

EDUCATIONAL TECHNOLOGY PROGRAM
Application Period Friday, March 7 to Friday, April 4, 2025
School Corporation Application
Mail to: CommonSchoolFund@doe.in.gov

**PETITION TO THE INDIANA STATE BOARD OF EDUCATION
FOR AN ADVANCE FROM THE COMMON SCHOOL FUND**

Date of Petition _____

Corporation # _____ Corporation Name: _____
Street Address: _____ City _____ Zip Code _____
Contact Name: _____ Phone # _____
Contact email: _____

Amount requested from the Common School Fund (technology) \$ _____
Anticipated term _____ years

The Treasurer of State for Indiana administers Common School loan agreements and has established the following repayment schedule:

- < \$20k repayment of 1 year
- \$20k to \$50k repayment up to 2 years
- \$50k to \$75k repayment up to 3 years
- \$75k to 100k repayment up to 4 years
- >\$100k repayment up to 5 years

1. **In order to apply for an advance, under the provisions of IC 20-20-13-7, each school corporation must have an approved three-year technology plan that includes at least the following information:**
- a. A description of the school corporation's intent to integrate technology into the school corporation's curriculum.
 - b. A plan for providing in-service training.
 - c. A schedule for maintaining and replacing educational technology equipment.
 - d. A description of the criteria used to select the appropriate educational technology equipment for the appropriate use.
 - e. Other information requested by the department after consulting with the budget agency.

Does the corporation meet this requirement? _____ Yes _____ No

2. Has the applicant completed all local processes required for this project? _____ Yes _____ No

3. Please supply the information requested in the space below (Note: In computing the advancement base, the most recent (February 2025) **Grade K-12** ADM figure should be used.)

_____ multiplied by \$100 =	\$ _____	
Grade K-12	Advancement Base	
ADM	(Maximum allowed per Board policy)	

Financial Information

4. Project Cost Breakdown
- | | |
|---|----------|
| a. Technology | \$ _____ |
| b. Other project cost (please specify) | \$ _____ |
| c. Other project cost (please specify) | \$ _____ |
| d. Total project cost (sum lines a through c) | \$ _____ |

5. Sources of funds used to finance the project
- a. Common School Technology Loan \$ _____
 - b. Other _____ \$ _____
 - c. Total sources of funds (sum line a plus line b) \$ _____

6. Debt/obligations
- a. Please describe current outstanding amounts owed for debt obligations?
- | Description | Outstanding amount |
|-------------|--------------------|
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Project Information

Per statute, “Educational technology program means for the purchase, lease or financing of education technology equipment; operation of the educational technology equipment; or training of teachers in the use of educational technology equipment.”

NOTES:

- Cost breakdown should represent a complete project. Department budgets will not be accepted as support.
- Only professional development costs that are directly related to the training of teachers in the use of the educational technology will be considered. Direct costs include specific course offerings or contractual training services provided onsite.
- Technology considered administrative in nature may not be considered for a Common School Loan (i.e. phone systems, computers/laptops for support staff, etc.)

7. Technology project description

8. Technology cost breakdown by site-include as attachment if necessary: (if purchasing equipment or services, include the number of items and estimated cost by item). If a facility will not benefit from the technology project, it is not necessary to list it.

Building	Item Description	Cost per Unit	# of Units	Total Cost
<i>example John Smith Elementary</i>	<i>iPad mini</i>	<i>\$500</i>	<i>100</i>	<i>\$50,000</i>

9. Technology project integration points (How will this loan support the current technology plan and strategic vision for the school district in terms of academic achievement?)

10. If the school corporation has received a Common School Loan for Technology in the last three years, how much was received and how were the funds used? \$ _____

12. If the school has received a School Technology Advancement Account (STAA) loan in the last three years, how much did the school receive and how were the funds used? \$_____

(check) _____ I understand that repayment of a common school loan would occur through monthly tuition support payment reduction. *See* IC 20-49-4-18.

President, School Board

Secretary, School Board

Subscribed and sworn before me this _____ day of _____, _____.

County of Residence: _____

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