



**FIELD AND OTHER CORPORATION-SPONSORED TRIPS
OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST FORM
Board Policy #C500**

Date: October 22, 2025

Name of Organization: High School Boys Basketball

Dates of the Trip: December 26-27, 2025

Location of the Trip: Homestead High School (Fort Wayne, IN)

Overnight Accommodation Information: TBD

Name of Hotel: Holiday Inn Express

- Address: 5915 Ellison Rd. Fort Wayne, IN 46804
- How will students be accommodated? In rooms of up to 4
- How will chaperones be accommodated? In rooms of up to 2
- Other details: _____

Name of Tour Group/Travel Company if applicable: NA

- Contact Name from group: NA

Transportation: School bus to and from the event

(school buses must be within 200 miles of school unless other transportation is authorized)

Has a Transportation Bus Request been submitted and approved by Transportation: YES

Cost: Standard bus transportation

- Will the cost be paid by the organization or parents/guardians? By boys basketball
- In case of cancellation will refunds be made to parents/guardians? NA

Reason for the Trip: Participation in a 2-day JV & varsity basketball tourney

Itinerary: Team will depart MVHS, play 1 game on 12/26 and 2 games on 12/27, returning home that night.

Chaperones: Joe Bradburn, Drew Fountain, Jake Rockey

(Expanded Criminal checks on file for Chaperones)

- Teacher/Sponsor: Yes
- Parents: NA
- Tour Director: NA

Medical Releases/Parent Permissions on file: Yes. Coaches use Final Forms

Safety and Supervision Provisions:

Sponsor Signature: Joe Bickel

Principal Signature: Brook Chung

Superintendent/Administrator Signature: _____

School Board Approval Date: _____