

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, September 19, 2022
7:00pm - 9:00pm

Present: Mrs. Maria Bond, Director of Community Relations; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, Board President; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mrs. Shannon Walls, Board Member; Mr. Greg Elkins, Chief Financial Officer; Chad Gray, School Board Member; Phil Edwards, School Board Member; Carla Nugent, Administrative Assistant; Seth Hamilton, Directory of Technology

Absent: Mr. Tony May, Board Member; Lisa Heitman, Finance Dept

1 Pledge of Allegiance (7:00 PM)

Mrs. Kellie Freeman, Board President

The School Board, before each meeting, offers the opportunity to participate in the Pledge of Allegiance. People attending the meeting are welcome to take part in this procedure. Those desiring not to take part may either remain in the hallway before the meeting or sit quietly in the meeting room.

Minutes:

Mrs. Freeman led the Pledge of Allegiance.

2 Call to Order

Mrs. Kellie Freeman, Board President

Minutes:

Mrs. Freeman called the meeting to order at 7pm.

3 Adoption of Agenda

Mrs. Kellie Freeman, Board President

Minutes:

Mrs. Freeman asked if there were any changes to the agenda.

Dr. Parker commented there were updates to the personnel report.

Mrs. Walls made a motion to approve the agenda. Mr. Edwards seconded the motion. Motioned carried 4-0

4 Public Hearing: 2023 Budget

Mr. Greg Elkins, Chief Financial Officer

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 1806 W. State Road 234.

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation, Hancock County, Indiana that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2023 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Mt. Vernon Community School Corporation not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Mt. Vernon Community School Corporation shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Mt. Vernon Community School Corporation will meet to adopt the following budget:

Minutes:

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation, Hancock County, Indiana that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2023 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Mt. Vernon Community School Corporation not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Mt. Vernon Community School Corporation shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Mt. Vernon Community School Corporation will meet to adopt the following budget which was posted to the Department of Local Government Finance Gateway website on September 8 at 1:25 pm. A detailed presentation of anticipated and targeted levies, appropriations, and rates was presented at the August meeting with the board approving Resolution 2022-28 which listed those values.

Mr. Elkins presented the budget document.

Mrs. Freeman asked if there were public comments.

There were no public comments made.

Attachments:

[2023 Budget Hearing Notice.pdf](#)

5 Reports

Dr. Jack Parker, Superintendent

5.1 Good News

Mrs. Maria Bond, Director of Community Relations

Minutes:

Mrs. Bond shared the following Good News:

- MCE 4th grade had a great day with their egg drop that included our Buck Creek Fire Department helping with the drop and final smashes.
- The MVHS Service Club and JAG helped develop a self-sustaining garden at MVHS that supports our local food pantry. Two students who helped with the project and former MVHS JAG teacher, Mr. Cochran, were interviewed live at the FOX 59 studio. Special thanks to all the community members and organizations that helped with this self-sustaining garden initiative, including: Vernon Township, Board Member Tony May, Hancock County Community Foundation, Tuttle's Orchard, Metal Supermarkets, Backyard Blessings and Schreiber Lumber.
- At Homecoming, the MVHS Athletic Boosters donated a 6-passenger golf cart to the athletics department for the purpose of transporting those who have difficulty walking all the way back to the athletic fields.
- The Mt. Vernon Education Foundation sponsored an incredible staff appreciation event at the

Indianapolis Regional Airport hanger with a number of donated food from the Cakehole, FoxGardin, The Grill, Kinsey's, Leo's, Chick-fil-A and Murphy's Pub. Over \$1,000 in prizes and gift cards was raffled to staff from Leo's Market, Tim's Bakery, Amazon and more. Entertainment consisted of a staff scavenger hunt and a live musical performance from Daniel Bell, an artist from Nashville, TN. Bell also performed with both the MS and HS band and choir, and even used some of their sounds in his remix performance for them.

- MVCSC hosted a free breakfast to commemorate the anniversary of September 11. The hour honored over 50 veterans, first responders, active military and their families with performances from the MVHS band and choir.
- A family anonymously pulled weeds one day at MVMS. Thank you to the family.
- Some Indiana schools still working to fill special education openings with Dr. Jack Parker sharing the status of hiring special ed teaching positions and how MVCSC is working to attract and retain them.

Attachments:

[9-2022 Board Report.pdf](#)

5.2 Spotlight on Programs: Canvas

Dr. Scott Shipley, Director of Curriculum

Minutes:

Dr. Scott Shipley presented Canvas to the board. Dr. Shipley shared that Misty Hall, the Curriculum Integrated Coordinator and Joe Anderson, a MVHS Math Teacher have helped with implementing Canvas in the district.

Mt. Vernon School introduced Canvas for the first time when the district became a 1:1 school in 2016. In the Fall of 2019, a digital learning committee was formed to help research the digital resources the corporation was using as a whole. In the spring of 2020, COVID changed digital learning. Mt. Vernon learned how significant the digital learning opportunities were. The committee pushed towards one learning management system (LMS). In March of 2021, the implementation plan for Canvas was put in place by the committee, starting with Principal Professional Learning Community training. August of 2022, Canvas was in full implementation district wide. There were paid training opportunities in the Spring of 2021 to Summer of 2022 with Misty Hall and Joe Anderson.

Dr. Shipley shared information on why Canvas was chosen over other applications. Information on colleges using Canvas was shared. Students learning to use Canvas at Mt. Vernon will have an easier transition with colleges that are using the same learning management system. Dr. Shipley shared the Parent Observer and Parent Guides for Canvas options that will be available on the new website. These tools will allow the parent to see what the student is doing on Canvas.

Joe Anderson shared examples of templates provided to the teachers. Training was provided to teachers on how to make the templates for their classroom. Example teacher pages were shown. Gradebook and Passbook are features that Canvas provides. Gradebook allows the teacher to grade an assignment and update Skyward once the grade is put in. This auto feature has been a time saver for teachers. Teachers are moving weekly skills assignments to Canvas. The instant feedback has made the grading and feedback to the student more efficient. Sharing content is a feature that allows teachers to share information on modules for sub teachers and for collaborations amongst teacher groups. There are features which allow teacher resources from other Canvas users to be brought into the classroom for support and ideas. There is tech support 24/7 for the teachers, parents and students. Canvas Mondays will be brought back after Fall Break for teachers to get additional training.

Mrs. Walls asked how transitions are for learning the program and if new teachers were able to use or adapt quickly to get started. Mr. Anderson responded by sharing ideas on how new teachers can walk in and see where former teachers left off or used the following year. These resources have been helpful.

Mrs. Freeman asked if all teachers are now using it. Dr. Shipley replied that all teachers have a Canvas

Page. These Canvas pages will be used on E-Learning days. He is working on getting more detailed information for the committee on how many teachers are using it on a daily basis.

Mrs. Freeman asked for clarification on what the teachers were getting paid for training. Dr. Shipley confirmed the teachers were getting paid the contracted hourly pay.

Mrs. Freeman appreciated the information. She currently is using Canvas at her school district.

Attachments:

[Canvas Board Presentation 9.19.2022.pdf](#)

5.3 School Improvement Plans

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr Smedley presented the 2022-23 School Improvement Plans for each school. Each school principal has had their plan go through a highly effective school accreditation process. The process is built on the foundation of Profession Learning Committees and monitored by the high reliability schools framework. Plans were submitted and reviewed through the highly accreditation process and feedback was given. All school principals have had their highly effective school plan approved this year. Each principal shared their overview and growth plans. Mr. Smedley thanked the principals for their hard work and their presentations to the board.

By law all plans need to be submitted to the Department of Education by October 7th. Mr. Smedley asked the board for approval of these plans as presented. Mrs. Walls made a motion to approve all plans as submitted. Mr. Edwards seconded the motion. The motion carried 4-0

Attachments:

[MCE HES Plan.pdf](#)

[Fortville Elementary HES Plan 2022-23.pdf](#)

[HES Plan McCordsville Elementary 22-23.pdf](#)

[MVHS HES Plan 2022-2023 Final .pdf](#)

[MVMS 2022-2023 HES Plan.pdf](#)

6 Public Comments Regarding Agenda Items

Mrs. Kellie Freeman, Board President

Please reference Policies H 225 - (Public Comments and Concerns) and B225 (Meetings) for guidance on providing public input on an agenda item.

Board Policies can be found at www.mvcsc.k12.in.us

7 Consent Agenda

Mrs. Kellie Freeman, Board President

The school board shall use a consent agenda (Policy #0166.1) to keep routine matters. By a single motion, the Board approves/adopts the following items or actions which reflect application of School Board Policy and/or Indiana Code. Any items marked "Consent" may be removed from the agenda by a Board Member or the Superintendent.

Minutes:

Mrs. Freeman asked for any discussion on consent agenda items. There was no discussion.

Mr. Gray made a motion to approve the consent agenda items. Mrs. Walls seconded, the motion carried 4-0.

7.1 Regular Session Minutes

Minutes from August 15, 2022 board meeting

Attachments:

[Aug 12.22 Minutes.pdf](#)

7.2 Claims

Attachments:

[Claims.pdf](#)

7.3 Personnel Report

Minutes:

CERTIFIED RECOMMENDATIONS

Carrie Rector, MVMS Computer Science Teacher (Temporary)

Elissa Page, MVMS Special Education / Resource Teacher

Alyson Zelencik, Request to be paid at 1.25 FTE to fill in temporarily as an MVHS English Teacher during prep period

CERTIFIED RESIGNATION/RETIREMENT

Karen Feder, MES 1st Grade Teacher

Casey Dodd, MVHS Principal

CERTIFIED CHANGE OF ASSIGNMENT

Avery Bray, MES Long Term Substitute to MES 1st Grade Teacher

CLASSIFIED RECOMMENDATIONS

Linda Darrah, Transportation Bus Driver

Kurt Hersberger, MVMS Permanent Substitute

Kylah Stout, MMP School Instructional Assistant

Madeline Butterly, MMP School Instructional Assistant ICE

Marek Calvert, MVHS Custodian ICE

Telisa Reed, MVHS Custodian Part-Time

Kim Hardie, MVHS Essential Skills Instructional Assistant

Alice Eaton, MMP School Temporary IA for a leave of absence

Kristyn Hutchison - MCE Office Assistant

Diane Wetzold, FES Treasurer

Tabitha Hull, FES Instructional Assistant High Intensity

CLASSIFIED RESIGNATION/RETIREMENT

Tyler Riley, Transportation bus driver (request for termination)

Jessica Brown, MVCSC Character Education Specialist

Kristi Ray, FES Treasurer

Ryan O'Neil, MCE Custodian (request for termination)

ECA RECOMMENDATIONS

Olivia Morales, MVMS 6th Grade Boys Basketball Assistant Coach

LEAVE REQUESTS

Jared Newton, Request for leave of absence (October 3, 2022 to November 28, 2022)

Lucinda Blair, Request for leave of absence (September 9, 2022 to January 2, 2023)

Hilary Harriman, Request for leave of absence (August 15, 2022 to mid November)

Kellie Danforth, Request for leave of absence (August 20, 2022 to October 17, 2022)

Alexander Hutton, Request for leave of absence (October 12, 2022 to December 16

Attachments:

[9.19.22 Personnel Report Summary 2.pdf](#)

[9.19.22 Personnel Report Detail 2.pdf](#)

7.4 Overnight Field Trip Request

Attachments:

[22-23 - 7th Grade Trip - Out of State Field Trip Request .pdf](#)

[22-23 - 6th Class Grade Trip - Out of State Field Trip Request .pdf](#)

[22-23 Washington DC - Overnight Out of State Field Trip Request.pdf](#)

7.5 Request to Accept Donation

Attachments:

[MVHS Welding Donation.pdf](#)

[HS Donation MVAB.pdf](#)

[FES PTO Donation.pdf](#)

7.6 Construction Claims

Attachments:

[September 2022 Construction Claims.docx 1 .pdf](#)

7.7 Reconciliation of Outstanding Debt

Attachments:

[Food Service Debt Corrective Action.pdf](#)

[Food Service Corrective Action Recommendation Memo.docx.pdf](#)

8 Action Items

8.1 Resolution 2022-29 Preliminary Bond Resolution

Mr. Greg Elkins, Chief Financial Officer

This Preliminary Bond Resolution establishes the maximum amount to be borrowed, maximum term of repayment, and maximum interest rate.

Minutes:

We will once again be seeking to issue a general obligation bond for the purposes of maintaining school facilities, equipment, and technology district-wide. This additional debt will not raise the debt service tax rate and will be paid back over two years. Mr. Elkins will be asking the board to approve the maximum GO bond amount allowed by law (approximately \$5.8 million) when in fact we will most likely sell an amount similar to last year's bond, \$2M-\$3M. The official bond and project hearing will occur at next month's meeting along with additional board actions.

Mr. Elkins asked the board for consideration and approval of Resolution 2022-29 Preliminary Bond Resolution. This Preliminary Bond Resolution establishes the maximum amount to be borrowed, maximum term of repayment and maximum interest rate. Should the board vote to approve this resolution, notice of the determination to issue the Bonds shall be published twice, one week apart, in the Greenfield Daily Reporter. Also, the notice of determination will be posted in three (3) public places within the School Corporation.

Mr. Elkins asked for approval of the 2022-29 Preliminary Bond Resolution.

Mr. Edwards motioned to approve the 2022-29 Preliminary Bond Resolution. Mr. Gray seconded the motion. The motion carried 4-0

Attachments:

[Resolution 2022-29 EXHIBIT A PRELIMINARY BOND RESOLUTION.pdf](#)

[Mt. Vernon Schools GO Bonds of 2022.pptx](#)

8.2 Resolution 2022-30 Declaration of Official Intent to Reimburse Expenditures

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins asked the board for consideration and approval of Resolution 2022-30 Declaration of Official Intent to Reimburse Expenditures. If the School Corporation pays any preliminary costs related to the project in advance of receiving the bond proceeds, it may want to reserve its ability to be reimbursed from bond proceeds after the closing. The Internal Revenue Service requires that a School Corporation declare its official intent to reimburse as documented in this resolution in order to reserve this ability to

reimburse.

Mr. Elkins asked for approval of the Resolution 2022-30 Declaration of Official Intent to Reimburse Expenditures.

Mrs. Walls motioned to approve Resolution 2022-30. Mr. Gray seconded the motion. Motion carried 4-0

Attachments:

[Resolution 2022-30 EXHIBIT B DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES.pdf](#)

8.3 2023 Operating Referendum Spending Plan

Mr. Greg Elkins, Chief Financial Officer

IC 20-46-1-8

(f) A school corporation shall specify in its proposed budget the school corporation's revenue spending plan adopted under

subsection (e) and annually present the revenue spending plan at its public hearing on the proposed budget under IC 6-1.1-17-3.

Minutes:

Indiana Code 6-1.1-17-3 requires all schools who are successful in winning an operating referendum after July 1, 2021 to adopt an annual Referendum Spending Plan as part of the budget process. The board approved essentially this same plan in December 2021 as part of the initial process to place the referendum question on the ballot. Since the school has yet to receive any funding from the referendum nor will it prior to the spring tax settlement in June of 2023, the original plan has been modified only to reflect the anticipated tax revenues to be collected.

Mr. Elkins asked to approve the 2023 Operating Referendum Spending Plan

Mr. Edwards made a motion to approve the 2023 Operating Referendum Spending Plan. Mrs. Walls seconded. No discussion and motion carried 4-0.

Attachments:

[Mt. Vernon Schools - Revenue Spending Plan - 2023 Operating Referendum.docx.pdf](#)

8.4 Adjustment to Adult Meal Prices

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins asked the board for consideration and approval for the adjustment of adult meal prices to be set at \$4.80, an increase of \$0.05 from the previous approve rate. This adjustment reflects a required calculation which considers the highest student price paid (\$3.50) , the paid meal reimbursement rate (\$0.85), plus the value of USDA donated foods rate (\$0.43).

Mrs. Walls made a motion to approve the adjustment to the Adult Meal Prices. Mr. Gray seconded.

Mrs. Freeman asked if the increase would only include adult meal prices? Mrs. Elkins confirmed the price increase would be for adult meals and students second meal purchase.

The motion carried 4-0

Attachments:

[Adult Meal Price Adjustment 2022-23 School Year.pdf](#)

8.5 Consideration of Letters of Recommendation for Construction Contracts

Mr. Greg Elkins, Chief Financial Officer

LeMaster Steel Erectors, Inc.: Pre-Engineered metal building

Millennium Contractors, LLC: Mass excavation, grading, & site utilities

Insley Systems, Inc.: New elementary roofing

Minutes:

Mr. Elkins presented the board with three letters of recommendation from AECOM Hunt, our project manager for the future growth plan. The letters recommend the board accept bids from the following:

LeMaster Steel Erectors, Inc: Pre-engineered metal building, new transportation center, \$494,000

Millennium Contractors, LLC: Mass excavation, grading, and site utilities for new elementary school, \$5,300,000

Insley Systems, Inc.: Roofing for new elementary school, \$1,727,000

Acceptance of the recommendations will allow the school to establish contracts with the winning bidders.

Mrs. Walls made the motion to approve these letters of recommendations. Mr. Edwards seconded. No discussion and motion carried 4-0.

Attachments:

[Recommendation Letter - BP01 LeMaster 1 .docx](#)

[Recommendation Letter - BP-01 Millennium.docx](#)

[Recommendation Letter - BP-04 Insley.docx](#)

9 Board Member Reports

Mrs. Kellie Freeman, Board President

Fortville RDC - Mr. Tony May

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

Mr May was absent during the Fortville meeting.

Mrs. Freeman commented there was no meeting this month.

Mr. Edwards commented there was no meeting this month.

Mrs. Walls was unable to attend as she attended the staff event at the airport hangar.

Mr Gray commented about the staff event the MVEF held. The event was appreciated and well attended by several staff members. MVEF has moved the Top Golf event to Oct 26th. They have vendors but need participants to sign up to play. MVEF is putting together its first ninth grade career day at the high school, more information coming soon. MVEF parent university will be held at MV administration center on November 17th, more details to follow.

10 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker announced on October 19, MVEF will be hosting a School Board Election Forum for School Board candidates. He reminded those in attendance this Wednesday, September 21, is the first 2-hour early release day. The website does have times of release on an announcement and reminders for staff and parents. This 2-hour early release was in place of the e-learning day originally scheduled due to the state changing the e-learning day minimums for only three days. This early release will allow for more professional development time for staff. Dr. Parker also announced the two week Fall Break will be starting on October 1st.

11 Adjournment

Mrs. Kellie Freeman, Board President

Minutes:

Mr. Edwards made a motion to adjourn the meeting. Mrs. Walls seconded the motion. The motion carried 4-0. Meeting adjourned at 7:53pm.