

Board of School Trustees Meeting

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, October 21, 2019
7:00pm - 8:00pm

Present: Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Maria Bond, Communications Director; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board Member; Mr. Tony May, Board Member; Mr. Mike McCarty, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Mr. Scott Shipley, Director of Curriculum; Mrs. Beth Smith, Board Member; Mrs. Shannon Walls, Board President; Mr. Greg Elkins, Chief Financial Officer

Absent: Lisa Heitman, Finance Dept

1 Executive Session (5:00 p.m.)

Dr. Jack Parker, Superintendent

Minutes:

The Mt. Vernon Board of School Trustees held an Executive Session at the Administrative Service Center at 5:00 p.m.

Attachments:

[Exec Session 10-21-19.pdf](#)

2 Invocation/Pledge of Allegiance (6:55 PM)

Mrs. Shannon Walls, Board President

Minutes:

The invocation was given by Julie Nicklin, 9th grader Campus Life member.

3 Call to Order

Mrs. Shannon Walls, Board President

Minutes:

The Mt. Vernon Board of School Trustees held a meeting at 7:00 p.m. in the Administrative Service Center.

4 Adoption of the Agenda

Mrs. Shannon Walls, Board President

Minutes:

Dr. Parker reported that there were two changes to the agenda:

1. Personnel items added (additions highlighted in yellow.)

2. Item 8.5 Title Change: Change from Resolution Authorizing the Deposit of Operations Fund Interest Into the Rainy Day Fund to Resolution Authorizing the Deposit of Operations and Education Fund Interests Into the Rainy Day Fund.

Mrs. Freeman made a motion to adopt the revised agenda as presented. Mr. May seconded, and the motion carried 5-0.

Motioned: Mrs. Kellie Freeman

Seconded: Mr. Tony May

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

5 Reports

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker announced there were two reports. Mrs. Bond's Good News and Casey Dodd, Spotlight on Mt. Vernon High School.

5.1 Good News

Mrs. Maria Bond, Communications Director

Minutes:

Mrs. Bond shared the following Good News:

1. MVHS Girls' Soccer Coach Mr. Steve Williams won the "Third Annual High School Coach of Significance Award" for Indiana.
2. MVHS Band received a Gold Rating w/Distinctions in Music, Visual & Effect at the ISSMA Scholastic Prelims, qualifying them for the ISSMA Scholastic State Finals on October 26, 2019.
3. FES 3rd Grader Ressie Lemmon qualified for the 2020 Drive Chip & Putt National Finals as the Age 7-9 Girls' Winner.
4. Over 400 middle and high schools students spent part of their eLearning Day participating in service projects throughout the community.
5. FOX 59 did stories on 13 Schools Recognized for Student Success (MVMS Counseling Gold Star Award) and MVMS Teacher (Deb Thomas) Named Top 10 Teacher of the Year Amid Push for Mental Health Resources.

Attachments:

[10-2019 Board Report.pdf](#)

5.2 Spotlight on Schools

Dr. Jack Parker, Superintendent

Mr. Casey Dodd, Principal, Mt. Vernon High School

Minutes:

Mr. Casey Dodd, Principal, Mt. Vernon High School gave a presentation spotlighting MVHS. He began by recognizing the MVHS Band of Marauders who will compete in the ISSMA Scholastic State Finals October 26, 2019 at Lawrence Central High School. He thanked Director Jackie Nason and Drum Majors Madelynn Lowell and Ethan Cottrell for all their hard work getting the band to this point. Mr. Dodd's presentation centered on preparing students for the next step in their lives. He provided board members with Advanced Placement Data pointing out that there are several classes where students are outpacing state and some global averages. The number of students that pass AP Courses has grown each year for the past five years. Advanced College Project course offerings include Biology, US History, Chemistry and Calculus. Enrollment for these courses has risen from 83 in 2017-18; 84 in 2018-2019 to 96 students for the 2019-20 school year. Dual Credit course offerings include PLTW Engineering courses (3), Computer Science courses (9), Education Professions courses (2), and Human and Social Services. Enrollment for these courses has risen significantly from 96 in 2017-18; 118 in 2018-19 to 218 students for the 2019-20 school year. Vocational courses outside of Mt. Vernon are offered at Anderson and Walker Career Center. Enrollment remains consistent at 27 in 2017-18; 20 in 2018-19 to 27 students for the 2019-20 school year. Mr. Dodd feels student enrollment for these classes is lower due to travel issues as students are responsible for their own transportation. The ICE Program (Interdisciplinary Cooperative Education) provides students an opportunity to learn career related skills through on-the-job training with a local employer. Participation in that program has risen from 92 in 2017-18; 87 in 2018-19 to 99 students for the 2019-20 school year. Mr. Dodd stated it is very important for students to be prepared after high school whether they go on to college, vocational schools, the military, etc.

6 Public Comments Regarding Agenda Items

Mrs. Shannon Walls, Board President

0167.3 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by presiding officer.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

All statements shall be directed to the presiding officer; no person may address or question Board members individually

Minutes:

There were none.

7 Consent Agenda

Mrs. Shannon Walls, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the Superintendent.

Minutes:

Mr. McCarty made a motion to accept the Consent Agenda as presented:

1. The September 16, 2019 and September 30, 2019 Board Meeting Minutes;
2. Claims;
3. The following donation requests: (a) A donation from the Fortville Elementary PTO in the amount of \$1,180.00 to be used for the 5th Grade Students Biz Town Field Trip; and (b) A donation from the Fortville Elementary PTO in the amount of \$306.00 to be used for 5th Grade Students Biz Town Field Trip Teacher Training Sub Coverage;
4. Request from the MVHS Choir/A Cappella Group to attend Kettering National A Cappella Festival November 8-10, 2019 in Kettering, Ohio.
5. And the following Personnel Items:

CERTIFIED RETIREMENT/RESIGNATIONS

None

CERTIFIED RECOMMENDATIONS

None

CLASSIFIED RETIREMENT/RESIGNATIONS

Latisha Love, MVMS Custodian

Stefani Arthur, MES FISH Room Instructional Assistant

Dana Drew, FES Special Education Instructional Assistant

Cindy Carmack, FES Secretary (Retirement)

Michelle White, FES Instructional Assistant (Retirement)

Sandra Ratliff, MVMS Cafeteria

Haile Loring, Mini-Marauder Preschool Instructional Assistant

CLASSIFIED RECOMMENDATIONS

Angela Smith, FES Title I Instructional Assistant

Amanda Hart, FES Special Education Instructional Assistant

Brock Wedgeworth, MVMS Instructional Assistant

Brady Harrison, FES Part-time Building Sub

Sredrick Tinker, MVMS Permanent Building Sub

Sidney Hastings, FES Special Education Instructional Assistant

Shirley Carter, Sub (Anita Benoodt's (MES) FMLA Leave 10/3/19-11/26/19 - Paid for through Kelly Services)

Kathryn Kretler, Sub (Karen Neal's (MES) Maternity Leave 12/2/19-5/28/20 - Paid for through Kelly Services)

Rachel Bradnick, Mini-Marauder Preschool - Change hours to 12:00-6:00 p.m.

Beth Thomas, FES Secretary

Dayton Jennings, HS Building Custodian

Amy Lunn, Mini-Marauder Preschool - Change hours to 7:00 a.m.-2:30 p.m.

Florence Tunstill, Sub Bus Driver/Bus Aide

Laura Morrison, MVMS Custodian

TRANSFERS

Christy Stiff, MVHS Part-Time Building Sub to MVHS Resource Instructional Assistant

ECA RECOMMENDATIONS

Andre Williams, MVHS Band Staff

Matt Bowman, MVHS Band Staff

Patrick Crouch, MVMS Coding Club Sponsor

Michelle Shepherd, MVMS Yearbook Sponsor

Ben Williams, MVMS Math Academic Super Bowl Sponsor

Joana Goff, MVMS 7th Grade Boys' Basketball Coach

Luke Webber, MVMS 6th Grade Boys' Basketball Coach

Elizabeth Jenkins, MCE Art

Ashley Schenck, MCE Student Council Sponsor and Team Leader

Brian Boudouris, MCE Wellness Club

Jared Newton, MCE Talent Show

Ben Batman, MCE Music

Brianne Williams, MCE Team Leader

Casie Medvescek, MCE Team Leader

Emily Vail, MCE Team Leader

Liz Moan, MCE Team Leader

Lauren Brewer, MCE Team Leader

Lauren Bailey, MCE Team Leader

Nichole Lynch, MCE Tutor Coordinator

Amy Lovell, MCE Robotics Club

John Reifel, FES Art

Nikki Privett, FES Student Council Sponsor and Team Leader

Amy Tucker, FES Wellness Club

Alyson Hornaday, FES Talent Show and Team Leader

Deb McEvers, FES Music

Courtney Munsell, FES Team Leader

Angela Hyde, FES Team Leader

Jennifer Strantz, FES Team Leader
Delinda Deckard, FES Team Leader
Allison Hillebrand, FES Team Leader
Sharon Cole, FES Tutor Coordinator

ECA RESIGNATIONS

LEAVE REQUESTS

Kayla Negley, MES Teacher (Medical Leave 9/16/19 - 9/27/19)

Ashley McClelland, MES Teacher (Maternity Leave 2/3/20-5/29/20)

Mrs. Smith seconded, and the motion carried 5-0.

Motioned: Mr. Mike McCarty

Seconded: Mrs. Beth Smith

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

7.1 Executive Session Minutes

7.2 Regular Session Minutes

September 16, 2019 Board Meeting

September 30, 2019 Board Meeting

Attachments:

[September 16 2019 Meeting Minutes.pdf](#)

[September 30 2019 Meeting Minutes.pdf](#)

7.3 Claims

Attachments:

[October Board Claims.pdf](#)

7.4 Personnel Report

Attachments:

[Personnel Report 1.pdf](#)

7.5 Overnight Field Trip Request

There are none.

Attachments:

[Overnight Field Trip Request.pdf](#)

7.6 Request to Accept Donation

Attachments:

[Donation Requests.pdf](#)

8 Action Items

Dr. Jack Parker, Superintendent

8.1 Policy Updates/Revisions - Second Reading

Dr. Jack Parker, Superintendent

C525 Medical Needs at School

D325 Personal Background Checks References and Mandatory Reporting

D425 Employee Benefits

G100 Facility and Transportation Safety

G150 Registered Sex or Violent Offenders

H225 Public Comments and Concerns

Minutes:

Dr. Parker presented second reading of the following policies:

C525 Medical Needs at School

D325 Personal Background Checks References and Mandatory Reporting

D425 Employee Benefits

G100 Facility and Transportation Safety

G150 Registered Sex or Violent Offenders

H225 Public Comments and Concerns

Mrs. Smith made a motion to accept policies C525, D325, D425, G100, G150 and H225 as presented. Mrs. Freeman seconded, and the motion carried 5-0.

Motioned: Mrs. Beth Smith

Seconded: Mrs. Kellie Freeman

Voter	Yes	No	Abstaining
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Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

Attachments:

[2nd Reading 10-21-19.pdf](#)

[C525 Medical Needs at School.DOCX.pdf](#)

[D325 Personal Background Checks References and Mandatory Reporting.DOCX.pdf](#)

[D425 Employee Benefits.DOCX.pdf](#)

[G100 Facility and Transportation Safety.DOCX.pdf](#)

[G150 Registered Sex or Violent Offenders.DOCX.pdf](#)

[H225 - Public Comments and Concerns.docx.pdf](#)

8.2 Policy Deletions

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker recommended that the following policies be deleted due to the recent adoption of new policies that render them obsolete:

Policy #2413, 2414, 5320, 5330, 5330.01, 5330.02, 5335, 5340, 5340.01, 8450, 8451, 8452, 8453, 8453.01 (replaced with Policy C525 Medical Needs at School). Policy #1520.08, 2315, 3120.08, 3121, 4120.08, 4121, 8120, 8121, 8121.01 (replaced with Policy D325 Personal Background Checks & Mandatory Reporting). Policy #3421, 4421 (replaced with Policy D425 Employee Benefits).

Mr. McCarty made a motion to delete policies as outlined, due to the adoption of new policies that render them obsolete. Mrs. Freeman seconded, and the motion carried 5-0.

Motioned: Mr. Mike McCarty

Seconded: Mrs. Kellie Freeman

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

Attachments:

[10-21-19 Policy - Obsolete.pdf](#)

8.3 Policy Updates/Revisions - First Reading

Dr. Jack Parker, Superintendent

C100 Entrance Requirements

C125 Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation

C150 Homeless Students

C275 Test Security Provisions for Statewide Assessments

E175 Student Records

F125 Purchasing Procedures and Capital Assets

F175 Collection and Forgiveness of Debt (Bad Debt)

H150 Public Records

Minutes:

Dr. Parker presented first reading of the following policy updates due to recent legislative changes:

C100 Entrance Requirements

C125 Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation

C150 Homeless Students

C275 Test Security Provisions for Statewide Assessments

E175 Student Records

F125 Purchasing Procedures and Capital Assets

F175 Collection and Forgiveness of Debt (Bad Debt)

H150 Public Records

No motion required.

Attachments:

[1st Reading 10-21.pdf](#)

[C100 Entrance Requirements.DOCX.pdf](#)

[C125 Determination of Legal Settlement....DOCX.pdf](#)

[C150 Homeless Students.DOCX.pdf](#)

[C275 Test Security Provisions for Statewide Assessments.DOCX - Google Docs.pdf](#)

[E 175 Student Records.DOCX.pdf](#)

[F125 Purchasing Procedures and Capital Assets.DOCX.pdf](#)

[F175 Collection and Forgiveness of Debts Bad Debt .DOCX.pdf](#)

[H150 Public Records.DOCX.pdf](#)

8.4 Recommendation to Change Credit Card Provider

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins asked for the board's approval for MVCSC to change to Capital One (Visa) credit company from American Express (AMEX). By doing so, it will be advantageous to the district in terms of rewards, expanded vendor payment options and increased security/internal controls.

Mr. McCarty made a motion to accept the recommendation to change our credit card company to Capital One. Mr. May seconded.

Mrs. Freeman asked if the on-line virtual cards were something on your phone. Mr. Elkins stated he had seen something like a key fob being used. He stated we would also still have some physical cards. Mrs. Freeman asked how many he thought we would need since there is a \$35 annual fee per physical card. Mr. Elkins stated we will have some, but near as many as we have currently.

The motion carried 5-0.

Motioned: Mr. Mike McCarty

Seconded: Mr. Tony May

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

Attachments:

[Credit Card Change Recommendation.pdf](#)

8.5 Resolution Authorizing the Deposit of Operations Fund Interest Into the Rainy Day Fund

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins presented Resolution 2019-12 authorizing the deposit of Operations and Education Funds Interest into the Rainy Day Fund. This will give the Rainy Day Fund more flexibility and additional funds can continue to be added throughout the year.

Mrs. Smith made a motion to authorize the transfer of interest earned on deposits made to the Education and Operation Funds to the Rainy Day Fund. Mr. May seconded.

Mrs. Freeman asked how much interest is he anticipating. Mr. Elkins stated currently it is between \$4,000-\$5,000 and as cash savings increase, so will the fund.

The motion carried 5-0.

Motioned: Mrs. Beth Smith

Seconded: Mr. Tony May

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		

Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

Attachments:

[RESOLUTION AUTHORIZING THE DEPOSIT OF OPERATIONS FUND INTEREST INTO THE RAINY DAY FUND .docx](#)

8.6 Resolution Authorizing the Reduction of Line One, Two or Eleven When the 1782 Budget Order is Available

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins presented Resolution 2019-13 Authorizing the Reduction of Line One, Two, or Eleven When the 1782 Budget Order is Available. He does not anticipate having to do this, but in case it is needed, the Treasurer and Chief Financial Officer are authorized to reduce the Education Fund, Debt Service Fund, Operations Fund and/or Pension Bond Fund at the time the 1782 notice is received.

Mr. May made a motion to to authorize the Treasurer and Chief Financial Officer to reduce the Education Fund, Debt Service Fund, Operations Fund, and/or Pension Bond Fund at the time the 1782 notice is received if it is in the best interest of the School Corporation. Mrs. Smith seconded.

Mrs. Freeman asked if they will be notified if this does occur. Mr. Elkins stated he will let everyone has soon as he can, but reiterated chances are very slim it will be required.

The motion carried 5-0.

Motioned: Mr. Tony May

Seconded: Mrs. Beth Smith

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		
Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		

Attachments:

[RESOLUTION AUTHORIZING THE REDUCTION OF LINE ONE TWO OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE.pdf](#)

9 Board Member Reports

Mrs. Shannon Walls, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Mike McCarty

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mrs Beth Smith

Minutes:

Board Member Reports:

1. Mr. May reported that the group discussed potential building in the South Madison Street TIF District. It was tabled until the new town council takes office in January.
2. Mrs. Freeman reported that no meeting was held.
3. Mr. McCarty reported that no meeting was held.
4. Mrs. Walls reported that the McCordsville RDC was in the final month of their Economic Development and Budget Reviews. They have been working on this for the past three months.
5. Mrs. Smith reported that the Chip in For Kids held at TopGolf was a very successful fundraiser that they plan to do again. Students will be selling saver cards beginning in November. The MVEF is also in the process of developing a resolution that would allow the foundation to receive donations specifically for impacted individuals and/or for needed programs and services in case of a safety incident such as the one that occurred in Noblesville.

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker announced that Tuesday, October 22, 2019 is the next meeting of the Mt. Vernon Community Champions Advisory Committee.

11 Adjournment

Mrs. Shannon Walls, Board President

Minutes:

Mrs. Freeman made a motion to adjourn at 7:35 p.m. Mr. May seconded, and the motion carried 5-0.

Next board meeting is November 18, 2019.

Motioned: Mrs. Kellie Freeman

Seconded: Mr. Tony May

Voter	Yes	No	Abstaining
Mrs. Kellie Freeman, Board Member	X		
Mr. Tony May, Board Member	X		

Mr. Mike McCarty, Board Member	X		
Mrs. Beth Smith, Board Member	X		
Mrs. Shannon Walls, Board President	X		