

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, April 18, 2022
7:00pm - 8:00pm

Present: Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board President; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Mr. Greg Elkins, Chief Financial Officer; Chad Gray, School Board Member; Phil Edwards, School Board Member

Absent: Mrs. Maria Bond, Director of Community Relations; Mr. Tony May, Board Member; Dr. Scott Shipley, Director of Curriculum; Mrs. Shannon Walls, Board Member; Lisa Heitman, Finance Dept; Susan McElroy

1 Work Session (5:15 p.m.)

Minutes:

The Mt. Vernon Board of School Trustees held a Work Session at 5:15 p.m.

2 Pledge of Allegiance (7:00 P.M.)

Mrs. Kellie Freeman, Board President

The School Board, before each meeting, offers the opportunity to participate in the Pledge of Allegiance. People attending the meeting are welcome to take part in this procedure. Those desiring not to take part may either remain in the hallway before the meeting or sit quietly in the meeting room.

Minutes:

Mrs. Freeman led everyone in the Pledge of Allegiance.

3 Call to Order

Mrs. Kellie Freeman, Board President

Minutes:

The meeting was called to order at 7:02 p.m.

4 Adoption of Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Dr. Parker announced there were additions to the Personnel Report. Mr. Gray made a motion to adopt the revised agenda. Mr. Edwards seconded, and the motion carried 3-0.

5 Reports

Dr. Jack Parker, Superintendent

Minutes:

5.1 Gold Intensity Dance Team

Minutes:

Members of the Gold Intensity Dance Team, along with coach Ellen Jones, played a video of their recent performance where they won the State Championship. Mr. Dodd and Dr. Parker commended them for the high level of work they put in to win the championship.

5.2 Good News

Mrs. Maria Bond, Director of Community Relations

Minutes:

Dr. Parker, on behalf of Mrs. Bond, shared the following Good News:

1. MVHS Boys Basketball Coach Ben Rhoades was selected as an assistant coach for the Junior All-Star Team and also received IBCA Coach of Year honors while seniors Amhad and Armon Jarrard made the USA Today Indy Star 2nd Team.
2. Superintendent Dr. Parker became a substitute teacher for a day at all five schools, experiencing the everyday rigors of teaching and getting to know some pretty amazing students.
3. MVMS students Elizabeth Genrich and Corinne Morris served as pages for Senator Crider and experienced debates on the Senate floor, received a Statehouse tour and learned more about the legislative process.
4. MES and FES held a community blood drive with Fortville Christian Church.
5. WTHR Channel 13 weathercasters Angela Buchman and Lindsey Monroe visited MCE to share weather safety and information with the 2nd graders.

Attachments:

[4-2022 Board Report.pdf](#)

5.3 Spotlight on Programs

Mt. Vernon Middle School Life Coach Program

Brooke Tharp and Jay Jones

Minutes:

MVMS Principal Brooke Tharp and Life Coach Jay Jones gave a presentation spotlighting the Life Coach Program at the middle school. Mrs. Tharp started by sharing the middle school's Philosophy of Student Support. MVMS wants to support the whole child by addressing the academic, behavioral and social needs of all students. They have found that students are most successful when proactive measures are in place. Maximizing the time students receive direct instruction from their teachers is a

top priority; therefore, they work to actively reduce the suspensions and expulsions which is time out of class. As part of their 2020-21 School Improvement Plan, the middle school included goals to decrease the number of out of school suspensions, in-school suspensions and expulsions. A Life Coach position was added as a proactive measure to help them reach this goal. Mr. Jones stated proactive measures of student support are in place and include Life Coach referrals (for academic, behavioral, social and emotional), once a month team at-risk meetings, relationship building and behavioral problem-solving strategies. There is a STEP Plan (Student Teacher Expectation Plan) in place for minor infractions. There are also reactive measures in place which include time outs, lunch detentions and in-school suspension. Mr. Jones goal is to coach, build relationships, talk about behavior, but discipline and hold students accountable for their actions while building those relationships. He shared that data is tracked daily of students he meets with. He noted data showed the number of students who received support during the first three quarters of this school year indicated that 127 students received behavioral support, 44 received academic support and 101 received motivational support. Through the end of quarter 3, 62.5% of the 232 students who received an intervention with the Life Coach have not had a second referral. The goal is to increase that to 70%. Of all the students who have received some type of intervention beyond Tier 1 (mentoring, Life Coach, At-Risk Team Meeting, Counselor Groups and GOAL classes), 92% have had 2 or fewer office referrals. The goal was 70%, so they have far surpassed this goal and will be revising for next year.

Attachments:

[Mt. Vernon Middle School Life Coach .pdf](#)

5.4 Kindergarten Roundup Report

Dr. Scott Shipley, Director of Curriculum

Minutes:

Mrs. Muffler gave a reported that 242 kindergarteners registered at the recent Kindergarten Roundup. 99 at Fortville Elementary, 63 at Mt. Comfort Elementary and 80 McCordsville Elementary.

Attachments:

[Kindergarten Enrollments.pdf](#)

6 Public Comments Regarding Agenda Items

H 225 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by the presiding officer.

Must reside within the Corporation boundaries, and/or are parents/guardians of MVCSC students, and/or employees of MVCSC.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

Comments and concerns related to curriculum, methods of instruction, instructional materials, or Corporation employees shall be submitted in writing to the principal of the school and the Superintendent.

All statements shall be directed to the presiding officer; no person may address or question Board members individually

For those wishing to address the board on an item not on the agenda, a request to place an item on the agenda must be received no later than seven (7) days prior to the meeting.

Minutes:

There were none.

7 Consent Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to approve the follow Consent Agenda Items:

1. Minutes of the March 28, 2022 board meeting;
2. Claims;
3. The following Personnel Items:

CERTIFIED RESIGNATION/RETIREMENT

Bethlyn Wilkins, FES 4th Grade Teacher

D'Lee Rush, MVMS FACS Teacher (Retirement)

Bradley Mitchell, MVHS Math Teacher

Dena Velpel, MVMS Resource Teacher

CERTIFIED CHANGE OF ASSIGNMENT

Miriah Scruggs, MVHS Special Education Teacher to MVHS English Teacher

CLASSIFIED RECOMMENDATIONS

Tamara Ruffner, MVMS Food Service

Request for pay scale adjustment for Student Workers

Madysen Dallas, MCE Permanent Building Substitute

CLASSIFIED RESIGNATION/RETIREMENT

Andrea Bell, MCE Custodian

Deeanna Webb, MES Social Worker

Lori Mitchell, MES Food Service

Michael Teel, MCE Permanent Building Substitute

Cathy Magee, MVHS Food Service

Mark McGill, FES Custodian

Craig Wooten, MVHS Custodian

Allison Stevens, MVHS Food Service

Robert Parsons, MVMS Custodian

CLASSIFIED CHANGE OF ASSIGNMENT

Cory Charbeneau, MVMS Permanent Building Substitute to Long Term Substitute (Temporary 3/28-5/9/22)

Sarah Clarkson, FES Media Assistant to Building Technology Assistant

Rachel Klimt, MES Permanent Substitute to FES Media Assistant

ECA RECOMMENDATIONS

Lori LaBelle, MVMS Head Track Coach Girls

Cory Charbeneau, MVMS Assistant Track Coach Girls

LEAVE REQUESTS

Alexis Luke, request of leave of absence (May 24, 2022 to September 6, 2022)

4. Request from the MVHS Gold Intensity Dance Team to attend the Universal Dance Association Dance Camp June 6-9, 2022 at Purdue University;

5. Donation from Florida State University in the amount of \$500.00 to Fortville Elementary for Student Activities;

6. Construction Claims; and

7. Request from Kay Burdine, MVMS Treasurer, to destroy records that are no longer need.

Mr. Gray seconded, and the motion carried 3-0.

7.1 Regular Session Minutes

Minutes of the March 28, 2022 Board Meeting.

Attachments:

[3.28.22 Board Meeting Minutes.pdf](#)

7.2 Claims

Attachments:

[Claims 2 .pdf](#)

7.3 Personnel Report

Attachments:

[Personnel Report 1 3 .pdf](#)

[Personnel Report 5 .pdf](#)

7.4 Overnight Field Trip Request

Attachments:

[MVHS Overnight Trip Request.pdf](#)

7.5 Request to Accept Donation

Attachments:

[Request to Accept Donation.pdf](#)

7.6 Construction Claims

Attachments:

[April 2022 Construction Claims.docx](#)

7.7 Request to Destroy Records

Kay Burdine, Mt. Vernon Middle School

Attachments:

[MVMS Request to Destroy Records 2 .pdf](#)

8 Action Items

Mrs. Kellie Freeman, Board President

8.1 Recommendation to Award Project to Design-Builder

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins stated he received two proposals for the Progressive Design-Build Public Works Project for plumbing, mechanical and electrical work for the new Fortville Elementary School. He is recommending awarding this project to EMCOR. Mr. Edwards made a motion to award the project to EMCOR. Mr. Gray seconded, and the motion carried 3-0.

Attachments:

[MVCSC NewElemMEPDesignBuild LetterOfRecommendation.pdf](#)

[TRC Final Scoring Mt Vernon Elem 04 14 22 1 .pdf](#)

8.2 Recommendation for 401(a) Retirement Plan Provider & Administrator

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins stated after a lengthy review of MVCSC's current 401(a) retirement provider and plan administration and interviewing four proposers, it was the consensus of the committee following the completion of those interviews to recommend Equitable. Should the board accept this recommendation, Mr. Elkins will bring two items to the May, 2022 board meeting: updated plan documents for both the 401(a) retirement and 403(b) retirement plans as the administrator will have changed based on this current recommendation. Mr. Gray made a motion to approve Equitable as

MVCSC's 401(a) retirement provider and plan administrator. Mr. Edwards seconded, and the motion carried 3-0.

Attachments:

[401 a Retirement Provider and Plan Administrator Recommendation.docx](#)

8.3 Textbook Adoption

Dr. Scott Shipley, Director of Curriculum

Minutes:

Mrs. Muffler stated as a followup to Dr. Shipley's presentation at the March 2022 board meeting, he is requesting approval of the Textbook Adoption 2022. Materials under consideration have been on display for public viewing since the March board meeting. Request for approval includes Elementary ELA Textbook Adoption, High School Business Textbook Adoption and Spanish 3 Textbook Adoption. Mr. Gray made a motion to approve the Textbook Adoption 2022 as previously presented. Mr. Edwards seconded, and the motion carried 3-0.

Attachments:

[Textbook Adoption - Request Approval April 2022.pdf](#)

9 Board Member Reports

Mrs. Kellie Freeman, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

1. No report
2. Mrs. Freeman reported that the Cumberland RDC met to accept a grant for a development that hasn't started yet.
3. No report
4. No report
5. Mr. Gray reminded everyone that the Annual MVEF Gala was Saturday, April 23rd.

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker announced he would be substitute teaching at Fortville Elementary 5th Grade on Friday. He also reminded everyone to go to the polls.

11 Adjournment

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to adjourn at 7:43 p.m. Mr. Gray seconded, and the motion carried 3-0.