



# MT. VERNON

COMMUNITY SCHOOL CORPORATION

*"Engage, Educate, and Empower Today's Students"*

## GIFTS, GRANTS, AND DONATIONS APPROVAL FORM

Reference Policy F275

**Instructions:** Please complete the following form and submit it to the Business Office for review and approval.

### Donor Information

- **Full Name/Organization Name:** \_\_Psi Iota Xi\_\_
- **Contact Person (if applicable):** \_\_Denise Kirby\_\_
- **Address:** \_\_PO Box\_\_
- **City, State, ZIP Code:** \_\_Fortville IN 460401\_\_
- **Phone Number:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_

### Donation Details

- **Type of Donation:** \_\_All school Libraries for books
- **Description of Donation:** Donation made to each library for the purchase of books
- **Estimated Value** (Gifts or donations over one hundred dollars (\$100.00) must be accepted by the School Board prior to the receipt of such gifts or donations) : \$ \_\_6000\_\_
- **Date of Donation:** \_\_5/7/2026\_\_
- **Purpose/Intended Use of Donation:** Donation for them to use in their departments to enrich the students education and support students speech development over the summer

\_\_\_ Please click here if the donor wishes to remain anonymous.

☒ Please check here if the donor will be in attendance at the board meeting for which their donation will be accepted.

**Recipient's Name:** \_\_\_School Treasurers and Department Leads in each school \_\_\_

**School's Name:** \_\_ALL MVCSC Schools\_\_

### For Office Use Only

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

School Board Approved Date: \_\_\_\_\_

SCHOOL BOARD: Shannon Walls Meghan Britt Chad Gray Kellie Freeman Stacy Nielsen

1806 W. State Road 234, Fortville, IN 46040 • [www.MVCSC.k12.in.us](http://www.MVCSC.k12.in.us) • Office: (317) 485-3100 • Fax: (317) 485-3113

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