



# MT. VERNON

COMMUNITY SCHOOL CORPORATION

*"Engage, Educate, and Empower Today's Students"*

## GIFTS, GRANTS, AND DONATIONS APPROVAL FORM

Reference Policy F275

**Instructions:** Please complete the following form and submit it to the Business Office for review and approval.

### Donor Information

- Full Name/Organization Name: Mt. Vernon Adult Athletic Booster Club
- Contact Person (if applicable): \_Denise Kirby\_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, ZIP Code: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### Donation Details

- Type of Donation: Monetary
- Description of Donation: Check
- Estimated Value \$860.00
- Date of Donation: 08-28-2025
- Purpose/Intended Use of Donation: \$350 to Football and \$510 to Girls Soccer for working concessions.

\_\_\_ Please click here if the donor wishes to remain anonymous. - ~~NO~~

\_\_\_ Please check here if the donor will be in attendance at the board meeting for which their donation will be accepted. - ~~NO~~

Recipient's Name: Leah Everett, Treasurer

School's Name: Mt. Vernon High School

### For Office Use Only

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

School Board Approved Date: \_\_\_\_\_

### SUMMARY COLLECTION FORM

Date: 8-28-15

MT. VERNON HIGH SCHOOL  
8112 North 200 West  
FORTVILLE, INDIANA 46040  
(317) 485-3131

Number **3815**

Deposit To: MUHS Ath Time Frame of Fundraiser: \_\_\_\_\_

Reason for Receipts: Concessions - 30% for outside event  
(Fundraiser, Field Trip . . . )

Sponsor: MUAAB  
(Please Print Name)

#### RECEIPT DETAIL:

CASH: \$ \_\_\_\_\_

CHECKS: \$ 860.00  
(Detailed below or spreadsheet attached)

TOTAL: \$ 860.00

*NOTE: All receipts for deposit must be accurately counted before turning in to the ECA Treasurer. Any summary found to have a discrepancy will be returned to the sponsor. Please face bills and roll change when possible. The ECA Treasurer is to provide an Official Receipt, Form SA-3, at the time the Collection Summary is turned in and the amount is verified for deposit.*

I certify I have accurately accounted for all funds and reported the same herein.

Aemise Kirby

(Signature of Sponsor, Name is Printed Above)

Name of person who submitted money	Cash Amount	Check Amount	Check Number
MUHS Football		350	3201
MUHS Girls Soccer		510	3202
			860.00
Total for cash and checks			

If additional deposit lines are needed complete an SA 8A or attach a detailed spreadsheet

MT. VERNON ADULT ATHLETIC  
BOOSTER CLUB

3261

71-307/749  
06

Aug 20, 2025

Date

CHECK NUMBER

Pay to the  
Order of

Mt. Vernon High School Football

\$ 350.00

Three Hundred Fifty and 00/100

Dollars



PERIOD  
SAFE  
DEPOSIT  
BOXES ONLY

**gbc BANK**

3090 North Main Street

Dennis K. Kohn

MT. VERNON ADULT ATHLETIC  
BOOSTER CLUB

3262

71-3877748  
06

Aug 26, 2025

Date

AT THE BANK

Pay to the  
Order of *MTVHS Girls Soccer*

\$ 510.00

*Five Hundred Ten and 00/100*

Dollars



Photo  
Bank  
Deposit  
Details on back

**gbc BANK**

*30% M.S. Soccer*

*Danise Kirby*