

# Mt. Vernon High School

**Casey Dodd**  
Principal

*Engage, Educate and Empower Today's Students*

**Brooke Tharp**  
Assistant Principal

**Stan Wilkison**  
Assistant Principal



**Jamie Beaver**  
Director of Counseling

**June 21, 2021**

**Mt. Vernon Community School Corporation  
School Board Members**

I am requesting authorization to keep the following cash boxes on hand for the 2021/22 school year:

Athletic Department	\$5,000.00 for change	(game tickets)
Guidance Department	\$ 50.00 for change	(transcripts and test fees)
Treasurers Office	\$ 100.00 for change	(school fees)

The start up change will come from their individual accounts. The money will be under lock and key and returned to the bank at the end of the school year.

Sincerely,

**Lisa Tappy**  
MVHS Treasurer

***"Defending the Shield Daily"***

8112 N 200 W Fortville, Indiana 46040 Telephone 317/485-3131 Fax 317/485-3154  
"A" Four-Star High School, 2011-2012, 2012-2013, 2013-2014, 2014-2015

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Michael P. Raters  
Interim Principal

Crystal M. Cooper  
Assistant Principal

Jeff P. Brandes  
Assistant Principal



# MT. VERNON

## MIDDLE SCHOOL

Carey F. Cole  
Director of Counseling

Erin E. Heller  
School Counselor

Michelle L. Shepherd  
School Counselor

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May 27, 2021

To: Greg Elkins, MVCSC Business Manager

From: Kay Burdine, MVMS Treasurer

RE: Change Boxes

I am requesting board approval to establish the following change boxes for the 2021/2022 school year.

The following boxes will be help in the vault for the entire year:

2 Athletic concession boxes with \$350.00 in each box

2 Athletic ticket boxes with \$400.00 in each box

1 Book Rental/Vending Machine change box with \$100.00

Thank you,

*Kay Burdine*

Kay Burdine, MVMS Treasurer



# FORTVILLE

## ELEMENTARY SCHOOL



May 24, 2021

Mt Vernon Community School Corporation  
School Board  
1806 W State Road 234  
Fortville, IN 46040

RE: Cash Drawer

Fortville Elementary School is requesting the following cash drawer be available during the 2021-2022 school year. The drawer will be kept at Fortville Elementary School for the following:

Book Rental  
Library Book Fairs

A maximum of \$150 total will be kept in these cash drawers when they are in use during the school year.

Thank you for your consideration,

Sincerely,

A handwritten signature in black ink that reads "Carla Nugent". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Carla Nugent  
Treasurer  
Fortville Elementary School

Alissa Lockwood  
Principal

Garrie Woods  
Assistant Principal



# MT. COMFORT ELEMENTARY SCHOOL



Teran Strickland  
School Counselor

Engage, Educate, & Empower Today's Students

May 26, 2021

Mt. Vernon Community School Corporation  
School Board  
1806 W State Road 234  
Fortville, IN 46040

RE: Cash Drawers

We request the following cash drawers be available during the 2020-2021 school year at Mt. Comfort Elementary School:

Bookstore  
Petty Cash  
Library Book Fairs

We will attempt to keep a maximum of \$150.00 total in these cash drawers when they are in use during the school year.

Thank you for your consideration.

Sincerely,

Teresa E. McGow-Russell  
Treasurer/Secretary  
Mt. Comfort Elementary School