



FIELD AND OTHER CORPORATION-SPONSORED TRIPS OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST FORM

Board Policy #C500

Date: September 30, 2025

Name of Organization: High School Boys Basketball

Dates of the Trip: November 28, 2025

Location of the Trip: Mason High School (Mason, OH)

OvernightAccommodation Information: NA

Name of Hotel:

- Address: NA
- How will students be accommodated? NA
- How will chaperones be accommodated? NA
- Other details: This is a one day trip to participate in a basketball showcase

Name of Tour Group/Travel Company if applicable: NA

- Contact Name from group: NA

Transportation: School bus to and from the event

(school buses must be within 200 miles of school unless other transportation is authorized)

Has a Transportation Bus Request been submitted and approved by Transportation: YES

Cost: Standard bus transportation and driver pay

- Will the cost be paid by the organization or parents/guardians? Paid by athletic department
- In case of cancellation will refunds be made to parents/guardians? NA

Reason for the Trip: Participation in an invite-only basketball showcase

Itinerary: Team will depart MVHS, travel to Mason HS, play in the game and return home.

Chaperones: Joe Bradburn, Drew Fountain, Jake Rockey

(Expanded Criminal checks on file for Chaperones)

- Teacher/Sponsor: Yes
- Parents: NA
- Tour Director: NA

Medical Releases/Parent Permissions on file: Yes. Coaches use Final Forms

Safety and Supervision Provisions:

Sponsor Signature: _____

Principal Signature: _____

Superintendent/Administrator Signature: _____

School Board Approval Date: _____