

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, August 15, 2022
7:00pm - 9:00pm

Present: Mrs. Maria Bond, Director of Community Relations; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board President; Mr. Tony May, Board Member; Dr. Jack Parker, Superintendent; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mrs. Shannon Walls, Board Member; Mr. Greg Elkins, Chief Financial Officer; Chad Gray, School Board Member; Phil Edwards, School Board Member; Carla Nugent, Administrative Assistant

Absent: Mr. Brandon Hayes, Director of Technology; Mrs. Gwen Scrogam, Board Secretary; Mr. Derek Shelton, Director of Operations; Lisa Heitman, Finance Dept; Susan McElroy

1 Work Session (5:15-6:45 PM)

Minutes:

Board of Trustees held a work session at 5:15pm.

2 Pledge of Allegiance (7:00 PM)

Mrs. Kellie Freeman, Board President

The School Board, before each meeting, offers the opportunity to participate in the Pledge of Allegiance. People attending the meeting are welcome to take part in this procedure. Those desiring not to take part may either remain in the hallway before the meeting or sit quietly in the meeting room.

Minutes:

Mrs. Freeman led the Pledge of Allegiance.

3 Call to Order

Mrs. Kellie Freeman, Board President

Minutes:

Mrs. Freeman called the meeting to order at 7:00pm.

4 Adoption of Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Dr. Parker announced there were additions to the personnel report on Friday.

Mrs. Mays made a motion to accept the agenda as presented. Mr. Edwards seconded and the motion carried 5-0.

5 Reports

5.1 Good News

Mrs. Maria Bond, Director of Community Relations

Minutes:

Mrs. Bond shared the Good News report.

School Accolades & Notable Activities

- The start of school was a big success with many smiles and hugs from staff and students. New teachers and classified staff had welcome orientations lasting 1-2 days, with many welcoming introductions to MV.
- FES student Doran Bennett won the state Junior Olympics competition, placing in three events and advanced to the USA Track & Field Indiana Junior Olympics in California where his long jump results were named in the top 13 in the nation.
- FES student Brody Daniel qualified for and competed at the American Tae-kwondo Association World Championships, ending his season as a district champion.

Community Connections

- The 2022-2023 MV Ambassadors program has launched with 25 new members who will attend seven meetings designed to give them behind-the-scenes details on MV operations, programming and student opportunities.
- MVHS Athletic Booster Blast was a big success with a large number of community members enjoying the inflatables, games and silent auction.
- The Vernon Township Fire Station 432 groundbreaking ceremony was a success with numerous civic leaders and fire fighters in attendance to support the new firehouse in McCordsville which will be located just north of the railroad tracks.
- Vernon Township Fire Station spent three days walking through MV schools in an effort to become familiar with the buildings' layouts.

Attachments:

[8-2022 Board Report.pdf](#)

5.2 Special Education Programming

Mrs. Laura Durig, SpEd Director

Minutes:

Mrs. Durig presented information on Mt. Vernon Special Education Department.

Students can be evaluated on their third birthday for special education Services. Mt. Vernon can provide services until their 21st birthday and possibly educate them for 19 years. The definition of Special Education is, specially designed instruction to meet the unique individual learning needs of our students.

Information from December 2021-2022. Mt Vernon has an 11% increase in students eligible for services: Autism, Emotional Disability (Full-time), Multiple Disability, DHH, BLV, Severe/ Profound Intellectual Disabilities and a 10.5% increase in students eligible for services: Other Health Impaired, Specific Learning Disability, Mild /Moderate Intellectual Disability, Emotional Disability (Part-Time) Developmental Delay. Mrs.Durig shared the following information for all schools.

- FES, has 113 eligible, 80 Special Education and 19 Intense Support students
- MES has 124 eligible, 73 Special Education and 20 Intense Support students
- MCE has 111 eligible, 74 Special Education and 19 Intense Support students

- MVMS has 156 eligible, 145 Special Education and 24 Intense Support students
- MVHS has 168 eligible, 167 Special Education and 36 Intense Support students
- MMP has 68 eligible, 42 Special Education and 13 Intense Support students

Special Education Department has the following staff in each building.

- FES staff includes 5 Teachers in the classroom up to 40-80% of the day and 2 teachers less than 40% of the day.
- MES staff includes 3.4 Teachers in the classroom up to 40-80% of the day and 3.4 teachers less than 40% of the day.
- MCE staff includes 5 Teachers in the classroom up to 40-80% of the day and 2 teachers less than 40% of the day.
- MVMS staff includes 7 Teachers in the classroom up to 40-80% of the day and 2 teachers less than 40% of the day.
- MVHS staff includes 6 Teachers in the classroom up to 40-80% of the day and 2 teachers less than 40% of the day.
- MPP staff includes 2 Teachers in the classroom up to 40-80% of the day and 0 teachers less than 40% of the day (currently no students).
- Corporation has 7 Speech & Language Pathologist, 1 Behavior Specialist, 2 Behavior Techs, 3 Life Coaches, 3 OT and 1 PT.

Mt. Vernon staff will attend meetings to collaborate on what services best meets each individual student. Considerations are taken for academic, behavior and social emotional needs for each individual student. It is key to look at what instruction aligns with state standards and essential learnings. The teams are made of staff at the building level to better support each students needs which is very unique to Mt. Vernon.

Snapshots of the Unified Champions event from last Spring were included in the presentation.

Mrs. Freeman commented she appreciates the great job the Special Education department is doing to allow the use of all resources. Information sharing from the team allows students to be a part of the school and doing what any other student would do on a daily basis. As a special education teacher this means a lot to her.

Attachments:

[Yellow White Minimal Creative Portfolio Presentation 5 1 .pdf](#)

5.3 2023 Budget Preview

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins shared the budget preview. Projected numbers for next year were presented and will be finalized in January. Projections given include information from 4 years with the tax rate supported by property tax rate with exception of the education fund. Education fund is tax supported by sales tax, income taxes and other forms of tax collected. Debt Services for 2020-22 adopted a flat rate approach and it is the intention to continue this next year. Since 2004 the Pension funds had cash for early retirement many years ago and are still being paid off. Operation funds have dropped even though the amount we continue to collect is still going up from growth in property value. This amount is unique as this amount is determined by the state and property values. As long as the assessed valuation growth is over 8% MV should see the operation tax rate drop annually. The tax rate drop has almost brought the rate down to 2020 levels. The operating referendum will hold at \$.17. Property value 2022-23 will see a 1.4 to 1.7 billion increase for growth and development and reclassification of property that factors

into amounts this year. The school does not determine property values that are determined by the assessor's office; another elected official Factors shows that great schools do increase property value. We will wait to see the numbers to come from the assessors office soon.

Mr. May asked if that assessed value is only the property value or if TIF buildings are included? Mr. Elkins responded that the numbers listed did not include the TIF information. Target appropriation includes budget (approved to spend) plus cash on hand plus collecting revenues compared to estimated expenses, if positive then numbers will be approved. MV is looking at the following estimations. \$10.5 million in Education funds, \$18.8 million for Debt Services, \$239,000 for Pension Debt, \$11 million for Operations Fund, \$2 million for Rainy Day Fund and \$3.6 million for the Operating Referendum. The \$3.6 Million will be the estimated Operation Referendum that includes the \$.17 tax rate increase, the 8% AV and the TIF properties. Mr May asked about the properties that were under abatement. Mr. Elkins responded that abatement is not included and the tax under the TIF are still taxed after the referendum was passed now those amounts now come to the schools.

Mrs. Freeman asked for clarification about those properties that were abated and if still needed to pay a portion? Mr. Elkins explained that abatements are different and not included in the TIF.

Looking at next month the only changes Mr, Elkins that might be changed are from collective bargaining, employees pay rate updates from the referendum and everything else should be closed. Mr. Elkins thanked the board for discussion and allowing him to explain the budget. Mrs. Freeman thanked Mr. Elkins for his time and information.

Attachments:

[2023 School Budget Preview.pdf](#)

6 Public Comments Regarding Agenda Items

Mrs. Kellie Freeman, Board President

H 225 - Public Participation at Board Meetings

May only address items listed in the agenda

Must be recognized by the presiding officer.

Must provide name, address, and group affiliation, if and when appropriate

Limited to 3 minutes duration

Comments and concerns related to curriculum, methods of instruction, instructional materials, or Corporation employees shall be submitted in writing to the principal of the school and the Superintendent.

All statements shall be directed to the presiding officer; no person may address or question Board members individually

For those wishing to address the board on an item not on the agenda, a request to place an item on the agenda must be received no later than seven (7) days prior to the meeting.

Minutes:

No one was signed in to comment.

7 Consent Agenda

Mrs. Kellie Freeman, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the

Superintendent.

Minutes:

Mr. Edwards made a motion to approve the following consent agenda items as presented. Mr. May second and the motion carried 5-0.

- Minutes from the July 18, 2022 board meeting.
- Claims Report
- Personnel Report
- Overnight Field Trips for MVHS Boys and Girls Cross Country and MVHS Dance Team
- Request to Accept Donation for MVHS Volleyball Team
- Construction Claims

7.1 Regular Session Minutes

Minutes from July 18, 2022 board meeting.

Attachments:

[7.18.22 Board Minutes.pdf](#)

7.2 Claims

Attachments:

[August 2022 Claims Docket.pdf](#)

7.3 Personnel Report

Minutes:

CERTIFIED RECOMMENDATIONS

Krista Emshwiller, ½ FES / ½ MES Special Education/Resource

Camille Hull, MVMS Math Teacher

Kasmin Espenlaub, MVHS FACS Teacher

Michael Quinton, MVHS Social Studies Teacher

Dana Hilgert, MVHS English Teacher

Audrey Ricker, MVMS Science

Jacob Clark, MVHS Social Studies

Avery Bray, MES Extended Substitute Teacher (J. Gowin 4th Grade)

Traci Vance, MVMS 6th Grade ELA Teacher

Jacob Rush, MVHS Social Studies Teacher

Jennifer Bayliss, MCE Special Education Teacher

Olivia Morales, MVMS Health / PE Teacher

Revised MVMS Summer School Staff

Sarah Bryson, FES STEM Teacher

Recommendation for 1.25 FTE for Joseph Anderson, Ben Rhoades, Vince Lidy, Tom Shaver and Effie Miller

CERTIFIED RESIGNATION/RETIREMENT

Erin Hardin, MES Kindergarten Teacher

Elizabeth Leonard, MCE Special Education Teacher

Stacy Griner, MVMS Science Teacher

Heather Meyer, MVMS 6th Grade Teacher

Neva Kathryn Tingwald, FES STEM Teacher

Amanda Ruble, MVHS Social Studies Teacher

Kristi Scherer, MVHS English Teacher

CERTIFIED CHANGE OF ASSIGNMENT

Abby Dewing, FES Instructional Assistant to FES 1st Grade Teacher

Nick Clarkson, MVHS Teacher to MVMS Assistant Principal

Kim Hamilton, MES Extended Leave Substitute to MES Kindergarten Teacher

CLASSIFIED RECOMMENDATIONS

Amanda Lehr, MVHS Food Service Cashier

James Cochran, MVHS Permanent Substitute

Kevin Kessinger, MVMS Instructional Assistant

Malinda Rose, MVMS Instructional Assistant HI

Stephanie Goff, MCE DREAM Room Instructional Assistant

Julia Nelson, MCE Special Education Instructional Assistant

Julie Wilson, MVMS Media Assistant

Richard Watson, MVHS Custodian

Reagan Hersberger, MVMS Instructional Assistant

Nicole Abernathy, Admin Bldg Special Education Administrative Assistant

Sydney Anderson, FES Instructional Assistant

Kim Benge, MVMS Instructional Assistant

Brady Days, MVMS Athletic Director and Facilities Coordinator

Margaret Elsbury, FES Office Assistant
Recommendation for Data Steward to go from an hourly position to salary.
Recommendation for rate change with Kelly Services for Substitute Teachers
Hillary Hawkins, MES Cafeteria Manager
Janice Zenor, MVHS Food Service Server
Chloe Draper, MVHS Food Service Cashier
Estela Salazar, MES Food Service Pre Cook / Dishwasher
Julie Williams, Food Service Prep Cook / Servier
Lisa Fox, MES Office Assistant
William Quinn, Transportation Bus Driver
Angela Rafert, MCE Custodian
Daylon King, MVHS Office Assistant ICE Program
Jessica Jacks, MMP School Instructional Assistant
Natalia Font, MMP School Instructional Assistant
Mary Nichols, MVCSC Libraries ICE
George Burhenn, MVHS Athletics Worker ICE
Recommendation for Preschool IA pay for Afterschool Care
Amy Lowe, Transportation Bus Driver

CLASSIFIED CHANGE OF ASSIGNMENT

Margret Kati Stanfield, MVHS Instructional Assistant to Assistant Treasurer/Attendance Secretary
Karla Maynard, MVHS Essential Skills Instructional Assistant to General Education Instructional Assistant
Angela Burkholder, FES Instructional Assistant to FES Media Center Assistant
Melissa Ellerman, MES Special Education Instructional Assistant to MES Behavior Tech
Becky Weir, Cafeteria Sub to MCE Food Service part-time
Donna Archer, MES Food Service to MVMS Food Service
Mary Adams, Transportation Bus Aide to FES Custodian
Julie Williams, MES Food Service PERF Covered to MES part-time
Mae Joubert, MES Food Service part-time to PERF Covered

CLASSIFIED RESIGNATION/RETIREMENT

Andrea Davis, MVMS Food Service

Brookly Miller, MES Registered Behavior Tech
Brenda Whitecotten, MMP School Instructional Assistant
Tammy Parsons, Admin Custodian
Kaitlyn Zelepugas, MVHS Instructional Assistant
Debra Klnie, MVMS Food Service
Beverly Whiteman, MVHS Food Service
Melvin Tillman, MVHS Life Coach
Hannah Collins, MCE Instructional Assistant

ECA RECOMMENDATIONS

Richard Barber, MVHS Fall Musical / Drama Director
Kristi Norton, MES Robotics
Mandy Greenlee, MES Elementary Music
Terry Trowbridge, MES Elementary Art
MVMS ECA Athletics (See attached)
MCE ECA Recommendations (See attached)
FES ECA Recommendations (See attached)
MVHS ECA Non Athletics Recommendations (See attached)
Blair Viehweg, MVHS Girls Soccer Volunteer Coach

ECA RESIGNATIONS

Joana Goff, 7th Grade Volleyball Coach
Ashley Bryan, 8th Grade Volleyball Coach

LEAVE REQUESTS

Ashley Bryan, Request for leave of absence (March 2, 2023 - May 25, 2023)
Zachary Brubaker, Request for Paid Parental Leave (October 3, 2022 - November 25, 2022)
Melissa Montague, Request for leave of absence (July 25, 2022 - August 5, 2022)

Attachments:

[8.15.22 Personnel report summary update.pdf](#)
[8.15.22 Personnel Report Detail 2.pdf](#)

7.4 Overnight Field Trip Request

Attachments:

[Overnight Out of State Field Trip Request - Dance Team Nationals.pdf](#)
[8-5-22 Out of state Cross Country approval..pdf](#)

7.5 Request to Accept Donation

Attachments:

[HS Volleyball Donation Letter.pdf](#)

7.6 Construction Claims

Attachments:

[August 2022 Construction Claims 1 1 .docx](#)

8 Action Items

Mrs. Kellie Freeman, Board President

8.1 2023 Budget Related Resolutions

Mr. Greg Elkins, Chief Financial Officer

Resolution 2022-21 to Transfer Funds from Education to Operations 2023

Resolution 2022-22 Authorization to Reduce 2022 Budget Appropriations

Resolution 2022-23 Authorization to Deposit Earned Interest to Rainy Day Fund

Resolution 2022-24 Authorization the Reduction of Line One, Two, or Eleven When the 1782 Budget Order is Available

Resolution 2022-25 Authorizing Pension Bond Tax Neutrality

Resolution 2022-26 Authorizing Tax Anticipation Warrant 2023

Resolution 2022-27 Authorizing Use of Temporary Interfund Loans as Needed for Cash Flow Purposes

Resolution 2022-28 Requesting Targeted Tax Rate, Levy, or Appropriation for Each DLGF Approved Fund

Minutes:

Mr. Elkins presented Resolutions 2022-21, 2022-22, 2022-23, 2022-24, 2022-25, 2022-26, 2022-27, and 2022-28 to the board for approval.

Mrs. Freeman read the descriptions for the public to hear. Mr. Elkins shared the 2022-21 Transfer Funds to Education to Operations is \$300,000. Resolution 2022-28 was new this year for the new tax rate. Mrs. Freeman stated she appreciated that Mr. Elkins had shared them prior for the board to review.

Mrs. Walls made a motion to approve Resolutions 2022-21, 2022-22, 2022-23, 2022-24, 2022-25, 2022-26, 2022-27, and 2022-28. Mr. Gray seconded and the motion carried 5-0.

Attachments:

[Resolution 2022-21 to Transfer Funds from Education to Operations 2023.docx](#)
[RESOLUTION 2022-22 TO REDUCE 2022 BUDGET APPROPRIATIONS.docx](#)
[RESOLUTION 2022-23 AUTHORIZING THE DEPOSIT OF OPERATIONS FUND INTEREST INTO THE RAINY DAY FUND .docx](#)
[RESOLUTION 2022-24 AUTHORIZING THE REDUCTION OF LINE ONE TWO OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE.docx](#)
[RESOLUTION NO. 2022-25 AUTHORIZING PENSION BOND TAX NEUTRALITY.docx](#)
[RESOLUTION NO. 2022-26 AUTHORIZING TAX ANTICIPATION WARRANT TAW 2022 .docx](#)
[RESOLUTION NO. 2022-27 AUTHORIZING THE USE OF TEMPORARY INTERFUND LOANS AS NEEDED FOR CASH FLOW PURPOSES.docx](#)
[RESOLUTION NO. 2022-28 REQUESTING TARGETED TAX RATE LEVY OR APPROPRIATION FOR EACH DLGF APPROVED FUND.docx.pdf](#)

8.2 H225 Policy Public Comments and Concerns

Dr. Jack Parker, Superintendent

Minutes:

Dr Parker discussed at the July Board meeting a second reading of H225 was held. After reflecting some the discussion during that meeting did not make it exactly into the recommendation for the change that the board wanted. Minor adjustments were recommended for consideration.

Mr May made a motion to approve H225 Policy Comments and Concerns as presented. Mrs. Walls seconded.

Mrs Freeman opened up discussion stating to Mr. May mentioned at the meeting there was confusion. The policy states public comments must be signed in 24 hours ahead of time. The board wants the public to be able to speak when need. After review the board is recommending the change to allow public to sign in prior to the start of the board meeting to speak on an agenda items for that night. To confirm the time will be limited to 24 hours alternating topics on the agenda.

Mr. May amended the motion to approve H225 policy approval and waive the second reading. Mrs Walls seconded and the motion carried 5-0.

Dr. Parker clarified Policy B225 is the policy which requires public comments not on an agenda item which requires a seven day notice to the Superintendent. Signs are up in the boardroom and on the website for more information on H225 and B22 policies.

Attachments:

[H225 Public Comments and Concerns 7-18-2022.pdf](#)

8.3 Policy D250: Annual Approval of Updated Teacher Appreciation Grant Policy

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr. Smedley presented the annual renewal of this policy.

Annual Policy is presented to establish distribution of its annual Teacher Appreciation Grant. Teachers must meet the following requirements.

- Employed in the classroom or directly providing education in a virtual classroom setting
- Who received a Highly Effective or Effective Rating on their most recently completed performance

evaluations

- Employed the previous school year in the Corporation and remains a teacher in the school corporation as of December 1 of the year the school corporation received the Teacher Appreciation monies.

Those teachers qualifying for a Highly Effective Rating will receive 25% more than Effective rating teachers. The timeline requires funds be release 20 days after receiving the monies from the DOE for the stipend.

Mr. Gray made a motion to approve policy D250 Annual Approval of Updated Teacher Appreciation Grant. Mrs. Walls seconded and the motion carries 5-0.

Attachments:

[D250 Teacher Appreciation Grant TAG.pdf](#)

8.4 Student Fee for HS Criminal Justice Course

Dr. Scott Shipley, Director of Curriculum

Minutes:

Dr. Shipley presented to the board the new Criminal Justice fees for 2022-23 school year. He explained the fee \$28 fee includes course fees, CPR and Skills USA membership. The Skills USA membership includes awards and scholarship opportunities for students. Mr May asked for clarification on how long the CPR certification would be for the student. Dr. Shipley stated it would be good for two years. Mrs. Freeman asked if the fee was required every year and Mr. Shipley stated it is a one time class and fee. CPR certification would be for two year.

Mrs. Walls made a motion to accept the new Criminal Justice fee. Mr. Gray seconded and the motion carried 5-0

Attachments:

[2022-2023 MVHS Course Fee Board Approved 5.16.2022 7.18.2022 8.15.2022- MVHS.pdf](#)

8.5 Technology Surplus

Mr. Seth Hamilton, Director of Technology

Minutes:

Mr. Hamilton presented the surplus technology information to the board. Mrs. Freeman asked if the any of the items could be reused. Mr. Hamilton shared the majority of the items have already been recycled once by the Computer Science Program at the High School.

Mr. Gray motioned to approve the technology surplus. Mr. May seconded and motion carried 5-0.

Attachments:

[Technology Surplus 8 2022 .pdf](#)

9 Board Member Reports

Mrs. Kellie Freeman, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

Mr. May attended the Fortville RDC meeting. He reported that no information regarding school were shared. However, the Fortville South Madison plans for light industrial site was planning a round a-bout at 200 and Fortville Pike. He wanted to be sure the school knew for Transportation.

Mrs. Freeman shared the Cumberland RDC is looking into a new development at 700 and 400 from grant money. No other information regarding schools was shared.

Mr. Edwards was not able to attend the Hancock County RDC.

Mrs. Walls attended McCordsville RDC. She shared a new communication regarding TIF district but did not have exact crossroads but thought it was 500 and 600. Potential of not collecting 100% TIF. Dr. Parker shared the town manager shared information and is a new holistic approach to a TIF district and it would be good for the school and other developments.

Mr. Gray attended the Mt. Vernon Educational Foundation meeting. On September 11, 2022 they will be hosting a Top Golf Event and a staff appreciation event on September 12.

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr Parker shared the September 12 staff appreciation night event will be held at an airport hanger with a taste of Mt. Vernon with prizes and etc for staff.

11 Adjournment

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to adjourn the meeting. Mr. May seconded and the motion carried 5-0. Meeting adjourned at 7:40pm.