman, MVHS Freshman Boys Basketball Co-Coach
Megan Posey, MVMS Super Bowl (Sci)
Christine Young, MVMS Super Bowl (LA)

LEAVE REQUESTS

Alyson Hornaday, Leave of Absence (March 6, 2022 - May 26, 2022)

4. Request from Tammy Bauchert to attend the FCCLA State Conference March 6-8, 2022 in Muncie, Indiana;

5. Request to accept the following donations: a) Donation of \$1,000 in steel from Steel Mart to the MVHS Welding Program; b) Donation of \$1600 from the Fortville American Legion Post 391 to be used for two scholarships for two families needing tuition assistance. The money will be used for Fall 2021 tuition; c) Donation of \$1600 from the Fortville American Legion to Mt. Vernon High School to be placed in the Student Needs account; d) Donation of \$2,000 from grandparents of high school football team member Jackson Hill, Dwight and Gloria Harwood, to the MVHS Football Program; and e) Donation of \$5,000 from Sharon Hensley to be deposited into the Operations Fund.

6. Construction Claims

Mr. Gray seconded, and the motion carried 3-0.

7.1 Regular Session Minutes

Minutes of the December 13, 2021 Regular Meeting

Minutes of the January 10, 2022 Reorganization/Finance Board Meeting

Attachments:

[January 10 2022 Finance Board Meeting Minutes.pdf](#)
[January 10 2022 Board Reorganization Meeting Minutes.pdf](#)
[December 13 2021 Board Meeting Minute.pdf](#)

7.2 Claims

Attachments:

[Claims 2.pdf](#)

7.3 Personnel Report

Attachments:

[Personnel Report 1 5 .pdf](#)
[Personnel Report 7 .pdf](#)

7.4 Overnight Field Trip Request

Attachments:

[Overnight Field Trip Request.pdf](#)

7.5 Request to Accept Donation

Attachments:

[Donation Acceptance Letter Football - Spring 2022 .pdf](#)

[Donation Acceptance Letter - American Legion - Fall 2021.pdf](#)

[Donation Acceptance Memo 1-24-22.docx](#)

[Welding Steel Mart Donation 1.18.22.pdf](#)

[Preschool Request to Accept Donation.pdf](#)

7.6 Construction Claims

Attachments:

[January24 2022 Construction Claims.docx](#)

8 Action Items

8.1 2021 Budget Year End Clean Up & 2022 Transfers

Mr. Greg Elkins, Chief Financial Officer

Resolution 2022-08 Approving Fund to Fund Transfers

Resolution 2022-09 Transfer from Operations Funds to Rainy Day

Resolution 2022-10 Transfer of Funds from Debt Funds to Operations 2022

Resolution 2022-11 Transfer of Funds to Insurance Reserve 2022

Resolution 2022-12 Year End YEAR-END INTRA-FUND TRANSFERS

RESOLUTION 2022-13_ ENCUMBRANCES OF 2021 FUNDS

2021 Year End Intrafund Transfers List

Minutes:

Mr. Elkins presented Resolutions 2022-08 through 2022-13. These resolutions are necessary to close the 2021 books and for the 2022 budget year. Mr. Gray made a motion to approve the following resolutions and 2021 Year End Intrafund Transfers List as presented:

Resolution 2022-08 Approving Fund to Fund Transfers

Resolution 2022-09 Transfer from Operations Funds to Rainy Day

Resolution 2022-10 Transfer of Funds from Debt Funds to Operations 2022

Resolution 2022-11 Transfer of Funds to Insurance Reserve 2022

Resolution 2022-12 Year End YEAR-END INTRA-FUND TRANSFERS

RESOLUTION 2022-13_ ENCUMBRANCES OF 2021 FUNDS

2021 Year End Intrafund Transfers List

Mr. Edwards seconded, and the motion carried 3-0.

Attachments:

[Resolution 2022-08 Approving Fund to Fund Transfers.docx](#)
[Resolution 2022-09 Transfer from Operations Funds to Rainy Day.docx](#)
[Resolution 2022-10 Transfer of Funds from Debt Funds to Operations 2022.docx](#)
[Resolution 2022-11 Transfer of Funds to Insurance Reserve 2022.docx](#)
[Resolution 2022-12 Year End YEAR-END INTRA-FUND TRANSFERS .docx](#)
[RESOLUTION 2022-13 ENCUMBRANCES OF 2021 FUNDS .docx](#)
[2021 Year End Intrafund Transfers.xlsx](#)

9 Board Member Reports

1. Mt. Vernon Education Foundation - Mr. Chad Gray
2. Hancock Co. RDC - Mr. Phil Edwards
3. Cumberland RDC - Mrs. Kellie Freeman
4. McCordsville, RDC - Mrs. Shannon Walls
5. Fortville RDC - Mr. Tony May

Minutes:

1. There was no meeting of the MVEF in December to report on.
2. There was no meeting of the Hancock Co. RDC to report on.
3. There was no meeting of the Cumberland RDC to report on.
4. Mrs. Walls was absent - no report.
5. Mr. May was absent - no report

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker commended the staff and students for an amazing job dealing with the recent COVID outbreak. He thanked board members for previously approving sub pay rate increases which allowed for a good sub fill rate to cover for teachers out with COVID and other illnesses. He feels the spike is in the rear view mirror as last week's number are slowly going down. Thank you to everyone for going above and beyond to keep our students in school.

11 Adjournment

Minutes:

Mr. Edwards made a motion to adjourn at 7:25 p.m. Mr. Gray seconded, and the motion carried 3-0.