



**FIELD AND OTHER CORPORATION-SPONSORED TRIPS  
OUT OF STATE/OVERNIGHT FIELD TRIP REQUEST FORM  
Board Policy #C500**

Date: April 21, 2026

Name of Organization: High School Girls Soccer

Dates of the Trip: July 17-19, 2026

Location of the Trip: Butler University

Overnight Accommodation Information: TBD

Name of Hotel: Butler University

- Address: 4600 Sunset Ave. Indianapolis, IN 46028
- How will students be accommodated? In dorm rooms
- How will chaperones be accommodated? In dorm rooms
- Other details: \_\_\_\_\_

Name of Tour Group/Travel Company if applicable: NA

- Contact Name from group: NA

Transportation: School bus to camp, and parents picking up

(school buses must be within 200 miles of school unless other transportation is authorized)

Has a Transportation Bus Request been submitted and approved by Transportation: Not Yet

Cost: Standard bus transportation +\$310 per athlete

- Will the cost be paid by the organization or parents/guardians? Parents
- In case of cancellation will refunds be made to parents/guardians? If players cancel, partial refund or no refund based on time. Event will not cancel

Reason for the Trip: Preseason games and team building

Itinerary: Team will participate in camp activities as led by Butler University soccer staff.

Chaperones: Aaron Britt, Wes McKinney, Zach Peach, Blaire Hadley

(Expanded Criminal checks on file for Chaperones)

- Teacher/Sponsor: Yes
- Parents: NA
- Tour Director: NA

Medical Releases/Parent Permissions on file: Yes. Coaches use Final Forms and camp registration forms.

**Safety and Supervision Provisions:**

Sponsor Signature: Aaron Britt

Principal Signature: Brook Hays

Superintendent/Administrator Signature: \_\_\_\_\_

School Board Approval Date: \_\_\_\_\_