

# Mt. Vernon Board of School Trustees

**Mt. Vernon Board of School Trustees**  
Mt. Vernon Administrative Service Center  
Monday, May 18, 2020  
7:00pm - 8:00pm

**Present:** Mr. Greg Rollo, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mrs. Maria Bond, Communications Director; Mrs. Kellie Freeman, Board President; Mr. Tony May, Board Member; Mr. Mike McCarty, Board Member; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Mr. Scott Shipley, Director of Curriculum; Mrs. Beth Smith, Board Member; Mrs. Shannon Walls, Board Member; Mr. Greg Elkins, Chief Financial Officer

**Absent:** Mrs. Laura Durig, SpEd Director; Lisa Heitman, Finance Dept

## 1 Board Work Session (5:30 p.m.)

Dr. Jack Parker, Superintendent

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### **Minutes:**

The Board of School Trustees held a Work Session at 5:30 p.m.

## 2 Pledge of Allegiance (7:00 P.M.)

Mrs. Kellie Freeman, Board President

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### **Minutes:**

Mrs. Freeman began the meeting with the Pledge of Allegiance.

## 3 Call to Order

Mrs. Kellie Freeman, Board President

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### **Minutes:**

The Board of Trustees of the Mt. Vernon Community School Corporation held a meeting at 7:02 p.m in the Administrative Service Center.

Due to the circumstances of the COVID-19 virus, the meeting was streamed live on YouTube, ZOOM and some participants live in the boardroom. Board members are allowed to vote on items if one board member is present in the boardroom. Mrs. Kellie Freeman, President, was present in the boardroom. Mr. May, Mrs. Walls, and Mrs. Smith attended via ZOOM. Mr. McCarty was not present.

## 4 Adoption of Agenda

Mrs. Kellie Freeman, Board President

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### **Minutes:**

There was one revision to the agenda, a Personnel Item.

Mrs. Walls made a motion to accept the agenda as revised. Mr. May seconded, and the motion carried 4-0.

## 5 Public Comments Regarding Agenda Items

Mrs. Kellie Freeman, Board President

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0167.3 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by presiding officer.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

All statements shall be directed to the presiding officer; no person may address or question Board members individually

### **Minutes:**

Dr. Parker advised anyone watching via YouTube wishing to make a public comment regarding agenda items to e-mail him at jack.parker@mvcsc.k12.in.us and he would read their comment. After pausing five minutes to accept comments, none were made.

Mr. McCarty joined the ZOOM meeting at 7:07 p.m.

## 6 Consent Agenda

Mrs. Kellie Freeman, Board President

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### **Minutes:**

Mr. McCarty made a motion to approve the Consent Agenda as presented:

1. Minutes of the April 20, 2020 and May 7, 2020 Board Meetings;
2. Claims;
3. Request for the MVHS Boys' Soccer Team to attend Anderson Team Camp July 10-12, 2020 at Anderson University;
4. and the following Personnel Items:

### **CERTIFIED RETIREMENT/RESIGNATIONS**

Nedra Herbert, MVCSC Speech Pathologist (Retirement)

Erin Eads, FES Kindergarten Teacher

### **CLASSIFIED RETIREMENT/RESIGNATIONS**

Keelee Delello, Mini-Marauder Preschool Instructional Assistant

### **ECA RECOMMENDATIONS**

Kelly Diehl, 8th Grade Softball Coach

### **ECA RESIGNATIONS**

Kelly Diehl, 7th Grade Softball Coach

### **LEAVE REQUESTS**

Krista Weber, FES Counselor (Maternity Leave beginning July 27, 2020)

Marisa Salasky, MVMS Teacher (Maternity Leave July 27, 2020 thru end of first semester)

Katie Thompson, FES Teacher (Maternity Leave beginning July 16, 2020)

Mrs. Walls seconded, and the motion carried 5-0.

## 6.1 Regular Session Minutes

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April 20, 2020 Board Meeting

May 7, 2020 Board Meeting

**Attachments:**

[April 20 2020 Board Minutes.pdf](#)

[May 7 2020 Meeting Minutes.pdf](#)

## 6.2 Claims

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**Attachments:**

[May 18 2020 Claims.pdf](#)

## 6.3 Personnel Report

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**Attachments:**

[Personnel Report.docx](#)

## 6.4 Overnight Field Trip Request

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**Attachments:**

[Overnight Trip Request.pdf](#)

# 7 Action Items

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## 7.1 Student Handbook Changes for 2020-2021

Mr. Chris Smedley, Assistant Superintendent

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**Minutes:**

Mr. Smedley introduced administrators from each of the buildings who presented their proposed student handbook changes for 2020-2021 per the attached;

Mrs. Annie Gale, Assistant Principal Fortville Elementary; Mr. Ryan King, Assistant Principal McCordsville Elementary; Mrs. Garrie Woods, Assistant Principal Mt. Comfort; Ms. Crystal Cooper, Assistant Principal Mt. Vernon Middle School; and Mrs. Brooke Tharp, Assistant Principal Mt. Vernon High School.

Mrs. Walls made a motion to accept the student handbooks as presented. Mr. McCarty seconded, and the motion carried 5-0.

**Attachments:**

[FES 2020-2021 Handbook Changes List.pdf](#)  
[FES 2020-2021 Student Handbook.pdf](#)  
[MCE student handbook updates 20-21.pdf](#)  
[MES Handbook Updates 2020-2021.pdf](#)  
[MES Handbook 2020-2021.pdf](#)  
[MCE Handbook Changes.pdf](#)  
[MVHS Handbook Changes 2020 2021.pdf](#)  
[2020-2021 MVHS Student Handbook 1 .pdf](#)  
[MVMS Proposed Student Handbook Changes for 20-21 - 5 18 20.pdf](#)  
[Mt. Vernon MS Handbook 2020-2021.pdf](#)

## 7.2 Health Services Handbook Changes for 2020-2021

Mr. Chris Smedley, Assistant Superintendent

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**Minutes:**

MVCSC Corporation Nurse, Tracy Furnas, presented the changes to the K-8 and 9-12 Health Services Handbook, per the attached.

Mrs. Smith made a motion to accept the Health Services Handbook for 2020-2021 as presented. Mrs. Walls seconded, and the motion carried 5-0.

**Attachments:**

[K-8 Health Services.pdf](#)  
[9-12 Health Services Handbook.pdf](#)

## 7.3 Student Fees

Mr. Scott Shipley, Director of Curriculum

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**Minutes:**

Mr. Shipley presented Students Fees for 2020-2021, per the attached. He noted elementary fees were the same as 2019-2020 (\$149.00) and middle schools fees very similar. High school fees are based on the students' schedules.

Mrs. Walls made a motion to accept the student fees as presented. Mrs. Smith seconded, and the motion carried 5-0.

**Attachments:**

[2020-21 MVHS Course Fee DRAFT - MVHS.pdf](#)  
[2020-2021 MVMS Fees DRAFT p.1 .pdf](#)  
[2020-2021 MVMS Fees DRAFT p.2.pdf](#)  
[2020-2021 Elementary Book Rental Fees.pdf](#)

## 7.4 2020-2021 Calendar Contingencies

Dr. Jack Parker, Superintendent

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**Minutes:**

Dr. Parker announced he has been working with the Classroom Teachers' Association and administrators to develop 2020-2021 School Calendar Contingencies. These calendars would allow MVCSC to have a quick revised 2020-2021 school calendar adoption should the need arise once Governor Holcomb shares his plan in July to reopen schools. Under the current calendar, school will start July 29, 2020. Calendar Contingency J would have the first student day as August 24, 2020, one week for Fall Break (October 12-16) and the last student day June 15, 2021. Calendar Contingency K has the first student day as August 17, 2020, one week for Fall Break (October 12-16) and the last student day June 8, 2021. It is Dr. Parker's hope not to have to use these calendars, but wants them ready in case the need arises.

Dr. Parker asked the board to accept the calendar contingencies, directing him to utilize them if needed and communicate the calendars with parents.

Mrs. Smith made a motion to accept the 2020-2021 school calendar contingencies and direct the Superintendent to utilize these calendars should they be needed after the Governor provides direction and guidance this summer. Furthermore, I move that we direct the Superintendent to communicate these calendar contingencies to our parents as possible school calendars for the 2020-2021 school year. Mr. May seconded. Mr. May asked how the decision will be made between the two calendars. Dr. Parker responded if an extra week was needed, we will go with Contingency J, allowing for a later start date.

The motion carried 5-0.

**Attachments:**

[Contingency J 2020-2021 School Calendar 4.pdf](#)  
[Contingency K 2020-2021 School Calendar 3.pdf](#)

## 7.5 2nd Reading - Attendance Policy

Dr. Jack Parker, Superintendent

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**Minutes:**

Dr. Parker held the 2nd Reading of Attendance Policy C175 which was brought to the board during the April 20, 2020 board meeting allowing us to tighten up our attendance policy and finalize administrative guidelines. Mrs. Walls made a motion to accept the Student Attendance Policy C175 as presented. Mr. May seconded, and the motion carried 5-0.

**Attachments:**

[Student Attendance Policy.pdf](#)

## 7.6 1st Reading Policies

Dr. Jack Parker, Superintendent

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The following policies are recommended for a first reading due to legislative changes and recommendations from our attorney. No action is required tonight.

- A325 - Communicable Disease
- C125 - Admission to the Corporation (Legal Settlement)

- C300 - Programs for Students with Disabilities and Least Restrictive Environment
- C525 - Medical Needs at School
- C550 - Student Search and Seizure
- D200 - Standard of Care and Supervision of Students
- D275 - Drug-Free Workplace
- D325 - Personal Background Checks and Mandatory Reporting
- D475 - Justifiable Decrease in Teaching Positions

#### **Minutes:**

Dr. Parker presented 1st Reading of the following policies. Changes in policy are due to recent legislative changes and recommendations of our attorney.

Policy A325 Communicable Disease - Provides for definitions of Communicable Diseases;

Policy C125 Admission to the Corporation (Legal Settlement) - Includes new legislative updates related to defining an employee who is a parent of a transferee and residency of students with military parents;  
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Policy C300 Programs for Students with Disabilities and Least Restrictive Environment - This is a response to a recent Title II policy audit that English learners are not to be mistakenly identified due to their language barriers;

Policy C525 Medical Needs at School - Includes mental health treatment notification, gives school nurse leeway to ask questions or refuse when physician orders are confusing, and allows us to refuse to administer anything that doesn't have FDA approval;

Policy C550 Student Search and Seizure - More clearly defines an administrator as well as more clearly articulates searches of student vehicles;

Policy D200 Standard of Care and Supervision of Students - Clarifies that staff members are only allowed to communicate to students on school-approved applications and sites;

Policy D275 Drug-Free Workplace - Revises the language for clarity as well as provides where employees can seek counseling and information on a confidential basis;

Policy D325 Personal Background Checks and Mandatory Reporting - Adds a provision that corporation employees/contractors will not assist other corporation employees/contractors in obtaining a new job if they have reason to believe the employee/contractor engaged in misconduct with a minor or student; and

Policy D475 Justifiable Decrease in Teaching Positions - Tightens up a few things including: ability to "non-continue" a teacher contract for an administrator, allows us to use the 3 most recent formal evaluations, and clarifies ranking for academic needs to include certain leaves.

As this is first reading of these policies, no motion required. Second reading and board action will occur at the June board meeting.

#### **Attachments:**

[2020-5-18 - 1st Reading - Google Docs.pdf](#)

## **7.7 Certified Staff Chromebooks**

Mr. Greg Rollo, Director of Technology

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#### **Minutes:**

Mr. Rollo presented a price comparison report for certified staff chromebooks. Currently, teachers are using chromebooks that were the better of the group formerly used by students. Mr. Rollo is requesting to purchase 300 new Lenovo chromebooks from Five-Star at a cost of \$365.00 each for a total cost of

\$109,500.00. Additionally, Google Management Licensing will need to be added at \$25.00 each for a total cost of \$7,500.00 once the chromebooks are received. Mr. May made a motion to accept the quote from Five-Star for 300 staff chromebooks in the amount of \$109,500. Mr. McCarty seconded, and the motion carried 5-0.

**Attachments:**

[Price Comparison Report - Chromebooks - Sheet1.pdf](#)

## 7.8 2020-2021 Bus Bids

Mr. Derek Shelton, Director of Operations

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**Minutes:**

Mr. Shelton presented a quote for the purchase of five new school buses at a cost of approximately \$126,000 per bus. The buses he is requesting are Blue Bird Buses. He recommended Blue Bird over Thomas because all the buses in our fleet are Blue Birds, they last a lot long, can get additional add-ons such as luggage area underneath and they will come installed with video cameras.

Mr. May made a motion to accept the quote for five Blue Bird buses in the amount of \$661,565.00. Mrs. Walls seconded, and the motion carried 5-0.

**Attachments:**

[Bus Bids.pdf](#)

## 8 Announcements

Dr. Jack Parker, Superintendent

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**Minutes:**

Dr. Parker reminded board members that we are approaching our last day of school. Even though melancholy for him personally, he is inspired by how the community has come together focusing on kids and even though we have had to end the school year without students in the buildings, we are stronger because of this. He expressed admiration for everybody that has been working tirelessly through this and we have a lot to celebrate and be proud of.

Mrs. Freeman echoed Dr. Parker's words and added that after hearing what parents have to say about what teachers are doing, she is very appreciative and proud of everyone's hard work.

### 8.1 Good News Report

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**Minutes:**

Mrs. Bond's Good News Report was included in the board packet:

1. MVCSC Food Service has distributed 62,525 meals in the past 8 weeks. Psi Iota Xi provided lunch multiple times along with a parent who partnered with Kinsey's.
2. MVHS was named a 2020 Best High School by the U.S. News and World Report, specifically #17 in

the central region and #64 in the state.

3. All three elementary schools held a staff parade through their respective neighborhoods led by a school bus and local police.
4. MVCSC held a community blood drive where all spots were filled. Throughout the school year, the MV community has filled approximately 300 blood donations.
5. MVCSC community supported the local "Pack the Pantries" event, which included filling a school bus's storage compartments and delivering to the pantry.

**Attachments:**

[Good News Report May 18 2020.pdf](#)

## 9 Adjournment

Mrs. Kellie Freeman, Board President

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**Minutes:**

Mrs. Walls made a motion to adjourn at 8:14 p.m. Mr. May seconded, and the motion carried 5-0.