

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees
Mt. Vernon Administrative Service Center
Monday, December 18, 2023
7:00pm - 8:30pm

Present: Mrs. Maria Bond, Director of Community Relations; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, School Board Member ; Dr. Jack Parker, Superintendent; Mr. Chris Smedley, Assistant Superintendent; Mrs. Shannon Walls, School Board Member; Mr. Greg Elkins, Chief Financial Officer; Mr. Chad Gray, School Board President; Mr. Phil Edwards, School Board Member; Carla Nugent, Administrative Assistant; Mr. Seth Hamilton, Directory of Technology; Mrs. Meghan Britt, School Board Member

Absent: Mr. Derek Shelton, Director of Operations; Dr. Scott Shipley, Director of Curriculum; Lisa Heitman, Finance Dept

1 Pledge of Allegiance (7:00 PM)

Mr. Chad Gray, School Board President

Minutes:

Mr. Gray led the Pledge of Allegiance.

2 Call to Order

Mr. Chad Gray, School Board President

Minutes:

Mr. Gray called the meeting to order at 7:00pm.

3 New School Board Candidate Swearing In

Minutes:

Meghan Britt was sworn into office by Mrs Amy Matthews from Church Church Hittle and Antrim.

4 Adoption of Agenda

Mr. Chad Gray, School Board President

Minutes:

Dr. Parker shared the personnel report was updated on Friday. Mr. Gray asked for a motion to adopt the agenda. Mrs Walls made a motion to adopt the agenda as presented. Mrs. Freeman seconded the motion. Motion carried. 5-0.

5 Public Comments Regarding Agenda Items

Mr. Chad Gray, School Board President

Please Reference Policies

- H225 (Public Comments and Concerns) and
- B225 (Meetings) for guidance on providing public input on an agenda item.

Board policies can be found at www.mvcsc.k12.in.us

Add Subitem

Minutes:

No one in attendance to speak.

6 Reports

Dr. Jack Parker, Superintendent

6.1 Good News Report

Mrs. Maria Bond, Director of Community Relations

Minutes:

Maria Bond and Rachel Fentz, Communications Intern gave the Good News Report.

School Accolades & Notable Activities

- Shout out to MVMS social studies teacher, Jeff Crague, who has been selected to the position of David M. Rubenstein “Master Teacher of the White House History Teacher Institute” this upcoming summer in Washington. In this position, he will be helping to facilitate professional development with the education team at the White House Historical Association to 30 teachers from across the U.S. My focus will be on developing lessons geared toward middle school teachers and helping them to implement the material into their classrooms.
- Congratulations to MVHS Senior, Mya Adams was selected as one of the two county finalists for the Lilly Endowment Scholarship and will receive a four-year tuition at an Indiana college or university.
- MVHS Junior, Micah Gaston, earned a scholarship from the Commemorative Air Force to attain his pilot’s license as early as 17 years old.
- MVCSC held our second job fair in November. Approximately 25 people have attended our job fairs, and the last statistics showed that approximately half were offered a position at MV.
- MVHS sophomore, Hannah Hauser, was named cross country athlete of the year for the second year in a row. At state, Hauser placed the highest in the county at #82.
- Several MVHS football players received Honorable Mentions for the IndyStar ALL-USA Central Indiana high school football Super Team 2023: Joliba Brogan, Jr., Tre Jones, Sr., DJ Johnson, Jr.

Community Connections

- MVCSC hosted the Greenfield Ministerial Association as part of our community outreach efforts. The MVCSC holiday party was a success with a large number of staff, retirees and vendors joining the festivities and camaraderie. Over \$5,000 in door prizes were donated from our generous school vendors.
- The MV Optimist Club and the Fortville Psi Iota Xi chapter hosted another successful Breakfast with Santa.
- The Winterfest parade in Fortville featured the MVHS Band of Marauders performing along the route.
- The MVHS Student Government recently volunteered with the Salvation Army to ring the bell and support their community.
- Renee Oldham, the Executive Director at the Mt. Vernon Education Foundation, was recently awarded the Outstanding Working Woman’s Award from the Hancock County Business & Professional Women’s Club.

- Representatives from the Vernon Township Fire Department spoke to the Human Services classes at MVHS sharing what a career in the fire service entails.

Noteworthy Media

- WRTV Channel 6 featured the Fortville Elementary Gingerbread Town of Fortville event.
- FES Principal, Dr. Vince Edwards, was quoted on his dissertation research about 3rd grade retention data in the Capital Chronicle news organization website. That article has been referenced in the Indiana Public Media platform and Chalkbeat educational news as well.

Attachments:

[12-2023 Board Report 1 .pdf](#)

6.2 Spotlight on Schools- Mt Vernon High School

Mrs. Brooke Tharp

Minutes:

Mrs. Brooke Tharp gave a presentation on Mt Vernon High School. Mt Vernon High School has a 1455 student enrollment. Mrs. Tharp shared the demographics and student data. Current graduation is 95.31% and offers 140 courses. Course offerings are growing along with programs for students to be competitive in career pathways after graduation. Mrs. Tharp shared the clubs, co-curricular activities and athletics students have to choose from. All students are encouraged to be involved in at least one activity. At the beginning of the year a club fair is held by student government to introduce students to opportunities. Special programming is offered to students connecting them with Life Coaches, the Dean of Students and Counselors. Two Mondays a month the school holds a program "Every Monday Matters" to help students learn about social emotional learning. A career fair was held this year for all students to learn opportunities after high school. Mrs. Tharp enjoys her staff of 50 classified staff, 80 certified staff and 11 Administrators. She appreciates the dedication of the High School staff and knows they all work as a team to make a difference every day.

Attachments:

[Mt. Vernon High School pptx.pdf](#)

6.3 Teacher Evaluation Reports

Mrs. Alissa Lockwood

Minutes:

Mrs. Alissa Lockwood presented to teacher evaluation summary. The formula is 100% based on the rubric with four domains with multiple indicators that administration during observations and artifacts. This formula has changed from last year. Last year there were 127 Highly Effective teacher, 156 Effective and 2 improvement is necessary.

Mrs Freeman asked for more information on the core professionalism. Mrs Lockwood replied last years formula had several standards that were required to be met and teachers were marked on if they met the criteria. This years formula will allow for more points if you meet the core professionalism such as being on time, following school policies etc. Dr. Parker asked Dr. Shipley could provide more information to the board in the next weekly update. Mrs. Freeman asked if teachers are aware of the new rubric. Mrs. Lockwood explained the process Dr. Parker held with a group of teachers last spring to collaborate on the new rubric. Teachers received the information at the beginning of the school year.

Attachments:

[Teacher Evaluation Summary Report 2023.pdf](#)

6.4 School Calendar Adjustment

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr. Smedley spoke on the April 8th date change the board approved for an early release day due to the total solar eclipse. The county has recommended schools close due to traffic and travelers in the area.

Mr. Smedley stated there will need to be another adjustment. to the schedule. The other three Hancock County schools and Mt. Vernon are looking at an E-Learning Day or a Profession Qualifying Day. The only staff working would be building security, custodians or essential personnel to keep buildings and parking lots safe. The administration prefers an E-Learning day but the state only allows three days a year unless made up. The administration would like to wait until the first week of March to decide if this day will be an E-learning Day or a Professional Qualifying Day will be applied for. Virtual training and other opportunities would be available to classified staff for that day. Campuses will be closed for the day and the board will be consulted as the time approaches to decide. Mrs. Freeman asked about if a Professional Qualifying Day and if it will be virtual. Mr Smedley confirmed it will be virtual. Mrs. Freeman asked if parking lots will be closed to public. Mr Smedley confirmed it will be virtual and the essential staff working that day will be monitoring those.

7 Action Item - Resolution for Supplemental Pay

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr Smedley presented the Resolution for Supplemental Pay for the ENL Coordinator as her responsibilities have grown with the increase in students that need the support. Mr. Smedley asked for approval on the Resolution.

Mr Gray asked for approval on the Resolution. Mr. Edwards motioned to approve the Resolution. Mrs. Walls seconded the motion. Motion carried 5-0.

Attachments:

[MV Supplemental Payment Resolution for Teaching Exceptional Needs Students - 12.18.2023 .docx.pdf](#)

8 Consent Agenda

Mr. Chad Gray, School Board President

Minutes:

Mr. Gray reviewed the consent agenda items. Mrs. Freeman made a motion to approve the consent agenda items. Mrs. Walls seconded the motion. Motion carried 5-0.

8.1 Regular Session Minutes

Attachments:

[11.20.23 Regular Board Meeting Minutes.pdf](#)

[11.20.23 Work Session minutes.pdf](#)

8.2 Personnel Report

Minutes:

CERTIFIED RECOMMENDATIONS

- Sarah Favazza, MES Behavior Resource Teacher, MES Behavior Resource Teacher
- Kara DeCrostos, MVHS and MVMS Temporary Counselor
- Jayce Pilar, MVHS Temporary Social Studies Teacher
- Grace Dean, FES Temporary Kindergarten Leave Coverage Teacher
- Haley Frischkorn, ENL Coordinator Supplemental Pay

CERTIFIED RESIGNATIONS

- Benjamin Bradshaw, MVHS and MVMS Temporary School Counselor
- Daniel Cocks, MVMS Computer Science Teacher

CLASSIFIED RECOMMENDATIONS

- Candace Woods, FES Instructional Assistant (Title 1)
- Lilian Muhlenkamp, MVMS ICE Library Student
- Jon Davis, MVHS Custodian
- Michael Clark, MVHS Head Custodian
- Ryan Strantz, MVHS 2nd Shift Custodian
- Keasia Bush, Administration Registered Behavior Tech
- Dawn Parker, Transportation Bus Driver
- Marlene Meredith, Transportation Bus Driver
- Roberta Stackhouse, Transportation Bus Driver
- Ranbir Saggi, MES Instructional Assistant
- Marie Day, MVHS Custodian
- Hope Feltes, MCE Custodian
- Penny Hildebrandt, Transportation Bus Driver
- Tara Burkett, MES Custodian
- Jessica Smith, MES Instructional Assistant

CLASSIFIED RESIGNATIONS/RETIREMENT

- Mary Wolfe, MMP Special Education Instructional Assistant
- Lourdes Legaspi, MCE Instructional Assistant FISH Room
- Kathryn, Wright MVMS Instructional Assistant

CLASSIFIED CHANGE OF ASSIGNMENT

- Jenna Lee, MES Teacher to Temporary 2nd Grade Teacher
- Jennifer Brown, MES Guidance Intern to Temporary Guidance Counselor
- Tabitha Hull, FES Custodian to MVHS Custodian

ECA RECOMMENDATIONS

MVMS ECA's 2023-2024

- Kevan Behlmer, MVMS Swimming Assistant Coach
- Michael Ahearn, MVHS Assistant Concert Band Director
- Scott Blanchard, MVHS Baseball Assistant Coach
- Chandler Ball, MVHS Head Girls Track & Field Coach
- Brett Johnson, MVHS Volunteer Baseball Coach

ECA RESIGNATIONS

- Kathryn Wilhelm, MVMS Assistant Swimming Coach
- Shanna Agner, MVMS Girls Tennis Coach
- Jerry Grill, MVHS Baseball Assistant Coach
- Nick Clarkson, MVHS Head Girls Track & Field Coach

LEAVES

- Courtney Stroup, Maternity Leave January 12, 2024 to April 1, 2024
- Jared Newton, Paternity Leave February 19, 2024 to April 15, 2024

Attachments:

[12.18.23 Personnel Report Detail 2.pdf](#)
[Personnel Summary Report 12 18 23 2.pdf](#)

8.3 Claims

Attachments:

[December 2023 Claims Docket.pdf](#)

8.4 Construction Claims

Attachments:

[December 18 2023 Construction Claims.docx 1 .pdf](#)

8.5 Construction Change Orders

Attachments:

[CO 9.0-FES Millennium Contractors 11-21-23.pdf](#)
[CO 4.0-Transport Howard Asphalt 11-28-23.pdf](#)
[CO 2.0-FES WEst Electric 11-28-23.pdf](#)
[CO 4.0-Transport R M Electric 11-28-23.pdf](#)
[CO 6.0-Transprt Millennium Contractors 11-28-23.pdf](#)
[CO 7.0-FES-Indiana Steel Fabricators 11-28-23.pdf](#)
[MV Transportation - Bullseye Fence CO 3 1 .pdf](#)
[CO 2.1 Johnson Melloh New FES 12-1-2023.pdf](#)

8.6 Monthly Fund Transfers

Attachments:

[November 2023 Monthly Fund Transfers .docx.pdf](#)
[December 2023 Monthly Fund Transfers .docx 4 .pdf](#)

8.7 Overnight Field Trip Request

No Overnight Request this month

8.8 Donation Approval

Attachments:

[Prom donation.pdf](#)
[MVCSC Open House Donation.pdf](#)
[Baldwin Excavating donation.pdf](#)
[Context-Prazeau donation 1 .pdf](#)

9 Action Items

Mr. Chad Gray, School Board President

9.1 2023 Budget End of Year Resolutions

Mr. Greg Elkins, Chief Financial Officer

Resolution 2023-38 Approval of Intra-Fund Transfers

Resolution 2023-39 Approval of 2023 Encumbrances

Minutes:

Mr. Elkins presented the Budget End of the Year Resolutions for approval. Resolution 2023-38 for encumbrances will be verified for State Board of Education year end reporting. Resolution 2023-39 intra-fund transfers is internal protocol to balance

Mrs Walls made a motion to approve the Budget End of the Year Resolutions. Mr. Edwards seconded the motion. Motion carried 5-0.

Attachments:

[RESOLUTION 2023-39 ENCUMBRANCES OF 2023 FUNDS .docx.pdf](#)
[Encumbrances 12.13.23.pdf](#)
[Resolution 2023-38 END-OF-YEAR INTRA-FUND TRANSFERS .docx.pdf](#)
[2023 End of Year Intra-Fund Transfers - Sheet1.pdf](#)

10 Board Member Reports

Fortville RDC -

Cumberland RDC - Mrs. Kellie Freeman

Hancock Co. RDC - Mr. Phil Edwards

McCordsville RDC - Mrs. Shannon Walls

MVEF - Mr. Chad Gray

Minutes:

Fortville RDC - No one attended this month.

Cumberland RDC - Mrs. Kellie Freeman - RDC met to approve invoices and Mrs. Freeman was unable to attend.

Hancock Co. RDC - Mr. Phil Edwards - Mr. Edwards attended several things happening in Greenfield but nothing pertaining to Mrt. Vernon.

McCordsville RDC - Mrs. Shannon Walls - Mrs. Walls stated the RDC did not meet this month.

MVEF - Mr. Chad Gray - No update was available as the MVEF did not meet in December.

11 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker shared Holiday Break is from December 21-January 4th.

12 Adjournment

Mr. Chad Gray, School Board President

Minutes:

Mr. Gray asked for a motion to adjourn the meeting. Mrs. Britt made a motion to adjourn meeting. Mr. Edwards second the motion. Motion carried 5-0. Meeting adjourned at 7:35pm.