

Board Action Item

11/18/19

Second Reading for New Policies

Due to recent legislative changes, I am recommending the board consider the following new and updated policies for a first reading.

Policy Number	Policy Name and Description
C100	Entrance Requirements - A Spring 2019 legislative update requires us to more clearly define the waiver process for early enrollment to kindergarten and first grade.
C125	Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation - A Spring 2019 legislative update requires us to more clearly define an employee (who is the parent of a potential transfer student.) Additionally, this revision uses "Corporation" instead of "Board" for actions necessary related to the number of transfer students and dates for request to transfer to MVCSC. All other changes related to transfer students and adopted on April 15, 2019 are still included in the policy.
C150	Homeless Students - A Spring 2019 legislative update requires us to more clearly define the responsibilities of our school homeless student liaison.
C275	Test Security Provisions for Statewide Assessments - The IDOE updated their Indiana Assessments Manual, which significantly changed the requirements of this policy. Most notably, teachers and other staff used to be able to access secure materials up to 24 hours in advance of the test administration, but that has now been reduced to 4 hours.
E175	Student Records - A Spring 2019 legislative update requires us to provide language on how we work with the special education department on how student records impact the development of individual education plans
F125	Purchasing Procedures and Capital Assets - A name change is recommended to include a new category. Also, new SBOA Guidelines require the governing body to have a written policy concerning the purchase of alcohol using public funds. Additionally, new SBOA Guidance states that if we do not have a material threshold for capital assets, then the threshold is \$0 and all assets are considered capital assets. We are recommending using \$5,000 as a threshold as that is consistent with the federal government threshold for anything grant-funded.
F175	Collection and Forgiveness of Debt (Bad Debt) - We are adding "Bad Debt" to the title because SBOA Auditors have advised they are looking specifically for a policy on "Bad Debt". This will ensure that the school is found to be compliant with the SBOA Guidelines requiring a policy on bad debt.

[H150](#)

Public Records - A Spring 2019 legislative update allows schools to begin charging for records in an electronic format in which the search time exceeds 5 hours.

Motion Required