



# FIELD AND OTHER CORPORATION-SPONSORED TRIPS OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST FORM

Board Policy #C500

Date: April 28, 2025

Name of Organization: Mt. Vernon Boys Basketball

Dates of the Trip: June 27 to June 29 2025

Location of the Trip: Indiana Wesleyan University - Marion, IN

Overnight Accommodation Information: Campus Dorm rooms

Name of Hotel:

• Address:

• How will students be accommodated?

• How will chaperones be accommodated?

• Other details:

Name of Tour Group/Travel Company if applicable:

• Contact Name from group:

Transportation: MV Mini-Bus

(school buses must be within 200 miles of school unless other transportation is authorized)

Has a Transportation Bus Request been submitted and approved by Transportation: Not Yet

Cost: 285 per player

• Will the cost be paid by the organization or parents/guardians? Parents

• In case of cancellation will refunds be made to parents/guardians? Yes

**Reason for the Trip:**

**Itinerary:**

**Chaperones:**

(Expanded Criminal checks on file for Chaperones)

- **Teacher/Sponsor:**
- **Parents:**
- **Tour Director:**

**Medical Releases/Parent Permissions on file:**

**Safety and Supervision Provisions:**

**Sponsor Signature:**

**Principal Signature:**

**Superintendent/Administrator Signature:**

**School Board Approval Date:**