

# Mt. Vernon Board of School Trustees

**Mt. Vernon Board of School Trustees**  
Mt. Vernon Administrative Service Center  
Monday, December 12, 2022  
7:00pm - 9:00pm

**Present:** Mrs. Maria Bond, Director of Community Relations; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board President; Mr. Tony May, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mrs. Shannon Walls, Board Member; Mr. Greg Elkins, Chief Financial Officer; Lisa Heitman, Finance Dept; Chad Gray, School Board Member; Phil Edwards, School Board Member; Seth Hamilton, Directory of Technology

**Absent:** Carla Nugent, Administrative Assistant

## 1 Pledge of Allegiance (7:00 PM)

Mrs. Kellie Freeman, Board President

---

**Minutes:**

Mrs. Freeman led the Pledge of Allegiance.

## 2 Call to Order

Mrs. Kellie Freeman, Board President

---

**Minutes:**

Mrs. Freeman called the meeting to order at 7:00 p.m.

## 3 Adoption of Agenda

Mrs. Kellie Freeman, Board President

---

**Minutes:**

Dr. Parker commented there were updates made to the Personnel Report.

Mr. Edwards motioned to approve the agenda with the updated Personnel Report, Mr. May seconded, and the motion carried 5-0.

## 4 Reports

Dr. Jack Parker, Superintendent

---

### 4.1 Good News

Mrs. Maria Bond, Director of Community Relations

---

**Minutes:**

Mrs. Bond shared the following good news.

### **School Accolades & Notable Activities**

- Mt. Vernon held an official and successful Groundbreaking Ceremony for the new Fortville Elementary and the Transportation Building, with all board members, FES Student Council members and a variety of speakers attending the celebration.
- The MVHS Band of Marauders traveled to Pennsylvania to perform in the ABC Dunkin' Thanksgiving Parade and made the most of the trip by attending a variety of activities in New York City.
- Tanner Koziol (MVHS Alumnus and Ball State University freshman) was named Freshman All-American by the College Football News.
- MVHS senior George Burhenn was named the Tight End Mr. Football by the Indiana Football Coaches Association.
- Lilliana Fronek & Ella Hubbell were named Lilly Scholarship Finalists for MVHS.
- The Marauders Athletic Club donated \$25,000 to the Mt. Vernon Athletic Department

### **Community Connections**

- The MVCSC Holiday Open House was a great success with a large attendance and numerous prizes that were raffled off to our staff. Thank you to the multitude of vendors and the community who provided the gifts.
- The MES choir and the MVMS Holiday Band performed at the Town of McCordsville's Christmas Tree Lighting and Holiday Celebration.
- The MVMS Choir and band performed at the Fortville Winterfest.
- Mt. Vernon Athletics inducted several alumni into our Hall of Fame: Mike McCarthy (MVHS Wrestler), June Mueller (MVHS Swim Coach) and the 1966 MVHS Basketball Team.
- Mrs. Rusk's class created over 130 holiday cards to give to the residents at Traditions at Brookside, a senior living community in McCordsville.
- MVHS senior Nicole Burris and her family lead the Blue Angel Connect organization and supported 11 families with a holiday dinner and gifts via their Holiday Hope event.

### **Attachments:**

[12-2022 Board Report.pdf](#)

## **4.2 Spotlight on the District: ENL Program**

Dr. Scott Shipley, Director of Curriculum

---

### **Minutes:**

Dr. Shipley introduced Haley Frischkorn and gave gratitude to Haley for the great job she does supporting our teachers and students.

Haley presented information on our ENL population growth since 2018 at 29 students up to 151 students in 2022. There are 233 students reported speaking a different language other than English. Thirty-three different languages are spoken by our students and 40 countries are represented. There is a lot of diversity within those numbers. MVCSC has had 61 new English learners move into the district this semester. Two new positions were hired to support the ENL program this year. MVCSC staff would like to be able to teach the students English, but most importantly simultaneously to give them access to the content. The future goal is to have one licensed ENL teacher in all buildings to provide continued support.

### **Attachments:**

## 4.3 Teacher Evaluation Reports

Mrs. Stacy Muffler

---

**Minutes:**

Stacy Muffler presented the annual update for the teacher evaluation summary. This included 224 certified staff; 81 of which were deemed highly effective and 143 effective. The numbers provided were reported to the DOE, which impacted the Teacher Appreciation Grant. These funds were processed on the December 9, 2022 payroll. For the 2022-2023 school year, we are changing to a 100% employee effectiveness rubric with the four domains being purposeful planning, effective instruction, teacher leadership, and core professionalism.

**Attachments:**

[Teacher Evaluation Summary Report 2022.pdf](#)

## 5 Public Comments Regarding Agenda Items

Mrs. Kellie Freeman, Board President

---

Please reference Policies H 225 - (Public Comments and Concerns) and B225 (Meetings) for guidance on providing public input on an agenda item.

Board Policies can be found at [www.mvcsc.k12.in.us](http://www.mvcsc.k12.in.us)

**Minutes:**

No one signed up to comment.

## 6 Consent Agenda

Mrs. Kellie Freeman, Board President

---

**Minutes:**

Mr. May motioned to approve the consent items, Mrs. Walls seconded, and the motion carried 5-0.

### 6.1 Regular Session Minutes

---

**Attachments:**

[11.21.22 minutes.pdf](#)

### 6.2 Claims

---

**Attachments:**

[Dec 2022 claims.pdf](#)

### 6.3 Personnel Report

---

**Minutes:**

**CERTIFIED RECOMMENDATIONS**

Jordan Gerbsch, MVHS English Teacher

Daniel Cocks, MVMS Computer Science Teacher

Jaclyn Stephenson, FES 4th Grade Extended Substitute Teacher

Caitlin Crecelius, FES School Counselor

**CERTIFIED RESIGNATIONS/RETIREMENT**

Amy Tucker, MVCSC Behavior Specialist

Denee Lecher, FES Counselor

Lindsay Tomamichel, Assistant Director of Special Education

**CERTIFIED CHANGE OF ASSIGNMENT**

Amanda Hill, MVMS 6th Grade Math Teacher to Math Specialist

**CLASSIFIED RECOMMENDATIONS**

Angela Meyer, FES Instructional Assistant

Cassie Evans, MCE Special Education Instructional Assistant

Danae Kendrex, MCE Instructional Assistant DREAM Room (HI)

Michele Dushesne, MCE Instructional Assistant FISH Room (HI)

Hanna Gilmer, FES Instructional Assistant (HI)

Recommendation for a One-Time Stipend for Classified Staff and Building Level Administrators

**CLASSIFIED RESIGNATION/RETIREMENT**

Heather Verhoeff, MCE Instructional Assistant DREAM Rm

Vanessa Moore, FES Instructional Assistant

Jaclyn Stephenson, FES Perm Substitute

**CLASSIFIED CHANGE OF ASSIGNMENT**

Kurt Hersberger, MVMS Perm Substitute to MVMS Custodial 2nd shift

Alice Eaton, Instructional Assistant Temporary to Instructional Assistant Part-time

Frances Grundy, Transportation Substitute Bus Driver to Driver

Sydney Huynh, MVHS Instructional Assistant to Instructional Assistant Special Education

Alice Eaton, Part-time AM Instructional Assistant to Part-time all day Instructional Assistant Temporarily

Brenda Eaton, Part-time AM Instructional Assistant Temporarily

**ECA RECOMMENDATIONS**

Tracy Tolliver, MES Team Leader Speech & Language Pathologist

MVMS ECA's Non-Athletics (see attached)

MES ECA's Non-Athletics (see attached)

Sydney Nichols, MVHS Musical

Jennifer Roland, MVHS Junior Class Sponsor

Emily Arnold & Mackenzie Woodard, MCE Elementary Team Leader

## **LEAVES**

Brittany Braun, Leave of Absence (December 6, 2022 - January 2, 2023)

Mary Wolfe, Leave of Absence (January 2, 2023 - February 24, 2023)

Emily Arnold, Leave of Absence (January 30, 2023 to May 24, 2023)

### **Attachments:**

[Personnel Report Summary 12.12.22.pdf](#)

[Personnel Report Detail 12.12.22.pdf](#)

## 6.4 Request to Accept Donation

---

### **Attachments:**

[Kennedy Tank and Manufacturing Company Donation 11.21.22.pdf](#)

## 6.5 Construction Claims

---

### **Attachments:**

[December 2022 Construction Claims.docx 5 .pdf](#)

## 7 Action Items

Mrs. Kellie Freeman, Board President

---

### 7.1 Approval of TPA Services for 401(a) and 403(b) Retirement Plans

Mr. Greg Elkins, Chief Financial Officer

---

CSI Advisory Services

#### **Minutes:**

Mr. Elkins noted three potential service providers were interviewed as TPA Service Providers for our 401(1) and 403(b) retirement plans.. These were vetted with our attorney and Equitable. Mr. Elkins is therefore recommending CSI advisory services. He did note that this is not an additional cost to the district.

Mrs. Freeman asked for a motion to be made for approval of the contract with CSI Advisory Services. The motion to approve these contracts was made by Mr. Edwards, seconded by Mr. Gray, and the motion carried 5-0.

#### **Attachments:**

[Mt. Vernon 403 b 401 a - CompSystems Service Agreement 1 .pdf](#)

## 8 Board Member Reports

Mrs. Kellie Freeman, Board President

---

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

**Minutes:**

Mr. May reported he was not able to attend the Fortville RDC meeting; however, in reviewing the minutes, the only thing noted was an apartment complex north of town wanting to expand.

Mrs. Freeman reported the Cumberland RDC did not hold a meeting.

Mr. Edwards reported he was not able to attend the Hancock RDC meeting.

Mrs. Walls reported at the McCordsville RDC meeting they passed a resolution on expansion of the TIF district.

Mr. Gray reported the Mt. Vernon Education Foundation did not hold a meeting.

## 9 Announcements

Dr. Jack Parker, Superintendent

---

**Minutes:**

Dr. Parker noted Friday is the last day of calendar year with the staff and students looking forward to a couple of weeks off.

## 10 Adjournment

Mrs. Kellie Freeman, Board President

---

**Minutes:**

Mrs. Freeman asked for a motion to adjourn the meeting.

Mr. Edwards made a motion to adjourn the meeting, Mr. May seconded, and the motion carried 5-0.

The meeting adjourned at 7:22 p.m.