

Board of School Trustees Meeting

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, September 16, 2019
7:00pm - 8:00pm

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CAS

Present: Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Maria Bond, Communications Director; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Mrs. Beth Smith, Board Member; Mrs. Shannon Walls, Board President; Mr. Greg Elkins, Chief Financial Officer

Absent: Mr. Tony May, Board Member; Mr. Mike McCarty, Board Member; Mr. Scott Shipley, Director of Curriculum; Lisa Heitman, Finance Dept

1 Public Hearing 2020 Budget 7:00 P.M.

Mr. Greg Elkins, Chief Financial Officer

Budget Adoption Board Meeting September 30, 2019 at 6:00 P.M.

Minutes:

Dr. Parker stated this evening is the hearing for the 2020 budget. He turned the meeting over to Mrs. Walls to run the hearing.

Mrs. Walls began by stating this evening's board meeting has been appropriately advertised as a hearing on the 2020 Budget. The Public Hearing was opened at 7:00 p.m. She called on Mr. Elkins to provide an update on the Budget, per the attached.

Mrs. Walls asked if there were members of the public present who would like to comment. There were none.

Mrs. Walls asked board members if there were any comments or questions. There were none. Mrs. Freeman made a motion to close the Public Hearing at 7:05 p.m. Mrs. Smith seconded, and the motion carried 3-0.

No Board action to be taken this evening. The board will approve the 2020 Budget at its meeting on September 30, 2019 at 6:00 p.m.

2 Invocation/Pledge of Allegiance

Mrs. Shannon Walls, Board President

Pastor Phil Edwards, Fortville Nazarene Church

Minutes:

The invocation was given by Pastor Phil Edwards, Fortville Nazarene Church.

3 Call to Order

Mrs. Shannon Walls, Board President

Minutes:

The Mt. Vernon School Board of Trustees meeting was Called to Order at 7:06 p.m.

4 Adoption of the Agenda

Mrs. Shannon Walls, Board President

Minutes:

Mrs. Freeman made a motion to accept the agenda as presented. Mrs. Smith seconded, and the motion carried 3-0.

5 Reports

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker announced there were two reports.

5.1 Good News

Mrs. Maria Bond, Communications Director

Minutes:

Mrs. Bond shared the following Good News:

1. MVMS 7th Grade Teacher Deb Thomas made the IDOE's Top 10 Teacher of the Year.
2. FES teacher Sara Keljo was chosen to be a part of the inaugural cohort for the Teacher Leaders Bootcamp Cohort.
3. MVCSC received a \$50,000 Secured School Safety Grant from the Department of Homeland Security to help fund a SRO in each school.
4. MVHS Teacher Jennifer Sherbak was named as a finalist for the State Coach of the Year Award for Academic Super Bowl in Fine Arts, and selected by the IN Teachers of Writing to be a presenter at their next statewide conference.
5. Fortville Policy Department and Hancock County SWAT Team visited, presented and interacted with the FES kindergartners.

Attachments:

[9-2019 Board Report.pdf](#)

5.2 Spotlight on Schools

Dr. Jack Parker, Superintendent

Mrs. Stephanie Miller, Principal, McCordsville Elementary School

Minutes:

Mrs. Stephanie Miller, Principal at McCordsville Elementary School made a presentation spotlighting her school. She began by discussing ILearn and how she has analyzed the data and found, based upon state averages, that score typically correlate to previous achievement. While not satisfied with the scores, she will continue to analyze and watch closely. NWEA is taken three times a year and data put

in spreadsheets with each student color-coded. As an example she targeted a sample Grade 1. For Language Arts, 43% of the students were in the 80th-100th percentile, which is considered above state average. 35% were in the 40th-79% percentile, which is considered average, and 22% fell within the 0-40% percentile, considered below average. All students receive remediation or enrichment. The largest interventions are for those students that fall in the lowest 10%. Groups are fluid and teachers meet weekly to discuss data. Mrs. Miller was excited to announce that instead of the typical fundraiser, MES chose to do a walkathon which will be held September 20th. Thanks to families, teachers, staff and students, they have raised to date \$15,328.02. The money will be used to fund convocations, etc.

6 Public Comments Regarding Agenda Items

Mrs. Shannon Walls, Board President

0167.3 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by presiding officer.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

All statements shall be directed to the presiding officer; no person may address or question Board members individually

Minutes:

There were no public comments.

7 Consent Agenda

Mrs. Shannon Walls, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the Superintendent.

Minutes:

Mrs. Freeman made a motion to accept the Consent Agenda as presented:

1. The August 19, 2019 Regular Board Meeting Minutes;
2. Claims;
3. A donation from the Fortville Elementary PTO for half of the renewal subscription for IXL Software Application, in the amount of \$2,511.50, for teachers to use in their classroom;
4. And the following Personnel items:

CERTIFIED RETIREMENT/RESIGNATIONS

Sherry Earley, FES 4th Grade Teacher

Lynnea Case, MVMS Assistant Principal

CERTIFIED RECOMMENDATION

Dana Hochstedler, Job Title Change from MVMS Media Specialist to Corporation Library Coordinator

Matthew Lacy, MVMS 7th Grade Social Studies Teacher

CLASSIFIED RETIREMENT/RESIGNATIONS

Eric Cooper, FES Instructional Assistant

Linda Walker, FES Cafeteria

Karen Gundrum, Bus Aide

Elizabeth Thomas, FES Instructional Assistant

John Davis, Technology Associate (Retirement)

CLASSIFIED RECOMMENDATION

Linda Walker, FES Cafeteria Sub

Brittany Lenk, MCE Permanent Substitute

Denise Floyd, FES High Intensity Instructional Assistant

Bethany Joyce, Part-time Bus Driver

Jesse Mangano, FES Custodian

Amber Andres, FES Special Education High Intensity Instructional Assistant

Mycaela Messer, MVHS Essential Skills Instructional Assistant

TRANSFERS:

Bethlyn Wilkins, FES, Transfer from Special Education Instructional Assistant to 4th Grade Teacher (replacing Early)

Kelly Hernandez, MES Cafeteria, Transfer from Full-time to Sub.

ECA RECOMMENDATIONS

Sharon Cole, FES Tutoring Coordinator for the 2018-2019 School Year

Abigail Kern, MES Talent Show

Taylor Kellam, MVHS Summer Band Staff

Nicole Rennier, MVMS Head Swim Coach

Brad Grieshop, MVMS Assistant Swim Coach

Lauren Reifel, MVMS Assistant Swim Coach

Bradley Mitchell, MVMS AP Teacher

Wayne Graham, MVHS Volunteer Baseball Assistant

Tony Gregory, MVHS Varsity Baseball Assistant

Todd Manion, MVHS Volunteer Girls Golf Coach

Aaron Britt, MVHS Volunteer Girls Soccer Coach

LEAVE REQUESTS

Michael Bingham, HS Teacher (Paternity Leave October 28, 2019 - November 11, 2019)

Shana Wolfenberger, MCE 2nd Grade Teacher (Medical Leave September 16, 2019-October 4, 2019)

Mary Carter, MVHS Custodian (Maternity Leave Beginning September 16, 2019)

Mrs Smith seconded, and the motion carried 3-0.

7.1 Executive Session Minutes

7.2 Regular Session Minutes

Attachments:

[August 19 2019 Board Minutes.pdf](#)

7.3 Claims

Attachments:

[Claims.pdf](#)

7.4 Personnel Report

Attachments:

[Personnel Report 1.pdf](#)

[Personnel Report.pdf](#)

7.5 Overnight Field Trip Request

There are none

7.6 Request to Accept Donation

Attachments:

[Request to Accept Donation.pdf](#)

8 Action Items

Dr. Jack Parker, Superintendent

8.1 Update on Energy Savings Plan

Mr. Derek Shelton, Director of Operations

Minutes:

Mr. Shelton introduced Ron Cassidy from Emcor who presented board members with a Project Cost & Savings Summary to replace light fixtures at the high school with LED lighting. Doing so will save the corporation a projected \$151,000 annually in savings. The work will start over fall break with a few exterior light fixtures included, but mostly replacing lighting throughout the high school such as in classrooms, hall, storage, restrooms, main office, cafeteria and media center. No replacement lighting is needed in the main and auxiliary gyms as they already have LED lighting. Mr. Shelton stated he looking into rebates. Funds from the GO Bond will be used to finance this project.

Mrs. Smith made a motion to approve the purchase of LED lighting for the high school as proposed.

Mrs. Freeman seconded, and the motion carried 3-0.

Attachments:

[Energy Savings Plan Update.pdf](#)

8.2 Event Security Pay Recommendation

Mr. Greg Elkins, Chief Financial Officer

Minutes:

In order to remain competitive with other school corporations, Mr. Elkins recommended raising the per hour rate for MVCSC event security workers from \$28/hour to \$35/hour. This would be for weekend events, athletic events, etc. and cost the corporation approximately an additional \$1600/yr.

Mrs. Freeman made a motion to increase the hourly rate for event security personnel to \$35 per hour. Mrs. Smith seconded.

Mrs. Freeman stated she is asked all the time the officers' role at events. Mr. Elkins stated they are there to monitor events, not to discipline students. Discipline will be handled at the building level.

The motion carried 3-0.

Attachments:

[Event Security Hourly Rate Increase.pdf](#)

8.3 Classified Handbook

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr. Smedley presented the updated Classified Handbook. He stated that the handbook was last updated in 2016 and significant cleanup was needed to clear things up for all users. The changes will go into affect January 1, 2020.

Mrs. Smith made a motion to approve the updated Classified Handbook as proposed. Mrs. Freeman seconded, and the motion carried 3-0.

Attachments:

[MVCSC Classified Handbook updated 2019 .pdf](#)

8.4 Policy Updates/Revisions - First Reading

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker presented first reading of the following Policy Updates/Revisions:

C525 Medical Needs at School (Provides updates aligned to our desired practices as well as actions required by Legislative Updates HEA 1089)

D325 Personal Background Checks References and Mandatory Reporting (Provides clarification of new sections added to recommended policy as well as addresses action required by Legislative

Updates HEA 1209)

D425 Employee Benefits (This is a new policy that addresses the State Board of Accounts requirement that corporations have a policy regarding employee benefits)

G100 Facility and Transportation Safety (This is a name change to include the new language on transportation safety as well as addressing actions required by legislative updates SEA 2)

G150 Registered Sex or Violent Offenders (This addresses the legislative update SEA 258)

H225 Public Comments and Concerns (Allows the board president to permit public comment on issues not listed on the agenda at their discretion. Also, this provides additional clarity for the purpose of public comment)

No motion is required.

Mrs. Freeman asked if all employees are reimbursed for their criminal history. Mr. Smedley responded just the certified staff as it is part of their collective bargaining.

Attachments:

[1st Reading 9-16-19.pdf](#)

[D425 Employee Benefits.pdf](#)

[D325 Personal Background Checks References and Mandatory Reporting.pdf](#)

[G100 Facility and Transportation Safety.pdf](#)

[C525 Medical Needs at School.pdf](#)

[H225 - Public Comments and Concerns.pdf](#)

[G150 Registered Sex or Violent Offenders.pdf](#)

8.5 Policy Deletions

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker stated there were 53 NEOLA policies that are obsolete due to the recent adoption of new policies. He is recommending that those policies be deleted, per the attached. The new policy website should be up and running this week.

Mrs. Freeman made a motion to delete policies as outlined, due to the recent adoption of new policies that render them obsolete. Mrs. Smith seconded, and the motion carried 3-0.

Attachments:

[Policy - Obsolete.pdf](#)

8.6 Estimated Savings From TRF and General Plan on How We Will Utilize

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins stated MVCSC was required by law to declare the amount of dollars that we are saving from the original cost of the teacher retirement fund to be used towards compensation to the certified staff. It has been determined that the total dollar amount of the reduction in the employer's contribution rate to the collective bargaining unit members is expected to be \$225,000 for the 2019-2020 fiscal year. These dollars will be available during the collective bargaining process for certified staff.

Mrs. Freeman made a motion to accept the resolution related to using the estimated savings from the

teacher retirement fund as presented. Mrs. Smith seconded, and the motion carried 3-0.

Attachments:

[Resolution Regarding Reduction in Corporation s Employers Contribution Rate for the Indiana T
RF.pdf](#)

8.7 Budget Related Resolutions

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins requested approval for five budget related resolutions:

RESOLUTION NO. 2019-4 RESOLUTION AUTHORIZING THE USE OF TEMPORARY INTERFUND
LOANS AS NEEDED FOR CASH FLOW PURPOSES

RESOLUTION NO. 2019-5 RESOLUTION AUTHORIZING TAX ANTICIPATION WARRANT (TAW
2020)

RESOLUTION NO. 2019-6 RESOLUTION AUTHORIZING PENSION BOND TAX NEUTRALITY

RESOLUTION NO. 2019-7 RESOLUTION TO TRANSFER FUNDS FROM THE EDUCATIONAL FUND
TO THE OPERATIONAL FUND 2019

RESOLUTION NO. 2019-8 RESOLUTION TO TRANSFER FUNDS FROM THE EDUCATIONAL FUND
TO THE OPERATIONAL FUND 2020

Mrs. Smith made a motion to approve the five budget related resolutions as presented by Mr. Elkins.
Mrs. Freeman seconded, and the motion carried 3-0.

Attachments:

[Resolution 2019-](#)

[4 Resolution Authorizing the Use of Temporary Interfund Loans as Needed for Cash Flow Pur
poses.docx](#)

[Resolution 2019-](#)

[5 RESOLUTION AUTHORIZING TAX ANTICIPATION WARRANT TAW 2020 .docx](#)

[Resolution 2019-6 RESOLUTION AUTHORIZING PENSION BOND TAX NEUTRALITY.docx](#)

[Resolution 2019-7 Resolution to Transfer Funds from Education to Operations .docx](#)

[Resolution 2019-8 Resolution to Transfer Funds from Education to Operations 2020.docx](#)

8.8 School Improvement Plans

Mr. Chris Smedley, Assistant Superintendent

Mt. Vernon High School

Mt. Vernon Middle School

Fortville Elementary School

McCordsville Elementary School

Mt. Comfort Elementary School

Minutes:

Mr. Smedley stated every school in the State of Indiana are required to update their School

Improvement Plan each year. Mr. Dodd (MVHS), Mr. Williams (MVMS), Mrs. Muffler (FES), Mrs. Miller (MES), and Mrs. Lockwood (MCE) presented their updated plans.

Mrs. Smith made a motion to accept the school improvement plans as presented. Mrs. Freeman seconded, and the motion carried 3-0.

Attachments:

[MVMS School Improvement Plan.pdf](#)

[Mt. Comfort Elementary School Improvement Plan.pdf](#)

[Fortville Elementary School Improvement Plan.pdf](#)

[MVHS School Improvement Plan.pdf](#)

[McCordsville Elementary School Improvement Plan.pdf](#)

9 Board Member Reports

Mrs. Shannon Walls, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Mike McCarty

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mrs. Beth Smith

Minutes:

Board Member Reports:

1. Fortville RDC - Mr. May was not present to give a report.
2. Cumberland RDC - Mrs. Freeman reported no meeting was held.
3. Hancock Co. RDC - Mr. McCarty was not present to give a report.
4. McCordsville RDC - Mrs. Walls reported she was not able to attend meeting.
5. MVEF - Mrs. Smith reported that the recent Golf Outing at TopGolf was a success and out paced previous golf outings.

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker made two announcements:

1. September 17th is the first meeting of the MV Community Champions Advisory Committee. They will begin by digging into information provided at the MV Champions Meeting held August 27th to develop a 10-year

Future Growth Plan.

2. The 2020 Budget Adoption meeting is scheduled for September 30, 2019 at 6:00 p.m.

11 Adjournment

Mrs. Shannon Walls, Board President

Minutes:

Mrs. Freeman made a motion to adjourn the meeting at 8:15 p.m. Mrs. Smith seconded, and the motion carried 3-0.