

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, July 17, 2023
7:00pm - 8:30pm

Present: Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, School Board Member ; Mr. Tony May, School Board Member; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mr. Greg Elkins, Chief Financial Officer; Chad Gray, School Board President; Phil Edwards, School Board Member; Carla Nugent, Administrative Assistant; Seth Hamilton, Directory of Technology

Absent: Mrs. Maria Bond, Director of Community Relations; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mrs. Shannon Walls, School Board Member; Lisa Heitman, Finance Dept

1 Pledge of Allegiance (7:00 PM)

Chad Gray, School Board President

Minutes:

Mr. Gray led the Pledge of Allegiance.

2 Call to Order

Chad Gray, School Board President

Minutes:

Mr. Gray called the meeting to order at 7:01pm.

3 Adoption of Agenda

Chad Gray, School Board President

Minutes:

Mr. Gray asked for adoption of the agenda. Mr. Smedley stated there were personnel updates made to the report.

Mr. Freeman made a motion to adopt the agenda with the personnel updates. Mr. May seconded the motion. Motion carried 4-0.

4 Public Comments Regarding Agenda Items

Chad Gray, School Board President

Please Reference Policies

- H225 (Public Comments and Concerns) and
- B225 (Meetings) for guidance on providing public input on an agenda item.

Board policies can be found at www.mvcsc.k12.in.us

Minutes:

No one signed in to speak.

5 Reports

Dr. Jack Parker, Superintendent

5.1 Good News Report

Mrs. Maria Bond, Director of Community Relations

Minutes:

Mr. Smedley gave the Good News Report for Maria Bond.

School Accolades & Notable Activities

- Congratulations to Lydgia Palmer, FES fourth grade teacher, who received the American Legion teacher of the year award.
- Another staff member in the limelight is Jordan Gerbsch, MVHS English teacher and counseling department intern. She was named the 2023 recipient of the Jeannine Miller Scholarship in Support of Guidance, Counseling and Social Work through the Community Foundation of Hancock County.
- Congratulations also to Leah Perry, MVHS Science Teacher, was one of 19 individuals across the state selected to receive the second annual Excellence in Dual Credit Instruction President's Awards, the highest honor for Ivy Tech dual credit faculty.
- The MVCSC Board of Trustees received an Indiana School Boards Association Exemplary Governance Award. They received this award at the Commendable level, which is granted to school boards that have a majority of board members with Commendable individual status.
- The collaborative high school Hancock County Career Center has named Stan Wilkison, current MVHS assistant principal, as the director for the career and technical education (CTE) classes.
- A bus full of MV educators attended a PLC at Work conference in St. Charles, MO for professional development.
- The Mt. Vernon High School Softball Team was one of only 42 schools to receive the Team Academic All-State honors.
- George Burhenn became Mt. Vernon's first track and field state champion ever, winning first place in the 110m hurdle event. The boys' track and field team placed 6th at state, which is their highest placement at state in school history.

Community Connections

- Walmart Fulfillment Center 8972, the largest in the US, invited the MVEF to their grand opening, as well as awarded the MVEF with a \$5,000 check to support and advance the mission of the foundation and support Mt. Vernon.
- MV School Resource Officers (SRO) attended the National Association School of Resource Officers (NASOR) conference in Indianapolis for continuing education to expand their school safety knowledge.

Attachments:

[7-2023 Board Report.pdf](#)

6 Consent Agenda

Chad Gray, School Board President

Minutes:

Mr. Gray reviewed the consent agenda items for approval

Mr Edwards motioned to approve the consent agenda items as presented. Mrs. Freeman seconded the motion. Motion carried 4-0.

6.1 Regular Session Minutes

Attachments:

[6.19.23 Executive Session Minutes 2.pdf](#)
[6.19.23 School Board Meeting Minutes.pdf](#)

6.2 Personnel Report

Attachments:

[7.17.23 Personnel Report Detail 3.pdf](#)
[7.17.23 Personnel report summary 3.pdf](#)

6.3 Claims

Attachments:

[July 2023 Claims Docket 1 .pdf](#)

6.4 Construction Claims

Attachments:

[July 17 2023 Construction Claims.docx 2 .pdf](#)

6.5 Construction Change Orders

Attachments:

[Gibraltar CO 1 - outgoing .pdf](#)
[Complete with DocuSign INDIANA STEEL CO 1 O.pdf](#)
[TRANSPORTATION PCI 022 - FOUNDATION FOR RADIO TOWER TO OWNER.pdf](#)
[PCI 003 Site Lighting to Owner.pdf](#)
[Transportation PCI 027 Cost approval to Owner combined.pdf](#)

6.6 Monthly Fund Transfers

Attachments:

[June 2023 Monthly Fund Transfers.docx.pdf](#)

6.7 Overnight Field Trip Request

No request

6.8 Donation Approval

Attachments:

[Tharp donation.pdf](#)

7 Action Items

7.1 First Reading of Policies

Dr. Jack Parker, Superintendent

B225 Meetings

C150 Homeless Students Enrollment Rights and Services

C225 Parental Access to Instructional Material and Surveys

C500 E Field Trip and Transportation Permission Form

C525 Medical Needs at School

C600 Anti-Bullying

D250 Teacher Appreciation Grant

D325 Backgrounds Checks

F100 Internal Controls and Reporting Losses, Shortages, Variances, or Thefts

F125 Purchasing Procedures and Capital Assets

G125 Criminal Organization Activity

Minutes:

Mr. Smedley shared the policies for the first reading approval. Mr. Gray reviewed the information of each policy item.

Mrs. Freeman asked a few questions regarding policy B225. The statement of Live Streaming, should there be a comment in there unless YouTube or technology is not working or having issues? Can we review the 7 days to add an item to the agenda. If the agenda does not come out until a few days before a meeting how would a patron know to add something they want discussed? Mrs Freeman would like these to be looked at and discussed. Mr. Gray agreed about the 7 days and it should be talked about. Mr. Gray also commented if there is something that someone wants to cover they are to contact the superintendent anyway so not sure how this should be worded. Mr. May agrees before something comes to a meeting or a topic the school is already notified and discussed with the board prior. Mr. Gray is asking for clarity on this and the patron has to understand that public comments are not a discussion during a meeting. If a patron would like dialogue they need to start with the superintendent on the topic first. Mrs. Freeman would like more discussion on this prior to the second reading. Mr. May stated for meeting possibly use the verbage we will try to live stream and update that incase there is a technology issue.

Mrs. Freeman asked about C525 Medication on Field trip, how do teachers know they need to take the medication and when? Mr. Smedley stated Mrs. Furnas has the information she provides prior to the field trip with the Principal and staff that will be with the student.

Mrs. Freeman asked about C600 Anti-Bullying and what is done to train staff. Mr. Smedley stated all staff are required to go have safe school training annually and the bullying policies are covered at that time.

Mrs. Freeman asked about the F100 internal controls. Looking at claims and etc how are staff trained regarding these policies? Mr Smedley replied the required safe school training also covers topic annually.

Mr. Gray liked the discussion and would like to continue the conversation prior to the second reading of these policies.

The policy website has been updated.

Attachments:

[B225 Meetings updated.docx.pdf](#)

[C150 Homeless Students Updated.docx.pdf](#)

[C225 Parent Access to Instructional Materials and Surveys updated.docx.pdf](#)

[C525 Medical Needs at School updated.docx.pdf](#)

[C600 Anti-Bullying updated.docx.pdf](#)

[D250 - Teacher Appreciation Grants.DOCX.docx.pdf](#)

[D325 - Background Checks Updated .docx.pdf](#)

[5FM1711-F100 -](#)

[Internal Controls and Reporting Losses Shortages Variances or Thefts updated.docx.pdf](#)

[5FM1731-G125 -](#)

[Criminal Organizations and Criminal Organization Activities at School updated.docx.pdf](#)

[FM1716-F125 - Purchasing Procedures and Capital Assets updated.docx 1 .pdf](#)

7.2 Annual Budget Resolutions and Finance Action Items

Mr. Greg Elkins, Chief Financial Officer

RESOLUTION TO TRANSFER FUNDS FROM THE EDUCATIONAL FUND TO THE OPERATIONAL FUND 2024

RESOLUTION AUTHORIZING THE REDUCTION OF 2023 BUDGET APPROPRIATIONS

RESOLUTION AUTHORIZING THE DEPOSIT OF OPERATIONS AND EDUCATION FUNDS INTEREST INTO RAINY DAY FUND

RESOLUTION AUTHORIZING THE REDUCTION OF LINE ONE, TWO, OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE

RESOLUTION AUTHORIZING PENSION BOND TAX NEUTRALITY

RESOLUTION AUTHORIZING TAX ANTICIPATION WARRANT

(TAW 2024)

RESOLUTION AUTHORIZING THE USE OF TEMPORARY INTERFUND LOANS AS NEEDED FOR CASH FLOW PURPOSES

RESOLUTION REQUESTING TARGETED TAX RATE, LEVY, OR APPROPRIATION FOR EACH DLGF APPROVED FUND

RESOLUTION TO TRANSFER FUNDS & ESTABLISH CAREER CENTER & CAPITAL EXPENSES FUND

RESOLUTION TO ADOPT PROPOSED REVENUE SPENDING PLAN

FOR 2024 BUDGET

RESOLUTION TO TRANSFER FUNDS FROM OPERATIONS FUND TO THE RAINY DAY FUND

RESOLUTION TO TRANSFER FUNDS FROM DEBT SERVICE AND PENSION DEBT FUNDS TO THE OPERATIONS FUND 2024

Minutes:

Mr Elkins presented Resolutions 2023-20 to 2023-31 for approval. These are annual resolutions.

Mr. Gray reviewed the resolutions and asked for approval

Mrs. Freeman made a motion to approve Resolutions 2023-20 to 2023-31. Mr May seconded the motion.

Mrs. Freeman appreciated the opportunity to look them over in advance. She asked if the interest on the rainy day fund. Mr. Elkins stated it was better this year and could be more profitable for the school.

Motion carried 4-0

Attachments:

[Resolution 2023-20 to Transfer Funds from Education to Operations 2024.docx.pdf](#)
[RESOLUTION 2023-21 TO REDUCE 2022 BUDGET APPROPRIATIONS 1 .docx.pdf](#)
[RESOLUTION 2023-22 AUTHORIZING THE DEPOSIT OF EARNED INTEREST INTO THE RAINY DAY FUND .docx.pdf](#)
[RESOLUTION 2023-23 AUTHORIZING THE REDUCTION OF LINE ONE TWO OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE 1 .docx.pdf](#)
[RESOLUTION NO. 2023-24 AUTHORIZING PENSION BOND TAX NEUTRALITY 1 .docx.pdf](#)
[RESOLUTION NO. 2023-25 AUTHORIZING TAX ANTICIPATION WARRANT TAW 2024 .docx.pdf](#)
[RESOLUTION NO. 2023-26 AUTHORIZING THE USE OF TEMPORARY INTERFUND LOANS AS NEEDED FOR CASH FLOW PURPOSES.docx.pdf](#)
[RESOLUTION NO. 2023-27 REQUESTING TARGETED TAX RATE LEVY OR APPROPRIATION FOR EACH DLGF APPROVED FUND.docx.pdf](#)
[Resolution 2023-28 Establish Fund Approving Transfer.docx 1 .pdf](#)
[RESOLUTION 2023-29 TO ADOPT PROPOSED REVENUE SPENDING PLAN FOR 2024 BUDGET.docx.pdf](#)
[Resolution 2023-30 Transfer from Operations Funds to Rainy Day.docx.pdf](#)
[Resolution 2023-31 Transfer of Funds from Debt Funds to Operations 2023 1 .docx.pdf](#)

8 Board Member Reports

Dr. Jack Parker, Superintendent

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

Fortville RDC - Mr. May was unavailable to attend the meeting.

Cumberland RDC - Mrs. Kellie Freeman stated the meeting was tonight.

Hancock Co. RDC - Mr. Phil Edwards was able to attend plans to make the August meeting.

MVEF - Mr. Chad Gray- The foundation is working hard to support programs for the 2023-24 school year. August 16th will be the 2nd Annual Taste of Mt Vernon staff event.

9 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Mr. Smedley reported that the new staff orientation and hiring has gone well. The administrative staff is excited for school to start.

10 Adjournment

Chad Gray, School Board President

Minutes:

Mr. Gray asked for a motion to adjourn the meeting. Mr. Edwards made a motion to adjourn the meeting. Mrs. Freeman seconded the motion. Motion carried 4-0. The meeting was adjourned at 7:21pm.