

# Board of School Trustees Meeting

**Mt. Vernon Board of School Trustees**  
Mt. Vernon Administrative Service Center  
Monday, May 20, 2019  
7:00pm - 8:00pm

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**Present:** Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Maria Bond, Communications Director; Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board Member; Mr. Tony May, Board President; Mr. Mike McCarty, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Chief Financial Officer; Mrs. Shannon Walls, Board Member

**Absent:** Mr. Scott Shipley, Director of Secondary Education; Mrs. Beth Smith, Board Member

## 1 Invocation/Pledge of Allegiance (6:55 PM)

Mrs. Shannon Walls, Board President

### **Minutes:**

The invocation was given by Mr. Ben Williams, MVMS Principal.

## 2 Call to Order (7:00 PM)

Mrs. Shannon Walls, Board President

### **Minutes:**

The Mt. Vernon Community School Board of Trustees held a meeting at 7:00 p.m. in the Administrative Service Center.

## 3 Adoption of the Agenda

Mrs. Shannon Walls, Board President

### **Minutes:**

Mrs. Freeman made a motion to adopt the agenda as presented. Mr. May seconded and the motion carried 4-0.

## 4 Reports

Dr. Jack Parker, Superintendent

### **Minutes:**

Dr. Parker announced there were several reports.

### 4.1 Good News (5 minutes)

Mrs. Maria Bond, Communications Director

### **Minutes:**

Mrs. Bond shared the following Good News:

1. MVEF Executive Director Renee Oldham raised an unprecedented amount of over \$100,000 for the

MVEF Black & Gold Gala.

2. As a Unified Champion School District, MVCSC participated in a collective Unified Champions program for preschool, elementary and secondary levels. This program creates climates of acceptance, respect and human dignity for all students, with and without disabilities, to compete on the same team, providing an environment of inclusion.

3. MVHS Fine Arts Academic Team finished First Place at State in a two-way tie for Class One. Congratulations to Joan Lee, Alyson & Sydney Godwin and Sophie Frank.

4. MCE hosted "One School, One Book." All staff, bus drivers and even cafeteria workers read the book at the same pace throughout the month. This was provided to MCE as a grant from MVEF.

5. MES held STEM Night, hosted by the 2nd grade teachers. Attendees could engage in interesting activities, including playing notes on five pianos due to electrical currents.

6. Superintendent Jack Parker and cabinet members visited all schools & Administration/Transportation/Maintenance and treated staff to a sundae bar for Teacher/Staff Appreciation Week.

**Attachments:**

[5-2019 Board Report.pdf](#)

#### 4.2 NASA (Neighborhoods Against Substance Abuse) Report *(5 minutes)*

Mt. Vernon High School Students: Ellie Roach, Brianna Franke, Elizabeth Ahonen and Mason Montgomery

**Minutes:**

MVHS students Ellie Roach, Brianna Franke and Elizabeth Ahonen from NASA (Neighborhoods Against Substance Abuse) gave a report on activities they have participated in. NASA exists as a community partnership with the other Hancock County School Districts that strives to develop healthy lifestyles through prevention, education, treatment and enforcement of substance abuse issues for youths and adults. The group recently participated in the making of two commercials centering on juuling, a practice that is becoming very popular. The commercial centered on facts about juuling and the consequences if you engage in this activity. They also wrote an article that will appear in the Greenfield Daily Reporter. The group will be reaching out to 8th graders telling them of the risks of drug and alcohol abuse using interactive games such as drug and drunk goggles.

#### 4.3 High Tech Academy Presentation *(5 minutes)*

Julie Bravard, Mt. Vernon High School Teacher

Dexter Douglas, Kurtis Span, Nathan Murphy, Mason Cooper, Nathan Kalvaitis, Jeffery Lewis, Kenneth Cox and Tye Hatcher

**Minutes:**

Mrs. Julie Bravard, MVHS High Tech Academy teacher along with Dexter Douglas, Kurtis Span, Nathan Murphy, Mason Cooper, Nathan Kalvaitis, Jeffery Lewis, Kenneth Cox and Tye Hatcher gave a presentation on activities they have been working on at the High Tech Academy. Recently they partnered with Hancock Regional Hospital to help them create an electronic medical records system

where you are able to access your medical records from your cell phone. Hancock Regional plans to employ some of these students after graduation to work for them and continue monitoring/updating the system. The group also demonstrated a photo booth they had made. Other class projects include designing and making t-shirts and mugs for teachers for Teacher Appreciation Week along with a plaque they presented to Dr. Parker. Dr. Parker applauded Mrs. Bravard for all her hard work in providing a high level of engagement for her students.

#### 4.4 Spotlight on Schools

Dr. Jack Parker, Superintendent

Mr. Casey Dodd, Principal - Mt. Comfort Elementary

##### **Minutes:**

Mr. Casey Dodd, Principal at Mt. Comfort Elementary, made a presentation spotlighting his school. He began by sharing IREAD3 Pass Rates for the last three years. The 2017-2018 pass rate was 95.3%. He then shared ISTEP+ Math and English Language Arts Pass Rates noting that in Math, Grade 3 students had a 75.5% pass rate in 2015-2016; 68.6% in 2016-2017 and jumped to 78.2% pass rate in 2017-2018. In English Language those same third graders started with a 85.7% pass rate in 2015-2016, dropped to 76.6% in 2016-2017 and then 71.3% in 2017-2018. This is a concern and Mr. Dodd, along with his staff, will use information gathered to decide where improvement is needed and make changes to do so. Mr. Dodd was especially proud of the increase in growth in Performance Domain for Math and English for the top 75% and bottom 25% of students. Overall points for both subjects was 70.9 pt. (C grade) in 2015-2016; 78.6 pts. (C grade) in 2016-2017 and 85.7 pt. (B grade) in 2017-2018.

Mr. Dodd then reported on hands-on, real-world learning experiences at Mt. Comfort. They include the MCE Garden, run by 1st grade teachers, made possible by funding by the the MV Education Foundation. Students harvest vegetables while talking about the science that goes along with it. As a Service Learning Project, student in grades 1-2 visited a local nursing home and interacted with the residents. In Junior Achievement Biz Town, student plan what job they want to do, prepare to interview, get the job, perform in the job and with the money they earn, turn around and buy services themselves.

##### **Attachments:**

[Spotlight on Mt. Comfort.pdf](#)

## 5 Public Comments Regarding Agenda Items

Mrs. Shannon Walls, Board President

0167.3 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by presiding officer.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

All statements shall be directed to the presiding officer; no person may address or question Board members individually

**Minutes:**

There were none.

## 6 Consent Agenda

Mrs. Shannon Walls, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the Superintendent.

**Minutes:**

Mr. May made a motion to approve the following items:

1. April 15, 2019 Regular Board Meeting Minutes
2. Claims;
3. The following overnight field trip requests: a) MVHS Gold Intensity Dance Team to Universal Dance Association Summer Camp in Louisville, KY July 14-17, 2019; b) MV Boys Soccer to Anderson Team Camp at Anderson University July 12-14, 2019; c) MV Volleyball Team to Purdue University Summer Team Camp at Purdue University July 19-21, 2019; d) FFA & FCCLA to Officer Training Retreat at the Indiana FFA Leadership Center in Trafalgar, IN June 3-4, 2019; e) FFA to the State FFA Convention at Purdue University June 18-20, 2019; f) MVHS FCCLA to the Indiana FCCLA State Leadership Camp at Vincennes University June 12-13, 2019; and g) Joe Anderson East Coast STEM to New York City and Boston for 6 days in June 2020
4. The following requests to accept donations: a) Donation from MVEF (\$500); Assured Partners (\$1,000) and Activate Health (\$250) for the Unified Champions Event; b) Donation of \$4360.05 from the Fortville Elementary PTO to FES for 3rd, 4th, and 5th grade classroom book sets; c) Donation of \$809.21 from the Fortville Elementary PTO to FES for Kindergarten Incubator and Supplies; d) Donation of \$467.50 from the Fortville Elementary PTO to FES for Kindergarten Benchmark Classroom Books
5. The following Personnel items:

**CERTIFIED RETIREMENT/RESIGNATIONS**

Whitney Grimes, Deaf/Hard of Hearing Teacher

Katie Shelbourne, MCE Teacher

Laurel Blough, School Psychologist

Brady Diehl, MVMS 6th Grade Social Studies Teacher

**CERTIFIED RECOMMENDATION**

Chris Smedley, Assistant Superintendent

**CLASSIFIED RETIREMENT/RESIGNATIONS**

Celestine Chapple, Preschool Instructional Assistant

Ken Harney, MVMS Cafeteria

Beverly White, MVHS Cafeteria (Retirement)

Courtney Stroup, FES Instructional Assistant

## **CLASSIFIED RECOMMENDATION**

Matt Boyle, Summer Maintenance

Anna Kile, MVMS Instructional Assistant

Anthony Schlichte, Sub Bus Driver

Kris Maynard, Sub Bus Driver

Corey Bradford, Custodian

## **ECA RECOMMENDATIONS**

Troy Everett, MVHS Science Olympiad Sponsor

Jaime Wilson, MVHS Science Olympiad Sponsor

## **LEAVE REQUESTS**

Laurel Blough, School Psychologist (Maternity Leave April 29, 2019 through end of school year)

Kristina McCoskey, FES Teacher (Maternity Leave February 11, 2019 through end of school year)

Dan Brinker, MVHS Custodian (Medical Leave beginning May 16, 2019 for 12 weeks)

Mr. McCarty seconded, and the motion carried 4-0.

## 6.1 Executive Session Minutes

## 6.2 Regular Session Minutes

### **Attachments:**

[April 15, 2019 Board Meeting Minutes.pdf](#)

## 6.3 Claims

### **Attachments:**

[Claims.pdf](#)

## 6.4 Personnel Report

### **Attachments:**

[Agenda 1.pdf](#)

## 6.5 Overnight Field Trip Request

### **Attachments:**

## 6.6 Request to Accept Donation

**Attachments:**

Request to Accept Donations.pdf

## 7 Action Items

Dr. Jack Parker, Superintendent

### 7.1 Policy Updates/Revisions - First Reading

Dr. Jack Parker, Superintendent

**Minutes:**

Dr. Parker presented first reading of the following policy updates/revisions. He stated the first twelve were final items from Church, Church, Hittle & Antrim and the last one, Food Service Program, was from NEOLA.

3213 Student Supervision and Welfare; 8121 Personal Background Checks, References & Mandatory Report of Convictions of Substantiated Child Abuse and Arrest; 8310 Public Records Act; 2410 Auto Recording; 5341 Emergency Medical; 5530 Drug Prevention; 5600 Student Discipline; 5630.01 Seclusion and Restraint; 5840 Criminal Activity; 8510 Wellness; 8800 Religious Ceremony; 8431 Chemical Management and Preparedness for Toxic Asbestos Hazard; and 8500 Food Service Program.

### 7.2 Textbook and Fees

Mr. Scott Shipley, Curriculum Director

1:1 Report - Greg Rollo

**Minutes:**

Dr. Parker presented the 2019-2020 Textbook Rental and Fees, per the attached. He applauded Scott Shipley for all his hard work on this project. The high school and middle school fees include a Social Studies textbook rental fee as Mr. Shipley is also asking for approval of the Social Studies Adoption for new textbooks for 2019-2020. All grades' fees include an \$80.00 device fee, up a little from last year, due to everyone getting a new chromebook. Mr. McCarty asked, since there is no Spanish book available, if the teachers have the materials they need to teach the class. He was assured they do. Mrs. Walls stated she was very excited for the new Social Studies books as teachers at the middle school had requested them.



**Attachments:**

[2019-20 Elementary Book Rental Fees Draft - 2019-2020.pdf](#)  
[2019-20 MVMS TBR and Elective Fees Draft.pdf](#)  
[Social Studies adoption 2019.pdf](#)  
[2019-2020 MVHS Course Fees draft to board 1 .pdf](#)  
[1 1 Devices Plan - School Board Presentation.pdf](#)

### 7.3 Dell Contract

Mr. Greg Rollo, Director of Technology

**Minutes:**

Mr. Rollo gave an update on the 1:1 Devices. He began by reminding board members that when 1:1 was first implemented, all students received their device, which have an average life of five years, at the same time, so they have all aged at the same time. Repair issues include parts for older models are more expensive, labor cost to repair increasing and students becoming more carefree with devices, significantly increasing repairs this year. One major concern is financial sustainability. The Common School Loan has been used to purchase replacement devices, but it is capped and only allows up to three grade levels replaced at a time. End of life for most devices is five years, but normal wear and tear becoming an issue for some devices in years four and five and parts to fix them are becoming more costly. Another concern is managing iPads because of filter issues and lack of management of all settings.

Mr. Rollo recommends replacing all existing Chromebook and iPads devices K12 through a lease program which would include Accidental Care which is one accidental repair for the first year of the lease. Existing Chromebooks less than a year old would be given to staff, replacing their existing four year old device. Existing Chromebooks two years old would be used as spares and remaining devices older than three years would be used for spare parts or possibly to sell back. An optional protection plan would still be offered that helps cover damage after first accident or other types of damage not covered by accidental plan. We will not provide a case, but parents may purchase one for additional protection.

Estimated enrollment for 2018-19 is 4221, so Mr. Rollo stated he would like to purchase 4320, allowing for 5% growth in enrollment. Cost for each individual device with Accidental Care is \$239.00, plus financing, along with Google Licensing purchased for each device, because they are new devices we must purchase, at \$25.00 per device. Four-year financial plan would be \$80.00 per student for the 2019-2020 school year with the cost of insurance re-evaluated each year, making the fee go up or down depending on that cost. If more than 4320 devices needed for new students, Mr. Rollo would just purchase the devices outright. Four year program includes the incoming kindergarteners who will inherit the 12th grade devices. Corporation will receive new devices every four years.

Mrs. Walls asked if there was any concern by the principals going from an iPad to a Chromebook. Mrs. Miller said initially there was concern, but once Mr. Rollo explained the screens would still be touch screen, the teachers were okay with the decision. Mr. Rollo said there will still be IPADS in the building and K-2 would transition to the Chromebooks. Preschool will keep their IPADS, but will be given the best of the best from the elementary schools. Mrs. Freeman verified that every student will get a new device next year. She specifically asked about special needs students. Mr. Rollo stated they currently use IPADS and Chromebooks and that will not change. Professional development will be offered to those teachers who have not used Chromebooks in the past.

Mr. McCarty made a motion accept the Social Studies Textbooks 6-12 and Textbook Fees K-12 for

2019-2020 as presented. Mrs. Freeman seconded, and the motion carried 4-0.

Mrs. Freeman made a motion to accept the Dell Contract as presented. Mr. May seconded, and the motion carried 4-0.

**Attachments:**

[Dell Financial Services Agreement.pdf](#)

[Dell Billing and Schedule Information.pdf](#)

[Financial Cost 1 1 Devices - Sheet1.pdf](#)

[MVCSC Financial Services Lease Agreement Proposal.pdf](#)

## 7.4 Elementary, Middle, and High School Handbooks

Mr. Scott Shipley, Curriculum Director

**Minutes:**

Mr. Smedley presented the attached Student Handbook Changes for 2019-2020. Principals/Assistant Principals Mrs. Brooke Tharp, Mr. Ben Williams, Mrs. Stephanie Miller, Mr. Casey Dodd, and Mrs. Stacy Muffler each presented their changes for their individual building.

Mrs. Freeman made a motion to accept the Student Handbook Changes as presented. Mr. McCarty seconded, and the motion carried 4-0.

**Attachments:**

[2018-2019 MES Proposed Student Handbook Changes.pdf](#)

[2019-2020 MES Handbook.pdf](#)

[2019-2020 FES Handbook Changes.pdf](#)

[2019-2020 FES Handbook.pdf](#)

[2019-2020 MCE Summary of Handbook Changes.pdf](#)

[2019-2020 MCE Handbook.pdf](#)

[2019-2020 MVMS Handbook Changes.pdf](#)

[2019-2020 MVMS Handbook.pdf](#)

[2019-2020 HS Handbook Changes.docx](#)

[2019-2020 HS Student Handbook Final 1 .docx](#)

## 7.5 Tennis Court Design Presentation

Mr. Chris Smedley, Chief Financial Officer

The Design will be presented by CSO

**Minutes:**

Mr. Smedley gave an update on the high school tennis courts. As reported at April's board meeting, the tennis court project has become a more extensive repair project than previously expected. It was determined that in order to fix them right, the old tennis courts needed to be torn out completely and replaced with new ones. He introduced John Rigsbee and Emery Hunt from CSO Architects and Fred Prazeau from Context Design. Mr. Prazeau presented plans on new tennis courts. The plans allow for twelve tennis courts and six pickleball courts, which the public would be able to use. Other details include: The amount of asphalt coverage would be the same, taking up old fencing, posts and footings and replace them with 4 ft. fencing around the edges and pickleball courts for spectator viewing, 10 ft.



fencing in the back, walkway between courts, new drainage and no lighting changes. The plan also calls for, if needed, a lime application to stabilize the ground if it appears too soft. Estimated cost of the project is \$743,450 or \$843,450 if the lime treatment is needed.

## 7.6 Preliminary Bond Resolution

Mr. Chris Smedley, Chief Financial Officer

### **Minutes:**

Mr. Smedley reminded board members that due to the fact that alot more work needs to be done on the tennis courts than initially thought, he had begun the process to secure a General Obligation Bond for up to \$2,000,000 to finance this project, technology improvements, security cameras at MCE, energy savings measures such as replacing lights with LED lighting and replacing controllers on heating/cooling systems for more efficiency with the driving force for the GO Bond being the tennis courts. This bond replaces our current bond that comes off in 2019 and will have minimal impact on the tax rate.

Mr. Smedley explained that Ice Miller, LLP, bond counsel had been consulted, relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. Board members were then presented with a form of preliminary bond resolution approved by Ice Miller, LLP, and recommended by them for adoption for the purpose of authorizing the issue of bonds.

This Preliminary Bond Resolution establishes the maximum amount to be borrowed, maximum term of repayment and maximum interest rate.

After due consideration of the preliminary bond resolution, Mr. McCarty made a motion to accept the Preliminary Bond Resolution (Exhibit A). Mrs. Freeman seconded, and the motion carried 4-0.

### **Attachments:**

[Exhibit A Preliminary Bond Resolution.pdf](#)

## 7.7 Reimbursement Resolution

Mr. Chris Smedley, Chief Financial Officer

### **Minutes:**

Mr. Smedley next stated that the Board needed to consider a Reimbursement Resolution.

If the School Corporation pays any preliminary costs related to the project in advance of receiving the bond proceeds, it may want to reserve the ability to be reimbursed from bond proceeds after the closing. The Internal Revenue Service requires that a School Corporation declare its official intent to reimburse as documented in this resolution in order to reserve this ability to reimburse.

Mr. May made a motion to adopt the Declaration of Official Intent to Reimburse Expenditures (Exhibit B). Mrs. Freeman seconded, and the motion carried 4-0.

### **Attachments:**

[Exhibit B Declaration of Official Intent to Reimburse Expenditures.pdf](#)

## 7.8 Permission to Advertise for Bids of Tennis Courts at MVHS

Mr. Chris Smedley, Chief Financial Officer

Seeking permission to advertise for bids for Tennis Courts

### **Minutes:**

Mr. Smedley asked the board for permission to Advertise for Bids for the Tennis Court Project at MVHS. Mr. McCarty made a motion to grant permission to Advertise for Bids for the Tennis Court Project at MVHS. Mr. May seconded, and the motion carried 4-0.

## 7.9 Permission to Advertise for bids on Energy Savings Provider for MVCSC

Mr. Chris Smedley, Chief Financial Officer

Seeking permission to advertise for bids for Energy Savings Provider

### **Minutes:**

Mr. Smedley asked for Permission to Advertise for bids for Energy Savings Provider for MVCSC as previously discussed. Mrs. Freeman made a motion to grant Permission to Advertise for bids for Energy Savings Provider for MVCSC. Mr. May seconded, and the motion carried 4-0.

## 7.10 Appoint Representatives to Fortville-Vernon Township Public Library and Hancock County Public Library Board of Trustees

Mrs. Shannon Walls, Board President

Ashley Stout, Fortville-Vernon Township Public Library

Tom Seng, Hancock County Public Library

### **Minutes:**

Mrs. Freeman made a motion to appoint Ashley Stout as Mt. Vernon's representative to the Fortville-Vernon Township Library Board of Trustees and Tom Seng as Mt. Vernon's representative to the Hancock County Public Library Board of Trustees. Mr. McCarty seconded, and the motion carried 4-0.

### **Attachments:**

[Fortville Vernon Twp. Library Appointment.pdf](#)

[Hancock County Public Library Appointment.pdf](#)

## 8 Board Member Reports

Mrs. Shannon Walls, Board President

### **Minutes:**

Board Member Reports:

1. MVEF: As Mrs. Smith was absent, Mrs. Bond reported that the recent Mt. Vernon Education Foundation

Gala brought in over \$100,000.

2. Fortville RDC: Mr. May reported that the Fortville RDC discussed the redevelopment of Main Street.
3. Cumberland RDC: Mrs. Freeman reported there was no meeting held.
4. Hancock Co. RDC: Mr. McCarty was unable to attend.
5. McCordsville RDC: Mrs. Walls reported there was no meeting held.

## 9 Announcements

Dr. Jack Parker, Superintendent

### **Minutes:**

Dr. Parker announced he had provided board members with a list of upcoming activities that required their attendance if possible.

Mrs. Walls congratulated Mr. Smedley on being named Assistant Superintendent. Mr. Smedley stated he was very humbled by the opportunity and excited to serve in that capacity.

### 9.1 High School Graduation *(5 minutes)*

Dr. Jack Parker, Superintendent

- Attendees
- Streaming

### **Minutes:**

Dr. Parker asked board members to let Mrs. Scrogam know if they were not going to be able to attend graduation.

## 10 Adjournment

Mrs. Shannon Walls, Board President

### **Minutes:**

Mrs. Freeman made a motion to adjourn at 9:05 p.m. Mr. May seconded, and the motion carried 4-0.