

Mt. Vernon Board of School Trustees

Mt. Vernon Board of School Trustees

Mt. Vernon Administration Center

Monday, July 22, 2024

7:00pm - 8:30pm

Present: Mrs. Maria Bond, Director of Community Relations; Mrs. Laura Durig, SpEd Director; Mrs. Kellie Freeman, School Board Member ; Dr. Jack Parker, Superintendent; Mr. Derek Shelton, Director of Operations; Mr. Chris Smedley, Assistant Superintendent; Dr. Scott Shipley, Director of Curriculum; Mrs. Shannon Walls, School Board Member; Mr. Greg Elkins, Chief Financial Officer; Lisa Heitman, Finance Dept; Mr. Chad Gray, School Board President; Mr. Phil Edwards, School Board Member; Carla Nugent, Administrative Assistant; Mr. Seth Hamilton, Directory of Technology; Mrs. Meghan Britt, School Board Member

1 Pledge of Allegiance (7:00 PM)

Mr. Chad Gray, School Board President

Minutes:

Mr Chad Gray led the Pledge of Allegiance.

2 Call to Order

Mr. Chad Gray, School Board President

Minutes:

Mr. Chad Gray called the meeting to order at 7:05pm.

3 Adoption of Agenda

Mr. Chad Gray, School Board President

Minutes:

Dr. Parker shared the personnel report, school calendars, Strategic Plan, and resolution numbers have all be updated since the agenda was posted. Mr Chad Gray asked for a motion to approve the agenda. Mrs Freeman made a motion to approve the agenda. Mrs. Walls seconded the motion. Motion carried 5-0.

4 Public Comments Regarding Agenda Items

Mr. Chad Gray, School Board President

Please Reference Policies

H225 (Public Comments and Concerns) and

B225 (Meetings) for guidance on providing public input on an agenda item.

Board policies can be found at www.mvcsc.k12.in.us

Minutes:

No one signed in to speak.

5 Reports

Dr. Jack Parker, Superintendent

5.1 Good News Report

Mrs. Maria Bond, Director of Community Relations

Minutes:

Mrs. Bond gave the good news report.

School Accolades & Notable Activities

- All three elementary schools achieved the Highly Effective School Accreditation from Solution Tree by maintaining and growing identified areas having the biggest impact on student learning and growth.
- MVHS boys golf team achieved the feat of becoming sectional champions.
- MVHS Alumni Hunter Dobbins signed with the Detroit Tigers MLB as a free agent, and Cameron Sullivan was selected in the 7th round of the MLB draft by the Cleveland Guardians.
- Many teachers and a few principals attended the PLC at Work conference in St. Louis to embrace high levels of learning for all students and drive continuous improvement.
- The MVHS baseball team had six players named as part of Indy Star Sports' 2024 All-USA Central Indiana Super Team.
- Ahmed Saleh placed 9th in the track and field state finals for the 1600M, and Andres Langston placed state runner-up in the 300M hurdles.
- The MVHS softball team was named an Academic All-State Recipient for the second year in a row by the Softball Coaches Association of Indiana.
- Toby Jacobs, MVHS Football Offensive Coordinator, was inducted into the IFCA Hall of Fame, along with former varsity football coach, Mike Kirschner.

Community Connections

- 4 MVHS students participated in the county Y-GIVE philanthropic efforts, led by the Community Foundation of Hancock County.
- MVHS cheer team participated in the 500 Festival Parade.
- Kyle Guy hosted his Dizzy Runs Pro-Am at MVHS to fundraise for a MVHS student who is recovering from a tragedy.

Attachments:

[7-2024 Board Report.pdf](#)

5.2 First Reading of Policies

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker read the first reading of updated policies B200 and D300.

Attachments:

[B200 Membership 1.pdf](#)

[D300 Alcohol and Controlled Substance CDL Safety Sensitive 2024 updated.pdf](#)

6 Public Hearing for Superintendent Contract

Mr. Chad Gray, School Board President

NOTICE OF PUBLIC HEARING

The Board of School Trustees of the Mt. Vernon Community School Corporation will hold a public hearing at its regular public meeting on July 22, 2024 at 7:00 p.m. in the Administrative Building located at 1806 W. State Road 234, Fortville, Indiana 46040, for the purpose of discussing and hearing objections to and support for proposed changes to the contract between the Board of School Trustees and Superintendent, Dr. Jack Parker. Following the hearing, and at the same Board meeting, the Board will consider and vote on the proposed contract changes.

Minutes:

A public hearing was held at 7:10pm for consideration of Superintendent Contract. No one spoke at the hearing. Hearing closed at 7:12pm.

Attachments:

[Superintendent Contract Public hearing notice .pdf](#)

7 Public Hearing for 2025-2029 Bus Replacement Plan

Mr. Greg Elkins, Chief Financial Officer

NOTICE TO TAXPAYERS

Complete details of the Bus Replacement plan may be seen by visiting the website of this unit of government at the following address: www.mvcsc.k12.in.us

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2025 proposed Bus Replacement Plan pursuant to IC 20-40-18. Following the public hearing, the proper officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented or with revisions.

Public Hearing Date: July 22, 2024

Public Hearing Time: 7:00 PM

Public Hearing Place: 1806 State Road 234, Fortville, IN 46040

Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-9(d).

Minutes:

A public hearing was held at 7:13pm for 2025-2029 for Bus Replacement Plan. Mr. Elkins joined via Zoom to better explain the plan. No one spoke at the hearing.

Mrs. Freeman asked a question about legislation changing, would it require a referendum to buy buses? Mr. Elkins stated at this time there is no updates that would be require but that could change. Hearing closed at 7:17pm

Attachments:

[2025 MVCSC Bus Replacement Plan.xlsx - Inventory.pdf](#)

[July 2024 Board Meeting Hearing Scripts.docx 1 .pdf](#)

8 Public Hearing for 2025-2027 Capital Projects Plan

Mr. Greg Elkins, Chief Financial Officer

NOTICE TO TAXPAYERS

Complete details of the Capital Projects plan may be seen by visiting the website of this unit of government at the following address: www.mvcsc.k12.in.us

Notice is hereby given to taxpayers of Mt. Vernon Community School Corporation that the proper officers of Mt. Vernon Community School Corporation will conduct a public hearing on the year 2025-27 proposed Capital Projects Plan pursuant to IC 20-40-6. Following the public hearing, the proper officers of Mt. Vernon Community School Corporation may adopt the proposed plan as presented or with revisions.

Public Hearing Date: July 22, 2024

Public Hearing Time: 7:00 PM

Public Hearing Place: 1806 State Road 234, Fortville, IN 46040

Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-9(d).

Minutes:

A public hearing was held at 7:18pm for 2025-2027 Capital Projects Plan. No one spoke at the hearing. Hearing closed at 7:20pm.

Attachments:

[2025-2027 Capital Projects Plan.pdf](#)

9 Consent Agenda

Mr. Chad Gray, School Board President

Minutes:

Mr. Gray presented the Consent agenda items for approval. Mr. Edwards made a motion to approve the consent agenda. Mrs. Walls seconded the motion. Motion approved 5-0

9.1 Regular Session Minutes

Attachments:

[6.17.24 Mt Vernon Board of Trustees Meeting Minutes.pdf](#)

[7.15.24 Work session minutes.pdf](#)

9.2 Personnel Report

Minutes:

CERTIFIED RECOMMENDATIONS

1. MVMS Summer School Positions
2. MVHS FTE Recommendations
3. Megan Holbrook, MCE 5th Grade
4. Kayla Woerdeman, MVHS Life Skills Teacher
5. Aaron Jurek, MVMS 6th Grade Math/Science
6. Kyle Smythe, MVMS 7th Grade Science Teacher
7. Michelle Herb, MCE Music Teacher
8. Natalie Trapp, MVHS FACS Teacher
9. Fabiola Lesperance, Administration, Secondary 53 Teacher
10. Lana McDaniel, MMP Speech-Language Pathologist

11. Kelly Sokolowski, MVMS 8th

ELA CERTIFIED RESIGNATIONS

1. Jennifer Pummill, MVMS Sixth Grade Math/Science Teacher
2. Laura Hannah, MVHS Resource Teacher
3. Mary Harris, MCE 2nd Grade Teacher
4. Ally Smith, MVMS Business Teacher

CERTIFIED CHANGE OF ASSIGNMENT

1. Thomas Davis, MVMS from 8th ELA to World Language
2. Alexiss Runion, MVMS 8th ELA to 6th ELA/SS
3. Michelle Dunahee, MVMS Essential Skills to MVHS Life Skills
4. Rayann Lees MVHS Perm Sub to Resource Teacher

CLASSIFIED RECOMMENDATIONS

1. Amie Bone, MVHS Custodian
2. Brandi Arthur, FES Custodian
3. Canh Phan, MVHS Custodian
4. Hanh Vu, MVHS Custodian
5. Natalie Hudson, FES ICE Student Instructional Assistant
6. Christy Bovard, Transportation Driver
7. Richard Barber, MVHS Auditorium Director
8. Theresa Jones, FES Food Service
9. Angela Gilgrist, MVMS Food Service
10. Kacey Long, MVMS Food Service
11. Lilly Smith, Transportation Bus Driver
12. Tatum Fitzgerald, MMP Instructional Assistant
13. Natalia Font, MMP Instructional Assistant
14. Logan Miller, MES HI Instructional Assistant
15. Colin Brown, Administration, Custodian
16. Nataly Rosete, MMP Instructional Assistant
17. Danielle Brewer, FES HI Instructional Assistant
18. Ashley Pierson, FES HI Instructional Assistant
19. Alissa Canning, MVHS Cashier/Prep Cook
20. MVHS Support Staff for Fine Arts - Guard Instructor, Percussion Instructor & Choir Accompanist
21. Terry Smith, MCE Custodian
22. Reese Bruton, All Elementary Schools ICE Library
23. Jordan Supan, Administration/District Physical Therapist

CLASSIFIED RESIGNATIONS

1. Crystal Williams, MCE Instructional Assistant
2. Beverly Jones, MCE Custodian
3. Brianna Hernandez, MMP Instructional Assistant
4. Jenney Hohnbaum, MVHS Administrative Assistant
5. Lisa Burchett, FES Instructional Assistant
6. Katelynn Cook, MCE Permanent Substitute
7. Danielle Wyble, MES Instructional Assistant

CLASSIFIED CHANGE OF ASSIGNMENT

1. Elizabeth Blunk, MMP Instructional Assistant to Lead Teacher
2. Lindsey Coffey, MVHS High Intensity Instructional Assistant to Job Coach
3. Tia Dalton, MVMS Food Service change in hours
4. Jennifer Manterfield, MVMS Food Service change in hours
5. Leann Worley, MCE Custodian change in hours

6. Larry Powell, MVHS Permanent Substitute to Administrative Assistant

ECA RECOMMENDATIONS

1. Brandi Delp, MVMS Cross Country Assistant Coach
2. Tony Biggs, MVMS 7th Grade Football Volunteer Coach
3. . Michael McQueen, MVMS 7th Grade Football Volunteer Coach
4. Chris Jackson, MVMS Wrestling Assistant Coach
5. Leah Perry, MVHS correction for '22-23 Dual Credit Credential
6. Jason Brown, MVMS 8th Grade Volunteer Assistant Football Coach

ECA RESIGNATIONS

1. Jamie Wilson, MVHS Science Olympiad Coach
2. Miriah Scruggs, MVHS Student Government Advisor

LEAVES

1. Grace Yantes, MES Maternity Leave of Absence (August 8, 2024-October 4, 2024)
2. Elissa Page, MVMS Maternity Leave (August 8, 2024-October 11, 2024)

Attachments:

[7.22.24 Personnel Report detail 3.pdf](#)

[7.22.24 Personnel Report summary 3.pdf](#)

9.3 Claims

Attachments:

[7.22.24 Claims.pdf](#)

9.4 Construction Claims

Attachments:

[July 2024 Construction Claims.docx.pdf](#)

9.5 Construction Change Orders

CO #7.0 James Babcock - MVMS Site Lighting
CO#5.0 Gibraltar Construction Group - New FES
CO#4.0 Quality Walls & Ceiling, Inc. - New FES
CO#5.0 Johnson Melloh - New FES
CO#11.0 Millennium Contractors - New FES Tree Clearing
CO#11.1 Millennium Contractors - MVMS Soil Stabilization
CO#8.0 James Babcock, Inc - Site Lighting

Attachments:

[CO 7 James Babcock MVMS Site Lighting 6-13-2024.pdf](#)

[CO 5.0 Gibraltar-New FES- June 21 2024.pdf](#)

[CO 4.0 Quality Walls Ceiling Inc. - New FES - 6-25-24.pdf](#)

[CO 5.0 -Johnson-Melloh New FES June 27 2024 1 .pdf](#)
[CO 11.0 Millennium - New FES tree clearing 6-27-2024.pdf](#)
[CO 11.1 Millennium Contractors MVMS Soil Stabilization 7-1-24.pdf](#)
[CO 8.0 James Babcock Site Lighting 7-1-2024.pdf](#)

9.6 Monthly Fund Transfers

Attachments:

[June 2024 Monthly Transfers.docx 1 .pdf](#)

9.7 Overnight Field Trip Request

Attachments:

[Volleyball overnight trip.pdf](#)

9.8 Donation Approval

Attachments:

[MVHS donation.pdf](#)

9.9 Destruction of Records

Attachments:

[HS Destruction of Records request.pdf](#)

10 Action Items

Mr. Chad Gray, School Board President

10.1 Strategic Plan 2024

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker shared the new Strategic Plan presentation. The Strategic Plan committee worked on the new plan most of the 2023-2024 school year. Dr. Parker shared his appreciation for the hard work of the committee. Dr. Parker and his leadership team visited with several groups within the school and community to better define the plan. The Strategic Plan defines the values, vision and mission statement, the core values and the three goals the corporation has set.

Mrs. Walls made a motion to approve the new Strategic Plan. Mrs. Freeman seconded the motion.

Mrs. Walls stated she loved and enjoyed the process to put together the new plan and Dr. Parker's hard work. She is excited with the final result that was presented tonight. Mrs. Freeman stated it was impressive to see the process and feels the school is in a great direction with this new plan

Motion carried 5-0

Attachments:

10.2 AP World Textbook Adoption

Dr. Scott Shipley, Director of Curriculum

Minutes:

Mrs. Lockwood shared the information on the AP World Textbook to be adopted. There were two individuals that did review the book in the front office with no feedback. Mrs Freeman made a motion to approve the book. Mrs. Britt seconded the motion. Motion carried 5-0

10.3 Second Reading of Policies

Dr. Jack Parker, Superintendent

Minutes:

Dr.Parker reviewed the second reading of the updated policies A300, A301, B150, C175, D200, D375, E125, F125, and G360.

Mrs. Freeman made a motion to approve these policies. Mrs. Walls seconded the motion. Mrs Freeman shared her appreciation of the extra time allowed to review the policies prior to the meeting. Motion carried 5-0.

Attachments:

[A300 Responsible Use of Technology and Internet Use Policy -.DOCX 1 .pdf](#)
[A301 Wireless Communicaton Device Policy NEW .pdf](#)
[B150 Organization.pdf](#)
[C175 STUDENT ATTENDANCE AND ACADEMIC ENGAGEMENT.DOCX.pdf](#)
[D200 Standard of Care and Supervision of Students with Title IX updates.pdf](#)
[D375 Staff Discipline.pdf](#)
[E125 Promotion Placement and Retention of Students.DOCX.pdf](#)
[F125 Purchasing Procedures and Capital Assets w 50 K micro threshold.DOCX 1 .pdf](#)
[G360 Data Breach and Protection Policy.DOCX.pdf](#)

10.4 School Calendars Amendment

Mr. Chris Smedley, Assistant Superintendent

Minutes:

Mr Smedley shared the school calendar amendments for the 2024-25 and 2025-26 school years. Parent Teacher Connections days were added to both calendars in the fall to replace the 2 hour release days. For the 2024-25 school year August 14 will be the first early release day and May 22

Mr Edwards motioned to approve the updated calendars. Mrs Walls seconded the motion. Mrs Freeman asked when these will be sent out and posted. Mr Smedley stated the communication will be will sent out through buildings, social media and the website . Motion Carried 5-0

Attachments:

[2024-2025 Calendar.docx 6 .pdf](#)
[2025-2026 Calendar 3 .pdf](#)

10.5 Approval of Superintendent Contract

Minutes:

Mr Gray asked for a motion to approve the Superintendent contract. Mrs. Walls made a motion to approve the Superintendent Contract. Mrs. Freeman seconded the motion.

Mr Gray stated he is excited that Mt Vernon has a Superintendent that will continue the great work for the corporation. Mrs. Freeman stated as a teacher she appreciates all he has done for the school and community. Motion carried 5-0

Attachments:

[Proposed Superintendent Contract for 7.22.24 Consideration.DOCX](#)

10.6 Resolution 2024-14 Approval of 2025-2029 Bus Replacement Plan

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins asked for the approval of Resolution 14. Mr. Edwards made a motion to approve Resolution 2024-14. Mrs. Britt seconded the motion. Motion carried 5-0

Attachments:

[RESOLUTION 2024-04 ADOPTION OF BUS REPLACEMENT PLAN .docx.pdf](#)

10.7 Resolution 2024-15 Approval of 2025-2027 Capital Projects Plan

Mr. Greg Elkins, Chief Financial Officer

Minutes:

Mr. Elkins asked for approval for Resolution 2024-15. Mrs Walls made a motion to approve Resolution 2024-15. Mrs. Freeman seconded the motion. Motion carried 5-0

Attachments:

[RESOLUTION 2024-05 ADOPTION OF CAPITAL PROJECTS PLAN .docx.pdf](#)

10.8 2025 Annual Budget Related Action Items

Mr. Greg Elkins, Chief Financial Officer

Resolution 2024-04 to Transfer Funds from Education to Operations 2025

RESOLUTION 2024-05 TO REDUCE 2024 BUDGET APPROPRIATIONS

RESOLUTION 2024-06 AUTHORIZING THE DEPOSIT OF EARNED INTEREST INTO THE RAINY DAY FUND

RESOLUTION 2024-07 AUTHORIZING THE REDUCTION OF LINE ONE, TWO, OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE

Resolution 2024-08 Transfer from Operations Funds to Rainy Day

Resolution 2024-09 Transfer of Funds from Debt Funds to Operations 2025

RESOLUTION NO. 2024-10 AUTHORIZING THE USE OF TEMPORARY INTERFUND LOANS AS NEEDED FOR CASH FLOW PURPOSES

RESOLUTION NO. 2024-11 AUTHORIZING PENSION BOND TAX NEUTRALITY
RESOLUTION NO. 2024-12 AUTHORIZING TAX ANTICIPATION WARRANT (TAW 2025)
RESOLUTION NO. 2024-13 REQUESTING TARGETED TAX RATE, LEVY, OR APPROPRIATION FOR EACH DLGF APPROVED FUND
2025 Operating Referendum Spending Plan

Minutes:

Mr. Elkins asked for approval for Resolutions 2024-04 through 2024-13 presented for the budget annually. Mrs. Freeman made a motion to approve the Resolutions. Mrs. Walls seconded the motion. Motion carried 5-0

Attachments:

[Resolution 2024-04 to Transfer Funds from Education to Operations 2025.docx.pdf](#)
[RESOLUTION 2024-05 TO REDUCE 2024 BUDGET APPROPRIATIONS.docx.pdf](#)
[RESOLUTION 2024-06 AUTHORIZING THE DEPOSIT OF EARNED INTEREST INTO THE RAINY DAY FUND .docx.pdf](#)
[RESOLUTION 2024-07 AUTHORIZING THE REDUCTION OF LINE ONE TWO OR ELEVEN WHEN THE 1782 BUDGET ORDER IS AVAILABLE.docx.pdf](#)
[Resolution 2024-08 Transfer from Operations Funds to Rainy Day.docx.pdf](#)
[Resolution 2024-09 Transfer of Funds from Debt Funds to Operations 2025.docx.pdf](#)
[RESOLUTION NO. 2024-10 AUTHORIZING THE USE OF TEMPORARY INTERFUND LOANS AS NEEDED FOR CASH FLOW PURPOSES.docx.pdf](#)
[RESOLUTION NO. 2024-11 AUTHORIZING PENSION BOND TAX NEUTRALITY.docx.pdf](#)
[RESOLUTION NO. 2024-12 AUTHORIZING TAX ANTICIPATION WARRANT TAW 2025 .docx.pdf](#)
[RESOLUTION NO. 2024-13 REQUESTING TARGETED TAX RATE LEVY OR APPROPRIATION FOR EACH DLGF APPROVED FUND.docx.pdf](#)
[July 2024 Budget Resolutions Explanations.docx.pdf](#)
[Mt. Vernon Schools - Revenue Spending Plan - 2025 Operating Referendum .docx.pdf](#)

10.9 Technology Surplus to Recycling

Mr. Seth Hamilton, Directory of Technology

Minutes:

Mr. Hamilton presented the technology surplus for approval to recycle. Mr Edwards made a motion to approve the technology surplus to be recycled. Mrs. Walls seconded the motion. Motion carried 5-0.

Attachments:

[Technology Surplus 7 2024 1 .pdf](#)

11 Board Member Reports

Mr. Chad Gray, School Board President

Fortville RDC - Mrs. Meghan Britt

Cumberland RDC - Mrs. Kellie Freeman
Hancock Co. RDC - Mr. Phil Edwards
McCordsville RDC - Mrs. Shannon Walls
MVEF - Mr. Chad Gray

Minutes:

Fortville RDC - Mrs. Meghan Britt - nothing to report.
Cumberland RDC - Mrs. Kellie Freeman - nothing to report.
Hancock Co. RDC - Mr. Phil Edwards - unable to attend this month.
McCordsville RDC - Mrs. Shannon Walls - there was no meeting due the July 4th.
MVEF - Mr. Chad Gray - unable to attend as the meeting is the same time as the board meeting. They are busy planning this years events.

12 Announcements

Dr. Jack Parker, Superintendent

Minutes:

Dr. Parker made the following announcements.

1. At the June School Board meeting student lunch prices were approved with adult lunch prices to be determined at the July board meeting. There will be no changes in adult lunch prices.
2. The website will be updating in August. Due to the transition the policies approved tonight will be updated on the new website once it is launched.
3. The front offices of all the school reopened today.
4. New Teacher orientation will be July 29 & 30 with staff orientation August 5.
5. First Teachers day will be August 2. and First student day will be August 8.
6. The annual staff SOAR event will be held August 21st at the Mt. Comfort airport hangar hosted by the Mt Vernon Foundation.
7. The Mt Vernon Foundation annual TopGolf Fundraiser Outing will be held September 21.

Mr. Gray shared the Alumni Room will now be the new boardroom going forward for this who attend the meetings.

13 Adjournment

Mr. Chad Gray, School Board President

Minutes:

Mr Edwards made a motion to adjourn the meeting. Mrs. Britt seconded the motion. Meeting adjourned at 7:49 pm.