

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, July 18, 2022
7:00pm - 9:00pm

Present: Mr. Seth Hamilton, Director of Technology; Mrs. Carla Nugent, Board Secretary; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board President; Mr. Tony May, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mr. Greg Elkins, Chief Financial Officer; Mr. Chad Gray, School Board Member; Mr. Phil Edwards, School Board Member

Absent: Mrs. Maria Bond, Director of Community Relations; Mrs. Shannon Walls, Board Member; Mrs. Lisa Heitman, Finance Dept; Ms. Susan McElroy

1 Work Session (5:15-6:45pm)

Tour Fortville Elementary and Mt. Vernon Middle School.

Minutes:

Board of School Trustees held a work session at 5:15pm.

2 Pledge of Allegiance (7:00 P.M.)

Mrs. Kellie Freeman, Board President

The School Board, before each meeting, offers the opportunity to participate in the Pledge of Allegiance. People attending the meeting are welcome to take part in this procedure. Those desiring not to take part may either remain in the hallway before the meeting or sit quietly in the meeting room.

Minutes:

Mrs. Freeman led the Pledge of Allegiance.

3 Call to Order

Mrs. Kellie Freeman, Board President

Minutes:

The meeting was called to order at 7:01pm.

4 Adoption of Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Dr. Parker announced there were additions to the Personnel Report.

Mr. Smedley brought to the boards attention an error on the personnel report. Classified change of assignment #7 approving Dave Merica, MVMS Athletic Director & Facilities Coordinator to Assistant Director of Operations should be a Certified change of assignment. Dr. Parker recommended moving the personnel report to an action item on the agenda in order to make the correction.

Mr. Gray made a motion to adopt the revised agenda. Mr. Edwards seconded, and the motion carried 4-0.

5 Public Hearing: 2023-2025 Capital Projects Plan

Mr. Greg Elkins, Chief Financial Officer

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2023-2026 proposed Capital Projects Plan pursuant to IC 20-40-18-6. Following the public hearing, the proper officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented or with revisions. Complete details of the Capital Projects plan may be seen by visiting the website of this unit of government at the following address: www.mvcsc.k12.in.us

Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-6(d).

Minutes:

Mrs. Freeman opened the public hearing. Notice of this public hearing for the 2023-2025 Capital Projects Plan was posted, as legally required, on July 6th, 2022 at 2:34 pm to the Department of Local Government Finance Gateway website and to the school corporation's website. Pursuant to Indiana Code 20-40-18-6, following this public hearing, the officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented.

Mr. Elkins made the presentation. The corporation is legally required to list any projects or capital asset purchases which might be paid for from the Operations Fund for Budget Years 2023-25, if the anticipated amount is \$10,000 or more. The plan does not obligate us to expend those funds and the plan could be amended as needed with board approval. If the proposed capital projects plan is adopted tonight, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-6(d).

Mrs. Freeman asked if there were any public comments. No comments were given. The Public Hearing was closed.

Attachments:

[2023 Capital Projects Plan.xlsx.pdf](#)

6 Public Hearing: 2023-2027 Bus Replacement Plan

Mr. Greg Elkins, Chief Financial Officer

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2023 proposed Bus Replacement Plan pursuant to IC 20-40-18. Following the public hearing, the proper officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented or with revisions. Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-9(d).

Complete details of the Bus Replacement plan may be seen by visiting the website of this unit of government at the following address: www.mvcsc.k12.in.us

Minutes:

Mrs. Freeman opened the public hearing. Notice of this public hearing for the 2023 Bus Replacement Plan was posted, as legally required, on July 7th, 2022 at 8:47 am to the Department of Local Government Finance Gateway website and to the school corporation's website. Pursuant to Indiana Code 20-40-18, following this public hearing, the officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented.

Mr. Greg Elkins, corporation CFO, presented the 2023 Bus Replacement Plan. The corporation will be trading in 5 buses and purchasing 5 new buses. The bus quotes and specs will be considered for approval by the board at a subsequent meeting. The corporation is required to list bus inventory for a rolling period of 5 years. If the proposed bus replacement plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-9(d).

Mrs. Freeman asked if there were any public comments. No comments were given. The Public Hearing was closed.

Attachments:

[MVCSC 2023 Bus Replacement Plan.xlsx.pdf](#)

7 Reports

Dr. Jack Parker, Superintendent

Minutes:

7.1 Good News

Mrs. Maria Bond, Director of Community Relations

Minutes:

Dr. Parker shared the good news report on behalf of Mrs. Bond.

- 1) FES student Doran Bennett won state and will compete in the USA Track & Field Indiana Junior Olympic Regional meet.
- 2) The Heartland Collegiate Athletic Conference named MVHS Alumni Jake Stank as their Athletic Conference Newcomer of the Year.
- 3) MVHS Alumni Michael Ertel has signed to play with Finland's Lahti Basketball.
- 4) MV Junior Eli Bridenthal made this year's Baseball ALL-USA Central Indiana Super Team.
Community Connections
- 5) MV held two successful 65+ Club registration events for in-district residents to register and receive an event pass for free admission to most school activities. Attendees enjoyed refreshments and were able to visit with Dr. Parker and staff. Noteworthy Media. MV has handed out 299 65+ passes to date.
- 6) The WTHR Weather Academy promotional commercials feature many MCE students, filmed at their visit last school year.

Attachments:

[7-2022 Board Report.pdf](#)

7.2 Spotlight on the District

Mrs. Stacy Muffler

New Teacher Academy

Minutes:

Mrs. Muffler presented on the New Teacher Academy. The purpose of the New Teacher Academy (NTA) is to provide newly hired teachers additional support to ensure a smooth transition to ensure each teacher's needs are met and they feel confident entering the classroom. The vision of the academy is to provide communication, check-in meetings, 180 days self care workbook journal, mentor teacher in the buildings and extended orientation with layers of support. New Teachers will be placed in Cohorts and meet quarterly. Quarterly meetings will consist of open ended questions that allow teachers to engage and participate in, which will better guide the discussion in meeting their needs. A new resource page has been put together with helpful links. Mentor teachers will be assigned in each building to provide support.

New Teacher Orientation this year will be two full days. There will be a meet and greet with the MVCSC admin team, MV spirit shop, small group break-out sessions, and meals provided by various vendors and the MV Education Foundation. All teachers will be given an Avanti subscription.

During the 2021-2022 school year Cohort # 1, there were 57 Teachers who participated, 14 were hired after the first day of school. Of the 57 teachers, 51 will be returning for the 2022-23 school year. The 2022-23 school year Cohort #2 consist of 62 teachers, 38 are new, 6 are first year teachers and 24 are late Cohort #1 hires or opted in the program.

Attachments:

[New Teacher Academy - 7 18 Board Report.pdf](#)

8 Public Comments Regarding Agenda Items

Mrs. Kellie Freeman, Board President

H 225 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by the presiding officer.

Must reside within the Corporation boundaries, and/or are parents/guardians of MVCSC students, and/or employees of MVCSC.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

Comments and concerns related to curriculum, methods of instruction, instructional materials, or Corporation employees shall be submitted in writing to the principal of the school and the Superintendent.

All statements shall be directed to the presiding officer; no person may address or question Board members individually

For those wishing to address the board on an item not on the agenda, a request to place an item on the agenda must be received no later than seven (7) days prior to the meeting.

Minutes:

No public comments were given.

9 Consent Agenda

Mrs. Kellie Freeman, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the

Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the Superintendent.

Minutes:

Mr Gray made a motion to approve the following consent agenda items and remove the personnel report in order to make the change for Dave Merica's position. Mr. Edwards second the motion. The motion carried 4-0

1) Minutes of the June 20, 2022 board meeting.

2) Claims

3) Request to Accept Donation for the Middle School Care Closet from Elaine Tharp, a grandparent of a MV student, in the amount of \$1000.

4) Construction Claims

5) Request of Destruction of Records from the High School by Lisa Tappy for Receipts 6/2015-5/2016, Bank Statements 6/2011-5/2012, Check stubs 6/2011-5/2012, Account Ledgers 6/2011-5/2012, and Claims for payment 6/2011-5/2012.

9.1 Regular Session Minutes

Minutes of the June 20, 2022 board meeting

Attachments:

[June 20 2022 board minutes.pdf](#)

9.2 Claims

Attachments:

[claims.pdf](#)

9.3 Personnel Report

Attachments:

[Personnel Report.pdf](#)
[personnel report 1 .pdf](#)

9.4 Overnight Field Trip Request

None

Minutes:

None

9.5 Request to Accept Donation

Attachments:

[MVMS Donation Request 7.18.22.pdf](#)

9.6 Construction Claims

Attachments:

[July 2022 Construction Claims.docx](#)

9.7 Destruction of Records

Attachments:

[High School Destruction of Records.pdf](#)

10 Action Items

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Smedley presented the Personnel Report with the correction of Classified change of assignment #7 approving Dave Merica, MVMS Athletic Director & Facilities Coordinator to Assistant Director of Operations to a Certified change of assignment.

Mr. Gray made a motion to approve the personnel report as corrected. Mr. Edwards seconded and the motion carried 4-0

Personnel Report

CERTIFIED RECOMMENDATIONS

Michael Ahearn, MVHS & MVMS Assistant Band Director

Laura Knight, MVMS 7th Grade Math Teacher

Yesenia Avila-Gentry, MVMS Resource Teacher

Heather Meyer, MVMS 6th Grade Teacher

Taylor Giunta, MVMS 7th Grade Science Teacher

Erin Billstrom, FES 4th Grade Teacher

Leroy Striker, MVHS Criminal Justice Teacher

Amanda Robinson, MES Kindergarten Teacher

Sarah Cameron, FES 5th Grade Teacher

Simone Wheeler, FES Essential Skills Teacher

Brandi McClanahan, MVMS 7th Grade Science Teacher

Kim Hamilton, MES 3rd Grade Extended Substitute (Braun - 7/28-8/29/2022)

CERTIFIED RESIGNATION/RETIREMENT

Betsy Zarse, FES Dream Special Education Teacher

Melanie Bass, MCE Special Education Teacher (Retirement, not enough through MV)

Angela Coffin, MVHS English Teacher
Crystal Cooper, MVMS Assistant Principal
Brooke Messer, MES Kindergarten Teacher
Rebekah Tilley, MVMS Science Teacher
Christie Clements, MVMS Computer Tech Education
Sarah Terrell, MVHS Social Studies Teacher
Steven Flechtner, MVMS Special Education Teacher
Megan Addison, MVHS Family & Consumer Sciences Teacher
Michael Retherford, MVMS 7th Grade Teacher

CERTIFIED CHANGE OF ASSIGNMENT

Abbie Southern, MES/FES Shared to MES Full Time Special Education Teacher
Emily Tucker, MES Special Education Teacher to MCE Special Education Teacher
Brock Wedgeworth, MVMS Instructional Assistant to MVMS World Language Teacher
Kacie Grimm, MVHS Counselor to Director of Counseling
Christine Young, MVMS Media Specialist to 6th Grade English Teacher
Dave Merica, MVMS Athletic Director & Facilities Coordinator to Assistant Director of Operations

CLASSIFIED RECOMMENDATIONS

Lindsey Schernekau, MMP Part-Time Instructional Assistant
Donna Blake, MMP Part-Time Instructional Assistant - applicant rescinded offer
Erin Cress, LIFE Center Instructional Assistant HI
Jennifer Thomas, MVMS Counseling Secretary
Abby Dewing, FES Instructional Assistant
Wendy Mayo, MCE Instructional Assistant DREAM Rm HI
Nancy Graves, MMPS Preschool Instructor
Brookly Miller, MES Registered Behavior Tech
Erin Straight, MVMS Instructional Assistant HI
Todd Patterson, Transportation Bus Mechanic
Recommendation for a one time Honorarium Stipend
Justin Goff, Transportation Bus Driver
Mackenzie Ralston, FES Instructional Assistant
Mae Joubert, MES Prep Cook / Server

Dianna Lapack, MVHS Cook
Kiley Shaw, MVMS Server
Melanie Isakson, MVHS Cooks Helper
Renee Stevens, MVMS Attendance Secretary
Kristi Ray, FES Treasurer
Brenda Whitecotton, MMP Preschool Instructional Assistant
Ashley Allen, MMP Preschool Instructor
Ashley Glasco, MMP Preschool Secretary
Kara Morris, MMP Part-Time Preschool Instructional Assistant
Brandy Burt, MMP Preschool Instructional Assistant
Elizabeth Blunk, MMP Part-Time Preschool Instructional Assistant
Lexa LeRoy, FES Instructional Assistant

CLASSIFIED CHANGE OF ASSIGNMENT

Halee Evans, MMPS Instructional Assistant to MMPS Preschool Instructor
Jennifer Curry, FES Instructional Assistant to FES Registered Behavior Tech
Mary Wolf, MMPS Instructional Assistant to MMPS Special Education Instructional Assistant
Erika Redus, MMPS Secretary to MV Payroll & Benefits Assistant
Deborah Kline, MVMS Server to MCE Server
Cathy Magee, MVHS Cashier to Cafeteria Sub

CLASSIFIED RESIGNATION/RETIREMENT

Rachel Klimt, FES Media Assistant
Bliss Nunez, MVMS Instructional Assistant
Natalie Tucker, Transportation Bus Driver
Rebecca Storey, MMPS Instructional Assistant
Stephanie Goff, MMPS Instructional Assistant

ECA RECOMMENDATIONS

MVHS Athletic ECA Recommendation (See Attached)
Ashley Allen MVHS Reserve Volleyball Coach

LEAVE REQUESTS

Brandon Taylor, Request for leave of absence (Estimated July 6, 2022 to August 30, 2022)

Jessica Gowin, Request for leave of absence (August 12, 2022 through November 18, 2022)

Tammy Parson, Request for intermittent leave of absence.

Jennifer Hohnbaum, Request for intermittent leave of absence (July 11, 2022 to September 30, 2022)

10.1 2nd Reading Policies

Dr. Jack Parker, Superintendent

Due to recent legislative changes, I am recommending the board consider the following new and updated policies for a second reading.

F125 - Purchasing Procedures and Capital Assets

Recent changes and complexity of highly-audited policy. Improvements help with audit/compliance

C125 - Legal Settlement

Update due to 2022 State Board of Account guidance received in spring 2022.

D500 - School Resource Officer Employment & Training

Elevating some aspects to policy that could be administrative guidelines and adds language that will be required by July 1, 2023.

H225 - Public Comments and Concerns

New statute requiring comment from any individually physically present. Also, requires the board to provide opportunity for public comment before the Board takes final action on a topic.

B225 - Meetings

Provided clarification if we need virtual meeting(s).

C175 - Student Attendance and Academic Engagement

New title for policy along with defining continuous learning (virtual/distance). This conforms with new law related to the amount of asynchronous learning.

D325 - Personal Background Checks and Mandatory Reporting

Plenty of new language required by SEA 115 from General Assembly 2022.

Minutes:

Dr Parker presented the policies for a second reading.

Mr. May made a motion to approve. Mr Edwards seconded.

Mrs. Freeman opened up a discussion for policy H225. Policy H225 changes current time allowed for patron comments at meetings from 2 to 3 minutes each and a 30 min maximum comment time. Mrs. Freeman commented on the importance of allowing time for anyone to speak and was concerned with the 30 minute maximum allowed time. Mr. Edwards commented that parameters needed to be set.

Mrs. Freeman suggested on allowing one hour maximum for patron comments. Mrs. Freeman requested clarification for in district speakers to be moved to comment first. Dr. Parker clarified that in district speakers could be moved by the board to speak first but clarified that both in or out of district speakers were allowed to comment.

Mr. May amended his previous motion to change policy H225 to allow patron comments 3 minutes each and have comments last no longer than one hour. Mr. Edwards seconded and the motion carried 4-0.

10.2 Resolution 2022-17 Adoption of Capital Projects Plan and Resolution 2022-20 Adoption of Bus Replacement Plan

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr Elkins presented the Resolution 2022-17 Adoption of Capital Projects Plan and Resolution 2022-20 Adoption of Bus Replacement Plan for approval.

Mr. Edwards made a motion to approve Resolution 2022-17 Adoption of Capital Projects Plan and Resolution 2022-20 Adoption of Bus Replacement Plan. Mr. Gray seconded, the motion carried 4-0.

Attachments:

[RESOLUTION 2022-17 ADOPTION OF CAPITAL PROJECTS PLAN 1 2 .docx](#)
[RESOLUTION 2022-20 ADOPTION OF BUS REPLACEMENT PLAN.docx](#)

10.3 AP Spanish Workbook and update of Student Fees

Dr. Scott Shipley, Director of Curriculum

Minutes:

Dr Shipley asked the board to approve adding the AP Spanish Workbook to the high school curriculum which will add \$22 to student fees.

No discussion

Mr. Gray made a motion to approve the AP Spanish workbook and the \$22 student fee. Seconded by Mr May and motion carried 4-0

Attachments:

[2022-2023 MVHS Course Fee Board Approved 5.16.2022 Update 7.18.2022 3 .pdf](#)

11 Board Member Reports

Mrs. Kellie Freeman, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

Mr May reported the Fortville RDC meeting is on Tuesday.

Mrs. Freeman stated the Cumberland RDC meeting was cancelled this week and will be held next month.

Mr. Edwards attended the Hancock County RDC, there was no information pertaining to schools.

Mr. Gray attended Mt. Vernon Education Foundation meeting, new officers were elected. A back to school event for staff is being planned, more information coming soon.

12 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr Parker spoke about the Back to School Social gathering event for staff. The date is set for September 12. The Mt. Vernon Education foundation will be providing free food and entertainment, more information will be available soon.

Dr. Parker shared he is impressed with all the staff working so hard this summer to prepare for a great school year. He expressed his appreciation to all District & Building level Administrators for all their hard work. Looking forward to a great year.

Dr Parker recognized Brandon Hayes and Veronica Kirby for providing leadership in technology area prior to Mr. Hamilton's start.

Dr. Parker recognized Gwen Scrogam for her last board meeting and thanked her for all she has done for MV. She has been a leader and great supporter to MV. Her Retirement celebration will be held July 28 from 3 to 5:30pm in the Alumni Center. Mrs. Freeman expressed her gratitude for all she has done. Mr. May commented on the dedication she has taken and remembers when she would drive the county to deliver board information.

13 Adjournment

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to adjourn at 7:37pm. Mr May seconded, and the motion carried 4-0