



**FIELD AND OTHER CORPORATION-SPONSORED TRIPS  
OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST FORM**

**Board Policy #C500**

**Date:** 5/22/24

**Name of Organization:** Mt. Vernon High School Gold Intensity Dance Team

**Dates of the Trip:** 6/18/24 - 6/21/24

**Location of the Trip:** Lafayette, Indiana - Purdue University

**Overnight Accommodation Information:** Purdue University Dorm

**Name of Hotel:** Harrison Hall

- **Address:** 107 MacArthur Dr, West Lafayette, IN 47906
- **How will students be accommodated?** 2 per dorm room
- **How will chaperones be accommodated?** 2 per dorm room
- **Other details:**

**Name of Tour Group/Travel Company if applicable:** N/A

- **Contact name from group:**

**Transportation:** School Bus  
(school buses must be within 200 miles of school unless other transportation is authorized)

**Has a Transportation Bus Request been submitted and approved by Transportation:** Submitted 5/24/24

**Cost:** \$428

- **Will the cost be paid by the organization or parents/guardians?** Parents
- **In case of cancellation will refunds be made to parents/guardians?** Partial refunds per company policy

**Reason for the Trip:** Universal Dance Association Summer Dance Camp

**Itinerary:**  
6/18 12pm - 8 pm Camp Instruction, 6/19 and 6/20 8:30 am - 8pm Camp Instruction, 6/21 8:30am - 12pm Camp Instruction  
Departure following camp evaluations at noon.

**Chaperones:** Yes  
(Expanded Criminal checks on file for Chaperones)

- **Teacher/Sponsor:** Ellen Jones, Amanda Maxwell, Christina Halcomb

- Parents: N/A
- Tour Director: N/A

Medical Releases/Parent Permissions on file: Yes, will collect prior to departure.

Safety and Supervision Provisions: Team will be supervised by UDA staff and coaches. All dancers sign understanding of camp rules, parents have copy.

Sponsor Signature: Ellen Jones

Principal Signature: Brooklyn Sharp

Superintendent/Administrator Signature: John Doe

School Board Approval Date: \_\_\_\_\_

Dorms are also studied thru  
Practice. Dancer will walk to  
practice facility as a group.  
UDA has dorm, floor, and  
lights out curfew hours.  
Rooms are also checked by  
coaches.