



# MT. VERNON

COMMUNITY SCHOOL CORPORATION

*"Engage, Educate, and Empower Today's Students"*

## GIFTS, GRANTS, AND DONATIONS APPROVAL FORM

Reference Policy F275

**Instructions:** Please complete the following form and submit it to the Business Office for review and approval.

### Donor Information

- Full Name/Organization Name: Anonymous
- Contact Person (if applicable): \_\_\_\_\_
- Address: \_\_\_\_\_
- City, State, ZIP Code: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### Donation Details

- Type of Donation: Band
- Description of Donation: check
- Estimated Value (Gifts or donations over one hundred dollars (\$100.00) must be accepted by the School Board prior to the receipt of such gifts or donations): \$ 100.00
- Date of Donation: 4-24-26
- Purpose/Intended Use of Donation: Band dept.

☒ Please click here if the donor wishes to remain anonymous.

☐ Please check here if the donor will be in attendance at the board meeting for which their donation will be accepted.

Recipient's Name: Lisa Cary

School's Name: Mt. Vernon Middle School

### For Office Use Only

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

School Board Approved Date: \_\_\_\_\_